



United States Department of the Interior

Bureau of Indian Affairs

Division of Fire & Aviation

3833 S. Development Avenue

Boise, Idaho 83705

Health and Wellness Program

Helpful Hints: Personal Provider Follow Up Documentation

If you were initially determined to be “Not Qualified” and “Not Static and Stable”, your next step is to have a second medical review completed. Submitting a medical letter from your personal provider will give you the best possible outcome for medical clearance through Acuity.

If you clear the second review through Acuity, you will receive a determination letter that states “Not Qualified” but “Static and Stable”. Please contact your FMO or HR office to begin the Risk Mitigation and Wavier (RM/W) process.

If you choose to follow up with your personal provider, any follow up appointments or further needed testing will be paid through your personal funds (government will not incur this cost).

Please Note: This process is NOT mandatory. These are just RECOMMENDATIONS for the BEST outcome when a request for a second review of your medical file by the Acuity Reviewing Medical Officer (RMO).

Bring the following information to your provider:

- 1) Acuity Determination Letter
 - Specific medical information regarding the “not qualified” status can be listed by Acuity.
 - General information regarding the standard not met may be listed.
- 2) Essential Functions of a Wildland Firefighter Document
- 3) Actual test results*, if applicable (may be noted on your determination letter)

Request the following information from your provider:

- 1) Letter from your provider
 - Clinic name, address, and phone number (letterhead is best)
 - Providers name, credentials, and signature
- 2) Letter should document the following:
 - Current medical diagnosis/condition.
 - Treatment Regimen
 - Document if the employee can perform the essential functions of a Wildland Firefighter without limiting or negatively affecting their ability to perform their duties safely.
 - Note whether the medical condition is Static and Stable (i.e. stable and under control with listed treatment).
 - If the provider would like to note specific mitigations based on the medical condition and the work being performed.

**Employees should have access to their full exam and determination letter via the Acuity MLINK Examinee Portal. If you are unable to access your documentation, you can request your exam from Acuity at 888-636-8619 or email at wlf@chsmedical.com*

Helpful Tip: If you have an active relationship (regular reoccurring visits) with your personal medical provider, they may be willing to write a medical clearance letter without an appointment. Please contact your medical provider directly to see if this is a potential option.

Next Steps:

Once you have received your completed medical documentation from your provider, please submit the letter and any additional testing reports to your FMO and/or HR office. They will send all documentation to Acuity for reevaluation.

Once you have received your new determination of “Not Qualified” but “Static and Stable” your FMO or HR office will complete the RM/W process with you. That completed RM/W should be submitted for upload into Acuity MLINK by your FMO. Email: wlfcsr@blm.gov or Fax: (208) 433-6423.

Please Note: If you are initially determined “Not Qualified” but found to be “Static and Stable” by the Acuity RMO, please contact your FMO or HR Office to initiate a Risk Mitigation/Waiver. There is no need to obtain a letter from your personal provider.

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