

Grant Writing 101: Access More Funding for Your Climate Change Program

BIA Tribal Climate Resilience Program Opportunity

PARTICIPANT WORKSHEET

1. What is your proposal idea? Define your project.
2. Funding Strategy: For which aspects of the project does the Tribe need funding?
3. Funding Strategy: Will you fund the overall project with one grant? Or multiple grants?
4. Who might you include in your proposal-writing team?
5. Will you write the grant in-house or in collaboration with a grant-writing consultant?
6. Find Funding Opportunities: What appropriate funding opportunities exist?
7. Is the funding source a good fit? Why?

8. What funding sources might you pursue to fund your proposal?

9. How can you frame your project to fit the funding opportunity?

10. Timeline: How long will the project take? What are the different phases required?

NOTES

Grant writing checklist

- Do you understand the funding guidelines?
- Does the proposal connect to the priorities and mission of the funder?
- Have you followed your Tribe's internal policies and sought approval if needed?
- Are the project details well developed?
- Do you have the right team for the project?
- Have you built the funder's confidence in your team?
- Have you explained why your project is important or justified?
- Have you provided evidence that the product will be useful?
- Are there strong linkages between the narrative, budget, budget justification, and timeline?
- Did you provide enough detail for the reviewers to understand your project?
- Are your headings and format exactly the same as specified in the RFP?
- Did you use similar language in the style provided in the RFP?
- Are you asking for sufficient funding to do the work?
- Have you included funding for any necessary training?
- Did you write the Executive Summary last, so that it summarizes the final version of the proposal?
- Have you considered the review criteria? Will your proposal score well?
- Do your letters of support indicate involvement of partners?
- Have others reviewed the proposal?
- Is your proposal complete?

Resources

- [Chas Jones](mailto:cjones@atntribes.org), ATNI Climate Resilience Program Director (cjones@atntribes.org)
- [Meade Krosby](mailto:mkrosby@uw.edu), Univ. of Washington Climate Impacts Group (mkrosby@uw.edu)
- Univ. of Oregon Tribal Climate Change Guide: <https://tribalclimateguide.uoregon.edu>
- Tribal Climate Change Network Newsletter: <https://tribalclimate.uoregon.edu/network>
- Climate Impacts Group:
<https://cig.uw.edu/resources/tribal-vulnerability-assessment-resources>
- www.Grants.gov
- ATNI Tribes Climate Change program (www.atntribes.org/climatechange)
- ATNI Climate Change program newsletter (www.atntribes.org/climatechange/subscribe)