



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS
Washington, DC 20240

February 21, 2024

Memorandum

To: All Regional Directors
Attention: Agency Superintendents
Regional Fire Management Officers

From: Deputy Bureau Director, Field Operations
Exercising the Delegated Authority of the
Director, Bureau of Indian Affairs

Digitally signed by
BARTHOLOMEW STEVENS
Date: 2024.02.21 16:54:35
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Subject: Wildland Fire Management Due Dates for Reporting and Submissions

This memorandum notifies Agency Administrators and Wildland Fire Program Managers of the recurring Office of Trust Services' Division of Wildland Fire Management (DWFm) reporting and submission requirements.

As requested, please submit items referenced in the attachment directly by email, to the listed recipient, or into the designated database. Submitting items by official correspondence to the Director, Bureau of Indian Affairs, is not required.

The DWFm works with the Department of the Interior (DOI) and the Office of Wildland Fire (OWF) on reporting dates and submissions. Please note that dates may change. In these instances, the personnel listed will be in contact with the appropriate regional manager to ensure the BIA maintains accountability with the DOI and OWF policy.

Also, with the Bipartisan Infrastructure Law (BIL), the Office of the Inspector General (OIG) has been increasing their audits and engagement to ensure the BIL funding is being properly tracked and accounted for in the manner at which it was appointed. The OIG coordinates with the OWF and DWFm on the data calls and reporting requirements. Regional Offices should anticipate that these OIG audits will continue throughout the BIL and your time and attention is required to showcase the positive changes the BIL has provided as well as the proper reporting requirements and deliverables are adhered to.

If there are any questions concerning the reporting dates or submissions, please contact the appropriate recipient identified in the attached table.

Attachment: 2024 Reporting and Submission Deadlines and Contacts Information

cc: Directorate, Environmental and Natural Resources, BIA