



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Washington, DC 20240

Memorandum

To: All Regional Directors
Attention: All Regional Fire Management Officers

Through: Deputy Bureau Director, Field Operations

From: Director, Bureau of Indian Affairs

Subject: Carryover of Fuels Management Funds

The Bureau of Indian Affairs (BIA), Branch of Wildland Fire Management (BWFM) works in cooperation with the Office of Wildland Fire (OWF) to maximize fiscal performance and accountability. Accordingly, the Director of the Bureau of Indian Affairs (DBIA) established policy for the Fuels Management Program on April 6, 2021, to target a minimum fiscal year (FY) obligation of 98% for each region. At its discretion, OWF may reduce outyear BIA Fuels budget for excessive carryover (unobligated funds greater than 2%).

In accordance with this policy, Regional Directors are responsible to ensure regional Fuels annual allocations are efficiently and effectively obligated and fiscal year carryover does not exceed 2%. DWFM is responsible for establishing FY regional funding allocations and reallocations of all Fuels funds inclusive of carryover funds. Carryover will remain at the regional level but must be entirely obligated by the end of the second quarter of the ensuing FY. Regions that fail to meet the 2% carryover policy (98% obligation rate) may incur a budget reduction (disincentive) based on the dollar amount of carryover from all fiscal years. It should be noted that the Branch Chief of Fire Use and Fuels, may apply management discretion in the development and disbursement of prior year(s) carryover. For FY 2022, regions that obligate greater than 92% of funding are not subject to carryover-based reductions. Carryover of Fuels Management funds may pay for current year labor expenditures, fuels projects and related expenses.

Please direct any questions to Michael Nutter, Budget Officer, by phone at (208) 914-8324 or by email at michael.nutter@bia.gov.