

**BID FORM**

<u>TRACT NO.</u>	<u>COUNTY</u>	<u>RENTAL PER YEAR</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please address envelopes on the front as follows:

Superintendent  
Chickasaw Agency  
P.O. Box 2240  
Ada, OK 74821

“BID FOR AGRICULTURE LEASE, TRACT NO. \_\_\_\_\_”

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone # \_\_\_\_\_

Email: \_\_\_\_\_

Social Security # or Federal ID # \_\_\_\_\_

MAILED-IN BIDS MUST BE RECEIVED BY THIS OFFICE BY

**2:00 PM on Tuesday, April 18, 2023**

**Enclose 30% of first year rental, bid deposit.**

**Bureau of Indian Affairs  
Eastern Oklahoma Region  
Chickasaw Agency**

**Acceptable Bond Forms**

1. **Cash**
  - a. Cashier's Check or money order payable to the Bureau of Indian Affairs, Eastern Oklahoma Region, Chickasaw Agency
2. **Negotiable Treasury Securities** that:
  - a. Have a market value at least equal to the bond amount and:
    - i. Are accompanied by a statement granting full authority to the Bureau of Indian Affairs, Eastern Oklahoma Region, Chickasaw Agency to sell such securities in case of a violation of the terms of the lease.
3. **Certificates of Deposits** that indicate on their face that the Bureau of Indian Affairs, Eastern Oklahoma Region, Chickasaw Agency's approval is required prior to redemption by any party.
4. **Irrevocable Letters of Credit** issued by a federally-insured financial institution authorized to do business in the United States. A Letter of Credit must:
  - a. Be an original or a certified copy
  - b. Contain a clause that grants the Bureau of Indian Affairs, Eastern Oklahoma Region, Chickasaw Agency the authority to demand immediate payment if the tenant violates the lease or fails to replace the letter of credit at least 30 days prior to its expiration date
  - c. Be payable to the Bureau of Indian Affairs, Eastern Oklahoma Region, Chickasaw Agency
  - d. Be irrevocable during its term and have an initial expiration date of not less than one year following the date of issuance
  - e. Be automatically renewable for a period of not less than one year, unless the issuing financial institution provides us with written notice that it will not be renewed, at least 90 calendar days before the Letter of Credit's expiration date
5. A **Surety Bond** issued by a company approved by the U.S. Department of the Treasury

(Should cover only one lessee and one lease)

**SAMPLE**  
**(Must be completed on Bank Letterhead)**

IRREVOCABLE LETTER OF CREDIT NO. \_\_\_\_\_

U.S. Department of the Interior  
Bureau of Indian Affairs  
Eastern Oklahoma Region  
Chickasaw Agency  
P.O. Box 2240  
Ada, Oklahoma 74821

RE: Lease No. 4200081753  
Edward Barnett, Choctaw 7037

Gentlemen:

We hereby authorize you to draw on **Bank's Name and Address** by order of **Name of Lessee**, up to an amount not exceeding **\$250.00** available by your drafts on ourselves at sight for 100% invoice cost accompanied by a formal order of the Secretary of the Interior, signed by the Superintendent, Chickasaw Agency, Eastern Oklahoma Region, stating that **Name of Lessee** has defaulted under the terms of said lease or applicable regulations, and that such default(s) and any claim related thereto have been properly noticed and specified to **Name of Lessee** in accordance with the terms of said leases and regulations, and finally that said defaults remain uncured and claims remain un-satisfied; or further, notwithstanding a default as provided above, a statement in writing that the Superintendent, Chickasaw Agency, Bureau of Indian Affairs, has been notified by **Bank's Name**; upon 90-day notice, that this letter of credit is not to be renewed, and that **Name of Lessee** has not furnished to the agency prior to a date 15 days before the expiration of this letter of credit, a substitute bond, cash, or other surety acceptable to the agency.

This letter of credit shall be deemed automatically extended without amendment from the present or any future expiration date thereof, unless at least 90 days prior to any such date **Bank's Name** notifies the beneficiary by registered letter that it elects not to consider this credit renewed for such additional period.

We hereby agree with the drawers, endorsers and bona fide holders of all drafts drawn under and in compliance with the terms of the Letter of Credit that such drafts will be duly honored up presentation to the drawee.

Signature of Authorized Officer

**BUREAU OF INDIAN AFFAIRS  
EASTERN OKLAHOMA REGION  
CHICKASAW AGENCY  
P.O. BOX 2240  
ADA, OKLAHOMA 74821**

**Requirements for a limited liability company to hold an Indian leases are as follows:**

- 1. Certified Copy of Certificate of Limited Liability, certified by the Secretary of State.**
- 2. Certified Copy of Articles of Organization of an Oklahoma Limited Liability Company.**
- 3. In duplicate, List of Officers and Members.**

5-5428  
NOV. 1955

UNITED STATES  
DEPARTMENT OF INTERIOR  
BUREAU OF INDIAN AFFAIRS

**EVIDENCE OF AUTHORITY OF OFFICERS TO EXECUTE PAPERS**

I solemnly swear that \_\_\_\_\_ and  
\_\_\_\_\_ were on the \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_, the duly elected, qualified, and acting  
president and secretary respectively, of \_\_\_\_\_

\_\_\_\_\_ a corporation organized under the laws of \_\_\_\_\_ on  
which day they executed Lease No. \_\_\_\_\_ for and in behalf of said  
corporation, covering certain Trust or Restricted lands within the Chickasaw  
Nation jurisdictional boundaries in Oklahoma; that they were fully empowered  
to execute said instrument and all papers in connection therewith, and that  
their action in executing the same binds the said corporation to full  
performance of all obligations thereunder.

\_\_\_\_\_  
(Title)

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Subscribed and sworn to before this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Title)

# FBMS Customer Request Form

To request a new customer or an update to an existing customer, complete this form.

Remedy Issue ID \_\_\_\_\_

## Requestor Information

Date (Enter MM/DD/YYYY)	Bureau	Request Type Routine (within 48 hrs) <input checked="" type="radio"/> Emergency (Notify VMM helndesk by phone) <input type="radio"/>
Requestor Name	Phone Number	Email Address

## Action(s) Requested

<input checked="" type="radio"/> Create a new customer	<b>DOI Commercial -</b> Reserved for businesses both domestic and foreign and individuals acting as a business (Account group: Z501) <input checked="" type="radio"/>	<b>DOI Consumer -</b> Individuals not acting as a Business, employees and former employees (Account group: Z503) <input type="radio"/>	<b>DOI Federal Government US -</b> US Federal government customers (Account group: Z500) <input type="radio"/>	<b>DOI Foreign-</b> Foreign Governments only (Account group: Z502) <input type="radio"/>	<b>DOI Local and State Government -</b> Local and state governments, and universities (Account group: Z506) <input type="radio"/>
<input type="radio"/> Change					
<input type="checkbox"/> Link to corresponding vendor					
<input type="checkbox"/> Customer Needed as Real Estate Business Partner					

## Customer Information

Last Name (Business Name)	First Name	Middle Initial
Address		
City	State	Postal Code
Country United States		

## Customer Contact for Request (This is the contact information of the Customer's POC, not the contact information of any DOI Personnel)

Name	Phone	Email Address
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## Business Information

Social Security Number (DO NOT ADD DASHES)	Taxpayer Identification Number (DO NOT ADD DASHES)	DUNS
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## Financial Institution Information

<input type="checkbox"/> Select if Bank Data is not required or do not select if Bank Data is required (for refunds, etc.)	Bank Name	ABA Number	Account Number	Account Type <input checked="" type="radio"/> Checking <input type="radio"/> Saving
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## Privacy Act Statement

This Privacy Act Statement applies to the collection of information from individuals as defined by the Privacy Act. The Privacy Act does not apply to corporations, business entities or organizations. This information is requested under the authority of 5 U.S.C. 5514, 31 U.S.C. 3701 and 3702, 31 U.S.C. 3711 et seq., and 26 U.S.C. 6402 for the purpose of facilitating timely processing of payments for amounts owed to or paid by the Department of the Interior. This information may be disclosed to agencies, organizations or persons for authorized purposes as follows: the Department of Treasury to perform duties to process payments submitted or to recover debts owed; Internal Revenue Service for required tax reporting or to collect debts owed to the Federal government; Department of Justice, a court or an adjudicative or other administrative body, for legal proceedings; consumer reporting agencies to facilitate collection of debts owed; Federal, state, territorial, local, tribal or foreign law enforcement authority when there is a violation or potential violation of law; or other organizations as an authorized routine use outlined in the DOI-86, Accounts Receivable: FBMS (73 FR 43772, July 28, 2008), and DOI-87, Acquisition of Goods and Services: FBMS (73 FR 43766, July 28, 2008), system of records notices, which may be viewed at <https://www.doi.gov/privacy/doi-notices>. Furnishing the information on this form is voluntary, however, failure to provide all or part of the information may prevent or delay processing of vendor requests or payments submitted to the Department of the Interior, or result in debt being marked as delinquent and collection action taken to settle a debt.

Wire or International Banking Information
Alternate Payment Method
M - MANUAL
Other Special Instructions

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