



# United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Washington, DC 20240

## Memorandum

To: Regional Director, Eastern Region  
Attention: Regional Fire Management Officer(s)

Through: Deputy Bureau Director, Field Operations

From: Acting Deputy Bureau Director, Trust Services

Subject: Financial Review of Regional Fire Management

The Bureau of Indian Affairs (BIA), Branch of Wildland Fire Management (BWFM) will be conducting a fire program review for your respective regional office during Fiscal Year 2023. This review will focus on administration and budget management and intended to meet the Office of Inspector General's (OIG) recommendation (found in OIG Report ER-IN-BIA-0016-2009) for financial accountability reviews.

This review is designed to obtain, analyze, and evaluate information concerning administrative and budget management practices related to fire management expenditures. We will review these practices to ensure they are in line with current BIA and the Department of the Interior (DOI) Office of Wildland Fire policy including Interagency Standards for Fire and Fire Aviation Operations Guide Chapter 6, as well as 26 IAM 2. Reviews also serve as an opportunity to share ideas, methods, and techniques developed by other offices or individuals from around the country and incorporate those to improve our organization.

The review will focus on the standards included in the attached Appendix C Financial Review Checklist, as well as updated funds status reports provided in advance. The review is tentatively scheduled to be held virtually (TEAMS) for February 2023. The specific dates will be coordinated and agreed upon by both BWFM and the Region. Please direct any questions to Michael Nutter, Budget Officer, 208-914-8324 or by email at [michael.nutter@bia.gov](mailto:michael.nutter@bia.gov).

Attachment