# BIA Standard WFPP Outline

## Cover Page

## Signature page

## Table of Contents (must include page numbers for major headings)

## Executive Summary (1-2 pages)

Not too much detail, just a summary of everything that follows.

* History of prevention in the unit
* Purpose of the plan
* Describe the process used
* Description of plan – Analysis and Implementation section
* Description of collaboration
* The results of planning process – positions and budget

## Introduction

* 1. Purpose and Scope of Plan – link or tier to FMP
  2. Management Goals and Objectives – must be measurable, specific and obtainable.
  3. Collaborative Process

## Situational Analysis

* 1. Description of Management Unit – Land ownership/patterns, vegetation type, acres and FMU description (from FMP)
  2. Wildfire Occurrence and Historical Data (From official data source) and describe the primary causes and suppression costs
  3. History of Prevention Efforts

1. Prevention Strategy – Describe prevention strategy
2. Management Unit Assessment
   * + Table 1 – Composite Prevention Unit Assessment Summary
3. Community Assessment
   * + Table 2 –Community Assessment Rating
4. Fuels Assessment
5. Structural Ignitability Analysis
   * + Table 3 – Structural Ignitability

## Fiscal Analysis

1. Prevention Scenarios
2. Workload Analysis
   * Table 4 – Prevention Workload Analysis
3. Effectiveness Analysis
   * Table 5 - Effectiveness Table
4. Budget Development
   * Table 6 – Proposed Annual Budget Summary
   * Table 7 – Program Support Items
5. Cost - Benefit Analysis

## Implementation Plan

1. Standard Program Elements
2. General Actions Description
   * Table 9 – General Actions
3. Specific Actions Description
   * Table 10 – Specific Actions
4. Community Level Wildfire Action Description (if used)
   * Table 11 – Community Actions
5. Structural Ignitability Mitigation Actions
6. Prioritized Hazardous Fuels Reduction Areas
7. Supporting Plans
8. Accountability

## Appendices

* 1. Documentation of program support
  2. Documentation of tribal support
  3. LEO SOP
  4. Model Outputs
  5. The Preparedness Plan
  6. The Burn Permit System
  7. Wildfire Investigation Policies and Procedures
  8. The Restrictions Plan
  9. Smokey Bear Guidelines
  10. Accomplishment Reporting
  11. Inspection Checklists and Aids
  12. Communications Plan
  13. The Patrol Plan
  14. The Sign Plan
  15. The Annual Planning Calendar
  16. The Recommended Position Description
  17. An Electronic Copy of WFPP (PDF and Word processing formats)