2022
National Fire Leadership Team Summit
Boise, Idaho
November 29 – December 1, 2022

Location: Idaho State Building, 1387 S. Vinnell Way, Boise, ID
Facilitators: Steven Falk and Ken Falk

Day 1 – Tuesday, November 29, 2022
“Building a stronger workforce, taking care of our people”

8:00 – 9:00 Welcome – Aaron Baldwin, BIA Fire Director and NFLT Co-Chair
  • Introductions
  • Intent

9:00 – 9:30 Facilitator Introductions – Steven Falk and Ken Falk, Switchback OS

9:30 – 11:30 Fuels/Preparedness Budget & Organization
  Michael Nutter, BIA DWFM Budget Director, Adrian Grayshield, Mark Jackson, BIA DWFM Fuels Management Director, and Sam Scranton, BIA DWFM Deputy Fuels Management Director
  • FY23 budget targets
  • Utilizing complete wildland fire appropriation
  • Tribal Resource Management (TRM) funding
  • Fire code business rules for severity funding

11:30 – 12:30 Lunch Break

12:30 – 1:00 Fuels/Preparedness Budget & Organization Wrap-Up
  • Reduction of carryover

1:00 – 1:30 Department of Interior Fire Hire (Remote Presentation)
  Cheryl Young, BIA Strategic Recruitment and Workforce Planning

1:30 – 3:00 Hiring – Morgan Thompson, BIA DWFM Fire Program Liaison, and Mike Black, BIA DWFM Training Specialist
  • New series and pay table
  • Bureau Standard Position Descriptions (SPD), standardization, and coordination with human resources
  • Recruitment and retention, marketing, and branding
  • HR forms
  • Position management and organizational charts

3:00 – 4:00 Unity of the Organization – Preparedness and Fuels Integration
  Joshua Simmons, BIA DWFM Operations Director, and Mark Jackson

4:00 – 5:00 Switchback OS – Steven Falk and Ken Falk
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Day 2 – Wednesday, November 30, 2022
“Where we want to be, how we get there”

8:00 – 8:30 Welcome Back – Tom Remus, Midwest RFMO and NFLT Co-Chair
- Theme and goals for today

8:30 – 9:30 Switchback OS – Steven Falk and Ken Falk

9:30 – 11:30 The Future of NFLT – Aaron Baldwin and Tom Remus
- Group exercise
- Subcommittees, task assignments, regional challenges/solutions

11:30 – 12:30 Lunch Break

12:30 – 1:30 Agreements Overview and Discussion
Joshua Simmons, Amanda Boatright, BIA Rocky Mountain Region Lead Fire Business Program Analyst, and Regina Hoffman, BIA Northwest Region Budget Analyst

1:30 – 2:30 Fleet Management
Joshua Simmons, Mark Jackson, Joel Kerley, and Tom Remus
- Engine Inventory
- Fuels
- Aviation

2:30 – 3:30 Financial and Preparedness Reviews
Michael Nutter and Joshua Simmons

3:30 – 4:30 Training and Workforce Development Update – Mike Black
- ENOP
- Complex Incident Management Teams (CIMT)

4:30 – 5:00 Switchback OS – Steven Falk and Ken Falk

Day 3 – Thursday, December 1, 2022
“Working towards our common goals”

8:00 – 8:30 Welcome Back – Aaron Baldwin
- Theme and goals for today

8:30 – 9:30 Switchback OS – Steven Falk and Ken Falk
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9:30 – 10:30  Training and Recruitment
Garth Fisher, BIA DWFM Fire Training Program Manager
- Federal Fire Workforce Program
- Wildland Fire Apprenticeship Academy
- FMO Training

10:30 – 11:30  Fuels Regional Risk Mapping – Mark Jackson
- Guide to assist regions in allocating funding dependent on risk

11:30 – 12:30  Lunch Break

12:30 – 1:30  Taking Care of Our People – Nelda St. Clair, BIA DWFM CISM Coordinator (Contractor) and Troy Phelps, Acting BIA DWFM Safety Manager
- The Mental Health Initiative & Critical Incident Stress Management (CISM)

1:30 – 2:00  Medical Standard Contract CHS/Acuity – Troy Phelps

2:00 – 4:00  Cooperator and 638 Compact Agreements Continued
Joshua Simmons, Amanda Boatright and Regina Hoffman
- Review standardized template
- Draft cooperative agreement template
- Propose standardized scope of work

4:00 – 5:00  Report Out/Path Forward
Aaron Baldwin, Tom Remus, Steven Falk, and Ken Falk

ADDITIONAL INFORMATION:
- The building hours are from 7:45 AM – 4:15 PM, Monday through Friday. There is no reentry into the building after 4:15 PM. Since we will be ending at 5:00 PM each day, please note that we will need to exit using the east, south or west doors (not the main lobby) to avoid setting off the building’s intruder alarm.
- If you do not have a Federal Government ID, you must provide a photo ID and sign in/out at the security desk daily and be provided with a nametag to wear. For those who are government employees, your ID tag is required to always be visible within the building.
- Parking – Use the unmarked parking stall on the south side of the building. Do Not Park at surrounding local businesses or other Government buildings/lots. Parking in unauthorized areas could result in ticketing and/or towing at the owner’s expense.