[Insert Tribal Letterhead]

[Insert Date]

Judith Wilson

Director, Office of Facilities, Property and Safety Management

Indian Affairs

12201 Sunrise Valley Dr. Mail Stop-244

Reston, VA 20192

Re: [Insert Tribe Name] Request to Renew 105(l) Leases

Dear Director Wilson:

Pursuant to 25 U.S.C. § 5324(l), Pub. L. 93–638, title I, § 105(l), the [Insert Tribe Name] hereby requests to renew its 105(l) leases with the Secretary of the Department of the Interior for the term beginning [Insert Date] and ending [Insert Date] (Calendar/Fiscal Year 20 ).

[Insert Tribe Name] request renewal based on the FMRA with the applicable CPI or [Insert Tribe Name] request renewal based on the prior year’s actual O & M cost; supporting documents will be provided before the renewal becomes effective.

[List Each Facility/Lease]

[If the Tribe wishes to terminate or renegotiate the lease, please give a brief explanation].

 Sincerely,

 [Insert Signature]

 [Insert Tribal Representative Name]

 [Insert Title]