

## Indian Affairs Obligation in Expired Fund Request Form

(last revised: 1/31/2024)

This form is intended for use when requesting FBMS override privileges to record an obligation in an expired fund. The policy governing this forms use can be found at: https://www.bia.gov/policy-forms/manual. Completed forms must be submitted via email to the Financial System Division (FSD). Please send to: ia\_cfo\_expired\_funds\_requests@bia.gov

Section I. Requester Information	Date Form Completed:
a. Last Name:	b. First Name:
c. Phone #:	d. Email:
e. Requesting Region/Program:	
f. FBMS User ID of Staff Member Entering Pur	chase Request or Obligation into FBMS:

Section II. Obligation Information	
a. Vendor Name:	b. FBMS Vendor Code:
c. Amount Requested for Obligation:	d. Existing FBMS Document Number(s):
e. Date Good or Service was Ordered:	f. Date Good or Service was Received:

Section III. Account Assignment Information	
a. Fund:	b. Funds Center:
c. Functional Area:	d. Commitment Item:
e. WBS:	f. Amount Available for Obligation:

Section IV. Reason For Request		

Section v. Flease provide a brief description with the obligation was not recorded prior to fund expiration.

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