BIA-4314 Rev June 2018

## U.S. DEPARTMENT OF THE INTERIOR BUREAU OF INDIAN AFFAIRS

Page I of I

## **REQUISITION**

	I. Date:						
			2. Requisition No:				
	3. Vendor	4. Ship To			5. Requested		
Name and Address		(Name and Address)			Delivery Date:		
	NOTE: Block 7 - The accounting code strip n	nust be entered	below	each Lir	ne No. Descri	iption.	
6. Line	7. Description and Accounting Code Strip		B. Qty	9. Unit	I0. Unit	II. Total	
No.	7. Description and Accounting Gode Strip		o. Qty	7. Offic	Price	11. Total	
				SUBTOTAL (PAGE 1)			
Subject to the Availability of funds.							
	ACCOUNTING LINE:						
	Justification:						
	12 TOTAL	ESTIMATED CO	SCT.				
	12. TOTAL	LITTIATED CC	731.				
13a. Requested by: 13b. Supervisor/Off							
		This ensures the certifying official has confirmation of funds by their group budget manager or the purchaser's supervisor.					
		budget manager or	the pure	naser's sup	ervisor.		
Drinted Name/Signer			anaturo/	uro/Data			
Printed Name/Signature/Date Printed Name/Signat  14. Approving Official Certification: I certify the above items are authorized for this program				Date			
	are available.						
(Printed Name and Title of Approving Official)			Ap	Approving Official's Signature/Date			
15. Property Management Certification: (if required) I certify that except as noted, items are not available from sources under my control. Additionally,							
I have reviewed cited BOC and Accounting Strip information for accuracy and appropriateness.							
(Printed Name and Title of Approving Official)			Pr	Property Management Signature/Date			