

Assignment Acknowledgement Letter Template

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF INDIAN AFFAIRS

Region/Agency
Address
City, State, Zip Code

Applicant Name
Address
City, State, Zip Code

Dear Applicant:

On **[date received]**, we received your request for an assignment to a grant of easement for **[easement type]** between _____, Grantor, and _____ Grantee.

We will review the documents that were enclosed with your request letter and issue our decision to grant or deny your request for the assignment within 30 days of receipt of your assignment.

Should you have any further questions, please contact **[Name]**, **[Title]**, at **[Phone, Number]**.

Sincerely,

Superintendent or Regional Director