



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS
Washington, D.C. 20240

IN REPLY REFER TO:

MAR 30 2015

Memorandum

To: All Regional Directors
All Agency Superintendents
Attention: Forestry and Wildland Fire Management

From: ^{Acting} Director, Bureau of Indian Affairs

Subject: Reporting and Submissions for Wildland Fire Operations

This memorandum is to inform all Agency Administrators and Wildland Fire Program Managers on reporting requirements for the Branch of Wildland Fire Management, Operations activities. Please submit the following reports via email directly to the contacts as identified below. These reports do not need to be transmitted through official correspondence.

- Fiscal Year 2015 Five Year Deferred Maintenance and Capital Improvement Plans 2017 - 2021, new construction, June 1, 2015/ deferred maintenance projects
Deadline: July 1, 2015 Jacqueline C. Martin, Deputy of Operations
- Fiscal Year 2015 BIA Interagency Hotshot Crews Accomplishment and Expenditure Reports, Deadline: October 13, 2015. Jacqueline C. Martin, Deputy of Operations
- Fiscal Year 2016 Budget Request for BIA Interagency Hotshot Funding
Deadline: July 31, 2015. Jacqueline C. Martin, Deputy of Operations
- Fiscal Year 2015 Severity Request for additional support outside of preparedness funding, Dalan Romero, Assistant Director of Operations and Jacqueline C. Martin, Deputy of Operations.
- Fiscal Year 2015 reopening of Fire Codes within 5 days of discovery of need, ongoing. Dalan Romero, Assistant Director of Operations and Jacqueline C. Martin, Deputy of Operations.
- Submit Fiscal Year 2015 Burned Area Emergency Response (BAER) team nominations to Darryl Martinez, Inter-Regional BIA BAER Coordinator May 1, 2015

- Submit Fiscal Year 2015 Emergency Stabilization (ES) and Burned Area Rehabilitation (BAR) electronic plans to Myron Hotinger, National BIA BAER Coordinator, within fourteen days of completion.
- Submit Fiscal Year 2015 Emergency Stabilization (ES) and Burned Area Rehabilitation (BAR) funding request to Myron Hotinger, National BIA BAER Coordinator and Darryl Martinez, Inter-Regional BAER Coordinator within 5 days of discovery of need, ongoing.
- Fiscal Year 2015 Emergency Stabilization (ES) and Burned Area Rehabilitation (BAR) projects and accomplishments are updated quarterly by the BIA Regional office in the National Fire Plan Operations & Reporting System (NFPORS)
- Fiscal Year 2015 Emergency Stabilization (ES) and Burned Area Rehabilitation (BAR) electronic annual or final accomplishment reports will be submitted by the BIA Agency office to the BIA Regional BAER Coordinator and Myron Hotinger, National BIA BAER Coordinator by September 15th.

If there are any questions you can contact Dalan Romero Assistant Director, Fire Operations, at (208) 387-5372, Jacqueline C. Martin (208) 387-5576 and/or Myron Hotinger, National BIA BAER Coordinator (208) 387-5246.