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| **Incident Risk Assessment Worksheet** | **1. Incident/Activity Name****ATV/UTV Use** | **2. Location**   |
| **Identification of Hazards and** **Risk Assessment** |  **3. Name and Title of Analyst**  | **4. Date**  |
| **5. Pre-Mitigation** | **6. Mitigation or Abatement Action**(Engineering, Administrative, PPE, Avoidance, Education, etc) | **7. Post-Mitigation** |
| **8. Hazard** | 9.Hazard Probability | **10. Severity Code** | **11.** **RAC** |  | 12. Hazard Probability | 13. Severity**Code** | 14. RAC | 15. Acceptable**Yes/No** |
| Training |   |   |   | * Personnel must complete Agency specific or Industry/manufacturer provided training in operating and PPE procedures
* Re-evaluation/Re-certification will be completed every 3 years
* Individuals with < 16 hours annually on ATV/UTV will receive a check ride by a qualified instructor prior to use
 |   |   |   |   |
| Qualifications |   |   |   | * Certified with operators drivers license (OF-346). Documentation of attendance ATV Safety Institute in Employee Developmet Folder
* All certification and re-certification will be documented in IQCS and printed on individuals Red Card for wildland/prescribed fire operations
 |   |   |   |   |
|  Personal Protective Equipment (PPE) |   |   |   | * ATV/UTV helmets must meet SNELL SA 2005 or SA2010 certification
* ¾ face helmets are acceptable if meeting above SNELL standard
* Riders will always wear the following PPE
* Leather/Flame Resistant Gloves
* Eye Protection
* Hearing Protection
* Boots
* Long Sleeve Shirt
* Wildland/prescribed fire operations will require full nomex with fire shelter

  |   |   |   |   |
| **Hazard** | Hazard Probability | **Severity Code** | **RAC** | **Mitigation or Abatement Action**(Engineering, Administrative, PPE, Avoidance, Education, etc) |  Hazard Probability |  Severity**Code** |  RAC | Acceptable**Yes/No** |
| Personal Protective Equipment (PPE) |   |   |   | * Operator shall carry a personal communication device such as a cell phone, radio, or satellite phone
 |   |   |   |   |
|  Transporting ATV/UTV |   |   |   | * Secure ATV with four straps and attach to truck bed or trailer
* Put ATV in gear, and set park brake
* Close tailgate prior to travel
* Secure all loose items on ATV/UTV
* Use approved straps with tinsile strength appropriate to size of ATV/UTV
 |   |   |   |   |
| Loading&UnloadingATV/UTV |   |   |   | * Always wear all PPE when loading and unloading ATV/UTV
* Secure ramps on trailer or pick-up to limit slip of loading/unloading platform
* Use ramp wide enough for entire ATV/UTV
* Use spotter to assist with operation
 |   |   |   |   |
| Pre-Ride Inspection |   |   |   | * Before riding always perform a T-CLOC
* Tires
* Controls, Clutch, Brake, Throttle
* Lights
* Oil, Fuel, and other lubrication points
* Chassis, Suspension, Lugs, Nuts, and Bolts
 |   |   |   |   |
| Loading&CarryingEquipment |   |   |   | * Load weights shall not exceed manufacturers specifications on front and back racks and shall not extend beyond with of ATV/UTV
* Loads shall be mounted and secured as to not affect the center of gravity on the ATV
 |   |   |   |   |
| **Hazard** | **Hazard Probability** | **Severity Code** | **RAC** | **Mitigation or Abatement Action****(Engineering, Administrative, PPE, Avoidance, Education, etc)** | **Hazard Probability** | **Severity****Code** | **RAC** | **Acceptable****Yes/No** |
| Transport of ATV/UTV on Trailer |   |   |   | * Ensure receiver hitch and trailer receiver has same size ball prior to hook-up
* Check trailer lights for brakes, turn signals, and running lights prior to moving
* Attach safety chains properly and ensure they will keep trailer with vehicle
* Check trailer tires for play to ensure bearings are good
* Check mirrors on vehicle to ensure sight around the trailer
 |   |   |   |   |
| **Agency Administrators Signature and Date** |  **Preparers Signature and Date** |