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| **Incident Risk Assessment Worksheet** | | | | **1. Incident/Activity Name**  **ATV/UTV Use** | | | | **2. Location** | | | | | |
| **Identification of Hazards and**  **Risk Assessment** | | | | **3. Name and Title of Analyst** | | | | **4. Date** | | | | | |
| **5. Pre-Mitigation** | | | | | | **6. Mitigation or Abatement Action**  (Engineering, Administrative, PPE, Avoidance, Education, etc) | | | | **7. Post-Mitigation** | | | |
| **8. Hazard** | 9.Hazard Probability | **10. Severity Code** | **11.**  **RAC** | |  | | | | 12.Hazard Probability | | 13. Severity **Code** | 14. RAC | 15. Acceptable **Yes/No** |
| Training |  |  |  | | * Personnel must complete Agency specific or Industry/manufacturer provided training in operating and PPE procedures * Re-evaluation/Re-certification will be completed every 3 years * Individuals with < 16 hours annually on ATV/UTV will receive a check ride by a qualified instructor prior to use | | | |  | |  |  |  |
| Qualifications |  |  |  | | * Certified with operators drivers license (OF-346). Documentation of attendance ATV Safety Institute in Employee Developmet Folder * All certification and re-certification will be documented in IQCS and printed on individuals Red Card for wildland/prescribed fire operations | | | |  | |  |  |  |
| Personal Protective Equipment (PPE) |  |  |  | | * ATV/UTV helmets must meet SNELL SA 2005 or SA2010 certification * ¾ face helmets are acceptable if meeting above SNELL standard * Riders will always wear the following PPE * Leather/Flame Resistant Gloves * Eye Protection * Hearing Protection * Boots * Long Sleeve Shirt * Wildland/prescribed fire operations will require full nomex with fire shelter | | | |  | |  |  |  |
| **Hazard** | Hazard Probability | **Severity Code** | **RAC** | | **Mitigation or Abatement Action**  (Engineering, Administrative, PPE, Avoidance, Education, etc) | | | | Hazard Probability | | Severity **Code** | RAC | Acceptable **Yes/No** |
| Personal Protective Equipment (PPE) |  |  |  | | * Operator shall carry a personal communication device such as a cell phone, radio, or satellite phone | | | |  | |  |  |  |
| Transporting ATV/UTV |  |  |  | | * Secure ATV with four straps and attach to truck bed or trailer * Put ATV in gear, and set park brake * Close tailgate prior to travel * Secure all loose items on ATV/UTV * Use approved straps with tinsile strength appropriate to size of ATV/UTV | | | |  | |  |  |  |
| Loading  &  Unloading  ATV/UTV |  |  |  | | * Always wear all PPE when loading and unloading ATV/UTV * Secure ramps on trailer or pick-up to limit slip of loading/unloading platform * Use ramp wide enough for entire ATV/UTV * Use spotter to assist with operation | | | |  | |  |  |  |
| Pre-Ride Inspection |  |  |  | | * Before riding always perform a T-CLOC * Tires * Controls, Clutch, Brake, Throttle * Lights * Oil, Fuel, and other lubrication points * Chassis, Suspension, Lugs, Nuts, and Bolts | | | |  | |  |  |  |
| Loading  &  Carrying  Equipment |  |  |  | | * Load weights shall not exceed manufacturers specifications on front and back racks and shall not extend beyond with of ATV/UTV * Loads shall be mounted and secured as to not affect the center of gravity on the ATV | | | |  | |  |  |  |
| **Hazard** | **Hazard Probability** | **Severity Code** | **RAC** | | **Mitigation or Abatement Action**  **(Engineering, Administrative, PPE, Avoidance, Education, etc)** | | | | **Hazard Probability** | | **Severity**  **Code** | **RAC** | **Acceptable**  **Yes/No** |
| Transport of ATV/UTV on Trailer |  |  |  | | * Ensure receiver hitch and trailer receiver has same size ball prior to hook-up * Check trailer lights for brakes, turn signals, and running lights prior to moving * Attach safety chains properly and ensure they will keep trailer with vehicle * Check trailer tires for play to ensure bearings are good * Check mirrors on vehicle to ensure sight around the trailer | | | |  | |  |  |  |
| **Agency Administrators Signature and Date** | | | | | | | **Preparers Signature and Date** | | | | | | |