

Notice of Funding
Bureau of Indian Affairs Trust Services
2016 Tribal Climate Resilience

The Bureau of Indian Affairs (BIA) announces funding for awards to support tribal climate change adaptation, ocean and coastal management planning, and youth internships focused on climate adaptation. Awards are subject to available funding. Awards will be made either as a direct service to tribes or pursuant to the Indian Self Determination and Education Assistance Act (ISDA or the Act), 25 U.S.C. section 450 *et. seq.* Tribal organizations, as defined at 25 U.S.C. section 450b(l), are eligible for funding. All proposals must have tribal resolution(s) supporting their requests in order to receive funding. BIA will review and fund all eligible proposals received by 9:00 p.m. E.D.T. on May 23, 2016. Any award under this announcement does not guarantee future funding of any kind, including future Tribal Climate Resilience announcements.

There are nine total award categories. Because funding is limited, awards shall not exceed \$250,000 for any one proposal in Categories 1-5, \$75,000 for any one proposal in Categories 6-8, and \$50,000 for any one proposal in Category 9. Overall project costs may exceed the amount of the BIA contribution. Funds provided under a self-determination contract may be used to meet matching or cost participation requirements under other federal and non-federal programs.

Applications will be evaluated for responsiveness to Tribal Climate Resilience activity standards. Activity standards for each Category are identified below (beginning on page 3).

CATEGORIES OF AVAILABLE FUNDING

Climate Change Adaptation Planning (Categories 1-3)

- Category 1. Trainings and Workshops
- Category 2. Climate Adaptation Planning
- Category 3. Travel Support – Climate

Ocean and Coastal Management Planning (Categories 4-5)

- Category 4. Ocean and Coastal Management Planning
- Category 5. Travel Support - Ocean & Coastal

Youth Engagement (Categories 6-8)

- Category 6. Youth Management Internships
- Category 7. Youth Research Internships
- Category 8. Youth Engagement

Capacity Building (Category 9)

Proposals are due by May 23, 2016 by 9:00 p.m. E.D.T. Contract proposals must contain the information required by 25 CFR 900.8. Send completed proposals in one file, to: climate.funding@bia.gov or by hard copy to:

Helen Riggs, Attn: Climate Change
Deputy Bureau Director, Trust Services
Bureau of Indian Affairs
1849 C St. NW, MS-4620-MIB
Washington, D.C. 20240

CONTRACT PROPOSAL CONTENT REQUIREMENTS

25 CFR 900.8 requires that initial contract proposals contain the following information:

- (a) The full name, address and telephone number of the Indian tribe or tribal organization proposing the contract.
- (b) If the tribal organization is not an Indian tribe, the proposal must also include:
 - (1) A copy of the tribal organization's organizational documents (e.g., charter, articles of incorporation, bylaws, etc.).
 - (2) The full name(s) of the Indian tribe(s) with which the tribal organization is affiliated.
- (c) The full name(s) of the Indian tribe(s) proposed to be served.
- (d) A copy of the authorizing resolution from the Indian tribe(s) to be served.
 - (1) If an Indian tribe or tribal organization proposes to serve a specified geographic area, it must provide authorizing resolution(s) from all Indian tribes located within the specific area it proposes to serve. However, no resolution is required from an Indian tribe located outside the area proposed to be served whose members reside within the proposed service area.
 - (2) If a currently effective authorizing resolution covering the scope of an initial contract proposal has already been provided to the agency receiving the proposal, a reference to that resolution.
- (e) The name, title, and signature of the authorized representative of the Indian tribe or tribal organization submitting the contract proposal.
- (f) The date of submission of the proposal.
- (g) A brief statement of the programs, functions, services, or activities that the tribal organization proposes to perform, including:
 - (1) A description of the geographical service area, if applicable, to be served.
 - (2) The estimated number of Indian people who will receive the benefits or services under the proposed contract.
 - (3) An identification of any local, Area, regional, or national level departmental programs, functions, services, or activities to be contracted, including administrative functions.
 - (4) A description of the proposed program standards;
 - (5) An identification of the program reports, data and financial reports that the Indian tribe or tribal organization will provide, including their frequency.
 - (6) A description of any proposed redesign of the programs, services, functions, or activities to be contracted,
 - (7) Minimum staff qualifications proposed by the Indian tribe and tribal organization, if any; and
 - (8) A statement that the Indian tribe or tribal organization will meet the minimum procurement, property and financial management standards set forth in subpart F, subject to any waiver that may have been granted under subpart K.
- (h) The amount of funds requested, including:

- (1) An identification of the funds requested by programs, functions, services, or activities, under section 106(a)(1) of the Act, including the Indian tribe or tribal organization's share of funds related to such programs, functions, services, or activities, if any, from any Departmental local, area, regional, or national level.
 - (2) An identification of the amount of direct contract support costs, including one-time start-up or preaward costs under section 106(a)(2) and related provisions of the Act, presented by major categories such as:
 - i. Personnel (differentiating between salary and fringe benefits);
 - ii. Equipment;
 - iii. Materials and supplies;
 - iv. Travel;
 - v. Subcontracts; and
 - vi. Other appropriate items of cost.
 - (3) An identification of funds the Indian tribe or tribal organization requests to recover for indirect contract support costs. This funding request must include either:
 - i. A copy of the most recent negotiated indirect cost rate agreement; or
 - ii. An estimated amount requested for indirect costs, pending timely establishment of a rate or negotiation of administrative overhead costs.
 - (4) To the extent not stated elsewhere in the budget or previously reported to the Secretary, any preaward costs, including the amount and time period covered or to be covered; and
 - (5) At the option of the Indian tribe or tribal organization, an identification of programs, functions, services, or activities specified in the contract proposal which will be funded from sources other than the Secretary.
- (i) The proposed starting date and term of the contract.
 - (j) In the case of a cooperative agreement, the nature and degree of Federal programmatic involvement anticipated during the term of the agreement.
 - (k) The extent of any planned use of Federal personnel and Federal resources.
 - (l) Any proposed waiver(s) of the regulations in this part; and
 - (m) A statement that the Indian tribe or tribal organization will implement procedures appropriate to the programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposal contract, or as otherwise required by law.

ACTIVITY STANDARDS

Activity standards must be met in any Contract Proposal submitted under 25 CFR 900.8. The following sections outline the activity standards for each funding category. All proposals will be evaluated for their responsiveness to the activity standards.

The overarching goal of BIA Tribal Climate Resilience is to mainstream climate considerations at the project level through leadership engagement, delivery of data and tools, training, and tribal capacity building. The funds announced in this notice support tribes, tribal consortia, and authorized tribal organizations in their planning efforts to address climate resilience through tribally designed climate

training, adaptation planning, vulnerability assessments, supplemental monitoring, capacity building and youth engagement. The ocean and coastal management supports planning, science and tool development, and capacity building for coastal tribes' ocean management, but may also address resilience stressors other than climate change as described below.

Climate Change Adaptation Planning (Categories 1-3)

Category 1. Trainings & Workshops

Category 1 awards are designed to support tribes and tribal organizations to design and host tribal training(s) or workshop(s) that will assist tribal leaders, climate change coordinators, planners, and program managers in developing the skills necessary to develop tribal climate adaptation plans, or management options, through in-person and webinar trainings and workshops. The following activity standards must be addressed within the proposal:

- Capacity to design and deliver training, including previous experience in climate adaption planning/training/science/tribal training of partners or presenters.
- Identification and short description of a tribal-educational partnership (for example, educational partner experience in adult education training and/or workshop design and delivery).
- Presenters' experience in adult education and/or subject-matter experience and capacity, including climate change skills, technical ability or other relevant factors.
- Method of delivery (in-person instruction, webinar, facilitated instruction, including remote delivery ability, including recorded sessions, or webinars).
- Training design, which may include:
 - Tribal case studies of tribal adaptation planning,
 - Adult learning techniques to be employed,
 - Best practices appropriate to the subject,
 - Example documentation or templates.

Category 2. Climate Adaptation Planning

Category 2 awards are designed to support tribal governments in the development of climate adaptation plans, vulnerability assessments, or in data analysis efforts, including supplementary monitoring. Emphasis is placed on climate adaptation planning efforts that focus on regional planning or those that serve multiple tribes. The following activity standards must be addressed within the proposal:

- Description of the project design and implementation plan that includes:
 - Geographic location to be covered by the plan or assessment.
 - Treatment/subject area (for example, square miles, etc.).
 - Planning strategy that includes objectives, milestones , expected outcome(s) and measurements of success.
 - Project timeline.
 - Maps:
 - For Vulnerability Assessments, and/or
 - When subject area includes more than one reservation.
 - Expected tribal benefits from the project, or next steps in the process of mainstreaming

climate considerations into tribal program management.

- Clear description of the tribal capacity building features of the proposal such as training to be attended and technical support skills gained by tribal staff during the planning process. If the proposal builds tribal capacity to address future adaptation management planning, data analysis, or implementation these capacity building efforts should be identified. Note: Skills gained by contractors do not contribute to tribal capacity building.
- Explanation of how the strategic planning effort will enable tribal program managers to prioritize, step down tribal goals and objectives, and incorporate climate adaptation into more detailed program level management plans.
- Identification of all tribe(s) and tribal program(s) that will benefit. Proposals that serve multiple tribes or contribute to multiple tribal programs or communities within a tribe result in the broadest range of benefits. Examples include:
 - Strategic climate adaptation framework resulting in plans for multiple tribal governments (tribal resolutions from all tribes are required); or
 - High level climate adaptation plans for a tribe covering all tribal programs, or tribal government functions; or
 - Vulnerability assessment for a single resource or climate risk product that serves multiple tribes (vulnerability assessment by a tribal consortium, for example, or an ecosystem wide vulnerability assessment for natural resource that is or can be used by multiple tribes when addressing their adaptation planning, or climate adaptation elements of ocean or coastal planning, or is the foundation of a program wide training package for tribal program managers).
- If the proposal builds or uses partnerships with local communities, other land holders, or stakeholders that are non-tribal cooperators/partners these partnerships should be identified.

Category 3. Travel Support – Climate

Category 3 awards are designed to provide access to training and technical workshops that help maintain or build climate adaptation knowledge and skills. Tribal participation in training and technical workshops ensures a tribal voice is included and other practitioners benefit from tribal participation in training, research, and cooperative implementation efforts. Awards support travel for tribal leaders and staff to attend training(s) or workshop(s) or to participate in cooperative climate change adaptation efforts (including Climate Smart training, Landscape Conservation Cooperatives, Climate Science Centers, and other adaptation management forums). Salary costs for training will not be funded. International travel will not be funded. The following activity standards must be addressed within the proposal:

- Description of the specific workshops, technical sessions and cooperative entity meetings. Identify if the event is part of a series or development plan to ensure tribal climate adaptation capacity and expertise.
- Description of how the participant may share and use the knowledge gained with other tribal staff, tribal programs or with other tribes, or tribal organizations.
- Description of the participant's role in the tribal climate adaptation planning process. Examples: The participant is a member of the tribe's climate adaptation planning team. The participant is an elected tribal leader.
- Evidence as to whether or not the tribe has committed to developing a strategic climate adaptation

plan.

- Description of how the travel will support tribal engagement in Regional Planning Bodies or Cooperative Ocean Planning.

Ocean and Coastal Management Planning (Categories 4-5)

Ocean and coastal management funding is available for tribal ocean and coastal management planning, capacity building, tribal travel support to participate in organizational meetings, working sessions or official meetings in support of collaborative planning efforts, or targeted pilot studies or projects. Categories 4 and 5 funding is limited to coastal and Great Lakes coastal tribes. Ocean and coastal proposals may expand beyond climate related ocean and coastal management to tribal participation in Regional Planning Bodies and other cooperative ocean and coastal management planning, restoration planning, ecosystem assessments, vulnerability assessments, emergency management, and infrastructure planning related to ocean and coastal challenges.¹

Category 4. Ocean and Coastal Management Planning

Category 4 awards are designed to assist tribes with ocean and coastal management planning; marine spatial planning; coast climate adaptation analysis; and cooperative marine resource plans. Funding should build tribal capacity and can be used to assist with a tribe's efforts to restore and provide resilience of coastal resources; perform inventories or vulnerability assessments; identify monitoring protocols and critical indicator species; or implement a unique pilot study or project that would advance tribal climate adaptation or ocean and coastal management knowledge. The following activity standards must be addressed within the proposal:

- Description of the project design and implementation plan that includes:
 - Geographic location to be covered by the plan or assessment.
 - Treatment/subject area (for example, square miles, etc.).
 - Planning strategy that includes objectives, milestones, expected outcome(s), and measurements of success.
 - Project timeline.
 - Maps:
 - For Vulnerability Assessments, and/or
 - When subject area includes more than one reservation.
 - Benefits of the project.
- Clear description of the tribal capacity building features of the proposal such as training to be attended and technical support skills gained by tribal staff during the planning process. Note: Skills gained by contractors do not contribute to tribal capacity building.
- Identification of any follow-on planning or treatments not included in the proposal and description of how the plan/project will enable tribal program managers to prioritize or address those activities.
- Identification of all tribe(s) and tribal program(s) that will benefit. Proposals that serve multiple tribes or contribute to multiple tribal programs or communities within a tribe are strongest. Examples include:

¹ "Ocean and coastal" as used is defined under 16 U.S.C.1453.

- Cooperative planning efforts that cover multiple tribes (tribal resolutions from all tribes are required).
- Broad scope vulnerability assessments that supports climate adaptation or ocean or coastal planning efforts for multiple tribal governments (tribal resolutions from all tribes are required).
- Vulnerability assessment for a single resource or climate risk, product serves multiple tribes (vulnerability assessment by a tribal consortium, for example, or an ecosystem-wide vulnerability assessment for natural resource that is or can be used by multiple tribes when addressing their ocean or coastal planning, or is the foundation of a program-wide training package for tribal program managers).
- If the proposal builds or uses partnerships with local communities, other land holders, or stakeholders that are non-tribal cooperators/partners these partnerships should be identified.

Category 5. Travel Support - Ocean & Coastal

Category 5 awards are designed to support direct travel costs for tribal leaders or staff participation in, coordination, or training for interagency ocean and coastal spatial planning. Awards will not duplicate elements of the Great Lakes Restoration Initiative. This funding will provide travel support for tribal representatives to attend organizational meetings, working sessions, or official meetings in support of collaborative planning efforts, including meetings of Regional Planning Bodies. Salary costs for training will not be funded. International travel will not be funded. The following activity standards must be addressed within the proposal:

- Identification of who (participant, tribe, or tribal organization) will participate in the Regional Planning Body (RPB) or other workshop or training.
- If the travel is not part of a RPB, a description of the workshop or training.
- Description of how the travel funding supports tribal leader's or their designated alternate's ability to build or maintain tribal ocean and/or coastal planning capacity and expertise (include tribal leader's title or the official designation documentation for the designee).
- Identification of any leadership role the tribal participant holds in the RPB or if the tribal participant serves in a communication and issue coordination role on behalf of other tribes that cannot attend the meetings.
- Description of any previous attendance or leadership role the participant has had in past meetings of the RPB.
- Identify the RPB meeting(s) schedule or meeting schedule of non-RPB coordination, technical sessions or forums to be attended.
- Description of any tribal ocean and/or coastal planning capacity and expertise.
- Statement and any supporting documentation of whether or not the tribe(s) is pursuing a tribal ocean or coastal management plan as part of a larger regional or sub-regional planning effort.
- Statement and any supporting documentation of whether or not the tribe is pursuing a stand-alone ocean or coastal management plan.
- Identification as to whether or not the tribe has treaty rights for the planning area.

Youth Engagement Categories (6-8)

The goal of BIA Tribal Climate Resilience is to foster the next generation of tribal climate leaders. Categories of funding are available for three different types of youth internships with a focus on climate adaptation.

Category 6. Youth Management Internships:

Category 6 awards are designed to support employment opportunities working with tribal or BIA trust resources managers, tribal programs, or tribal organizations to support integration of climate mitigation or adaptation planning into programs for the benefit of tribes. The following activity standards must be addressed within the proposal:

- Description of how a funded youth internship would contribute to achieving the tribal program and academic research mission as related to climate change, or add a climate adaptation element to the programs mission, or support academic research into climate issues facing the tribe(s) or tribal organization(s).
- Goals for the specific intern work assignment.
- Proposed timeline (include graphic or chart).
- Youth Work Plan, including:
 - Role in the project,
 - Skill acquisition goals and measures,
 - Research or program management goals that intern will address, (if applicable),
 - Partnerships to expand experience, range or quality of actual work assignments, as well as supplemental partner mentors,
 - Specific internship tasks related to climate adaptation or ocean coastal planning (include the percent of total),
 - Training opportunities, and
 - Potential opportunities for the intern (i.e. if intern has sufficient skills by a designated time, presentations, training, liaison, or other functions should be inserted in the Youth Work Plan).
- Short description of any other elements that add value to the work experience.
- The number of interns, target ages, general overview of assignments or intern's role in the larger project, and the program host's past experience (including past program size).
- Evidence of measures that will provide and ensure a safe learning/work environment.
- Evidence of any previous experience with youth programs or internships in climate adaptation.
- Short description of any benefit to existing partnerships or benefits to multiple tribes.
- Mentor Plan (can be combined with intern Work Plan), including:
 - Subject matter experience and capacity of mentor(s), including climate change skills, technical ability or other relative factors, non-subject guidance and skill building,
 - When appropriate, note work place skill building program and elements, supplemental guidance for young professionals/researchers, and exposure to tribal values, etc.

Category 7. Youth Research Internships

Category 7 awards are designed to promote employment opportunities working with tribal or BIA programs or colleges with a purpose of advancing research by helping to identify climate vulnerabilities, inform or perform data analysis, or address ocean and coastal management challenges. The following activity standards must be addressed within the proposal:

- Description of how a funded youth internship would contribute to achieving the tribal program and academic research mission as related to climate change, or add a climate adaptation element to the programs mission, or support academic research into climate issues facing the

- tribe(s) or tribal organization(s).
- Goals for the specific intern work assignment.
- Proposed timeline (include graphic or chart).
- Youth Work Plan, including:
 - Role in the project,
 - Skill acquisition goals and measures,
 - Research or program management goals that intern will address, (if applicable)
 - Partnerships to expand experience, range or quality of actual work assignments, as well as supplemental partner mentors,
 - Specific internship tasks related to climate adaptation or ocean coastal planning (include the percent of total),
 - Training opportunities, and
 - Potential opportunities for the intern (i.e.: if intern has sufficient skills by a designated time, presentations, training, liaison, or other functions should be inserted in the Youth Work Plan).
- Short description of any other elements that add value to the work experience.
- The number of interns, target ages, general overview of assignments or intern's role in the larger project, and the program host's past experience (including past program size).
- Evidence of measures that will provide and ensure a safe learning/work environment.
- Evidence of any previous experience with youth programs or internships in climate adaptation.
- Short description of any benefit to existing partnerships or benefits to multiple tribes.
- Mentor Plan (can be combined with intern Work Plan), including:
 - Subject matter experience and capacity of mentor(s), including climate change skills, technical ability or other relative factors, non-subject guidance and skill building,
 - When appropriate, note work place skill building program and elements, supplemental guidance for young professionals/researchers, and exposure to tribal values, etc.
 - For research internships: highlight additional skill building for methodology, research scientific integrity, academic career path options, etc.

Category 8. Youth Engagement

Category 8 awards are designed to support the integration of climate change considerations into new or existing youth programs. Awards support tribes, tribal colleges, or tribal organizations with activities for primary or secondary school age youth and their engagement in science, technology, engineering or traditional ecological knowledge education or their engagement with a significant integrated component on climate adaptation, climate mitigation, or ocean and coastal management challenges for tribes. The following activity standards must be addressed within the proposal:

- Extent to which a proposal provides a cost effective means of encouraging tribal youth to consider climate challenges for tribes and tribal programs and ultimately careers in fields of management influenced by climate change.
- Identification of the number of youth and target ages.
- Provide a general overview of climate engagement curriculum, include the host's past youth engagement experience (including past program size).
- Youth Learning Plan, including:
 - Subject matter experience, climate integration goals and objectives, capacity of mentor(s), including climate change skills, technical ability or other relative factors, non-subject

- guidance and skill building, and
 - o Extent to which participants will be provided a safe learning/work environment.
- Specifically detail the total percent of the youth engagement project related to the climate or ocean and coastal planning tasks, include details such as: objectives, assessment of needs, and applicability of work tasks for program functional area.
- If youth mentors/leaders are used in program delivery, highlight:
 - o If the youth mentors will be paid or unpaid, and
 - o Youth mentor/leader work tasks leading to acquisition of skills directly related to the integration of climate considerations within STEM fields and/or traditional ecological knowledge (for example, vulnerability assessments, planning, data collection, data analysis, youth engagement, leadership, etc.).

****NEW CATEGORY** Capacity Building (Category 9)**

In Fiscal Year 2016 a new category has been created to support tribes that have limited technical or staffing capacity to identify how the tribe or tribal organization can start addressing climate change adaptation. Proposals under this category will fund part-time staff to identify tribal climate adaptation needs through a scoping or similar review and prioritization process in order to increase the strength of proposals in future Tribal Climate Resilience notices of funding in Climate Adaptation Planning and Ocean and Coastal Management Planning (Categories 2 and 4).

Proposals in this category should highlight how the tribe or tribal organization will coordinate tribal efforts to identify general climate change concerns, prioritize strategic planning, vulnerability assessments, or staff travel support, and gather data to support a future Tribal Climate Resilience award proposal. Permissible activities include attending climate adaptation training and consulting with climate practitioners (other tribes or federal cooperative climate adaptation forums) in order to identify the most appropriate category of support to apply for and gather the information needed to submit a proposal in future offerings. This category is not available to tribes or tribal organizations that have received funding from Tribal Climate Resilience (formerly known as Cooperative Landscape Conservation) in the past. Proposals in this category are independent of proposals in other categories.

The following activity standards must be addressed within the proposal:

- A clear narrative of the tribe’s concerns regarding climate impacts to tribal values and/or tribal management concerns.
- A clear narrative of the approach to building pre-proposal capacity leading to a future climate change proposal in Categories 2 or 4. For example, a proposal may include the staffing and staff coordination needed to initiate a scoping effort and data gathering in order to prioritize a tribal approach to addressing climate change challenges.