

BIA WILDLAND FIRE & AVIATION EARLY ALERT NOTIFICATION PROCESS

Early Alerts will be made via phone call and a written Early Alert Notification. All units (federal and tribal) will provide information to the Regional Fire Management Office and the Branch of Wildland Fire Management Duty Officer within six hours of the incident.

Communication Process:

When significant events occur, the following notification process will take place:

- Crew Supervisor notifies the Unit Fire Management Officer (FMO)
- Unit FMO notifies Regional Fire Management Officer (RFMO) and Dispatch Center. If time allows, generates Early Alert Notification.
 - Dispatch Center: If 4th tier, notifies 3rd tier Dispatch Center who then notifies the Geographic Area Coordination Center.
- Regional Fire Management Officer (RFMO) will immediately notify the Branch of Wildland Fire Management On-Call Duty Officer at: **208-387-5080** AND within six hours, email to: EarlyAlert@bia.gov. Notifications are automatically received by the following individuals:
 - Branch Chief, Wildland Fire Management
 - Director, Fire Communications
 - Director, Fire Operations
 - Director, Fire Aviation and Safety
 - Director, Fuels Management
 - National Wildland Fire Safety Program Manager

Situations Requiring an Early Alert Notification:

- Fatality¹
- Injury Requiring Transports to Medical Facility
- Significant Property Damage to Equipment²
- Serious Wildland Fire Accident
- Wildland Fire Accident
- Entrapment/ Burnover¹
- Shelter Deployment¹
- Near-miss
- Aviation accident
- Evacuations
- Highway and interstate closures
- Structure loss
- Escape prescribed fire
- Fire approaching Large Fire thresholds (*100 acres in timber; 300 acres in grass*)
- Any Wildland Fire Management Delegation of Authority issued by a line officer

¹ If a wildland **fire entrapment or fatality occurs**, immediate notification to NICC is **required**. The local unit will complete a Wildland Fire Entrapment/Fatality Initial Report (PMS 405-1) and mail it to the Geographic Area Coordination Center (GACC) electronically within 24 hours. The GACC immediately notifies the National Interagency Coordination Center (NICC) Coordinator on Duty (COD) and within 24 hours, submits the PMS 405-1 to NICC COD, even if some data are missing.

² **Significant Damage** is when equipment is altered from its original condition.