

BUREAU OF INDIAN AFFAIRS, OFFICE OF INDIAN SERVICES

DIVISION OF HUMAN SERVICES

WEBINAR TRAINING EVENT



The BIA, Division of Human Services will hold three Webinar Training Sessions on the Welfare Assistance Funding Distribution Methodology and Reporting process.

The Topics will include:

- **Webinar #1: How to complete the BIA, 2015 Financial Assistance and Social Services Report Form (2015 FASSR)**

Overview: The first webinar training session will provide a comprehensive understanding and overview on how to complete the 2015 FASSR. The 2015 FASSR is the only report the BIA agencies and Tribes operating under Indian Self-Determination and Education Assistance Act (ISDEAA) Title I Contracts, ISDEAA Self-Governance Funding Agreements and Public Law (Pub. L.) 102-477 (477) Plans will be required to submit for the Welfare Assistance Program. The term tribe is inclusive of tribal consortia. Tribes and BIA agencies must submit the 2015 FASSR in order to receive a final distribution of 2016 Welfare Assistance Funds. This webinar will focus specifically on how to complete the 2015 FASSR in alignment with the 2016 Welfare Assistance Funding Distribution Methodology. Participants should walk away with an understanding on how to complete the Data Section of the Report including how to properly count Actual Persons Served per Program Component, Report Expenditures, and complete the Narrative Section of the Report.

Webinar Training Session #1	https://eval-us.webex.com/eval-us/onstage/g.php?MTID=ec1c167d1a9d278aeaa47922dbad06f73
Date: Wednesday, November 18, 2015	
Time: 11:00am to 12:00pmEST	
Event Number: 497 229 059	
Event Password: FASSR	

- **Webinar #2: How to complete the BIA, 2016 Request for Additional Funds (RAF) Document and Forms**

Overview: The second webinar training session will provide an overview on the process a Tribe or BIA agency must follow when submitting the forms and documents for a Request for Additional Funds (RAF). This webinar will focus on furthering the understanding of 1) when the

tribe should consider submitting a RAF and 2) how to fill out the documents to support the request. The RAF must show how the level of need for the 2016 operating year is expected to be greater than the tribe or BIA agencies' reported expenditures on the 2015 FASSR. Additionally, the RAF must describe what would happen if the tribe or BIA agency were to experience a shortfall in funding for 2016, as appropriate. Tribes and BIA agencies operating on a FY or CY basis must submit supporting documentation (i.e., financial reports or other budgetary documents) with actual expenditures to support a RAF.

Webinar Training Session #2 Date: Thursday, December 2, 2015 Time: 1:00pm to 2:00pmEST Event Number: 498 657 115 Event Password: RAF	https://eval-us.webex.com/eval-us/onstage/g.php?MTID=e4aebe626635230ef2ea8cd78a1497586
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- **Webinar #3: How the data from the 2015 FASSR & 2016 RAF are then used in calculating Welfare Assistance funding distributions for each Tribe and BIA Agency in alignment with the 2016 Welfare Assistance Funding Distribution Methodology**

Overview: The third webinar training session will demonstrate how the data on the 2014 BIA Financial Assistance and Social Services Report (FASSR), the 2015 FASSR, and the 2016 Request for Additional Funds Form drive the funding distributions for Welfare Assistance. All Tribal and BIA Agency programs that operate Welfare Assistance and submit the FASSR each funding year are invited to participate.

The target audience for all three webinar training sessions are tribal leaders, tribal program staff who prepare the FASSR, BIA Agency programs, BIA Superintendents and anyone interested in learning more about the BIA Welfare Assistance Funding Distribution Methodology and Reporting process.

Webinar Training Session #3 Date: Tuesday, December 8, 2015 Time: 1:00pm to 2:00pmEST Event Number: 492 353 295 Event Password: WAG	https://eval-us.webex.com/eval-us/onstage/g.php?MTID=e0b9e251cd23e22b708f10dc33179e197
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Point of Contact: Ms. Babette Herne, Program Manager at babette.herne@bia.gov
Locate Training Material and Forms at:
<http://www.bia.gov/WhoWeAre/BIA/OIS/HumanServices/DAP/index.htm>