<table>
<thead>
<tr>
<th><strong>BIA RIGHT-OF-WAY CHECKLIST</strong></th>
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<tbody>
<tr>
<td><strong>Applicant:</strong></td>
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<tr>
<td><strong>Land Status:</strong></td>
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<tr>
<td><strong>New</strong></td>
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<tr>
<td><strong>Amendment</strong></td>
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<tr>
<td><strong>Mortgage</strong></td>
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<td><strong>DATE:</strong></td>
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</tbody>
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**Preliminary Documents**
- Applicant's Letter of Intent to Obtain ROW
- Title Status Report, Landowner Name and Address
- Permission to Survey from Landowners
- Field Inspection (Photos, Maps, etc.)

**Right-of-Way Application Package**
- Acknowledgement Letter
- Incomplete/Complete Letter
- Consent(s):
  - Tribal Resolution
  - Landowner(s) Consent to Grant ROW
  - Spreadsheet - consent percentage calculation
  - Superintendent/Regional Director per 25 CFR 169.108
- Maps:
  - Survey Plat/Legal description
  - Location Map showing adjacent existing facilities
- Environmental Compliance:
  - Categorical Exclusion (CatEX)
  - Environmental Assessment (EA)
  - Finding of No Significant of Impact (FONSI)
  - Environmental Impact Statement (EIS)
  - Record of Decision (ROD)
  - NHPA Section 106
  - ESA Section 7 review

**Valuation:**
- Valuation Report received
- Valuation Review requested (OASIS)
- Certification of Valuation Review by OST Appraisal Services
- Fair Market Value
- Applicant's Offer
- Letter(s) to Landowner(s) re: FMV

**Corporate Documents:**
- Authority of Officers to Execute Documents
- Articles of Partnership or Association
- State-certified corporate charter
- License to do business (Tribe and/or State)

**Waivers:**
- Valuation (Appraisal, market analysis, etc.)
- Bond(s), insurance, and/or alternative form of security
- Compensation
- Permission to cross existing rights-of-way, if applicable

**Decision**
- Findings and Recommendation Report for Decision
- Letter - Notice of Intent to Grant b/c Landowners So Numerous (if applicable)
- Letter - Approval or Denial with Appeal Right to Parties
- Payment - Lockbox or Proof of Payment for Direct Payment
- Grant of Easement for ROW
- Approval Date: ____________

**Distribution:**
- Applicant
- Tribe
- Landowner(s), if requested.

**Post Decision**
- Encode in TAAMS:
  - LAC: ____________
  - TAAMS ID No. ____________
  - Contractor ID No. ____________
- Scan Image
- TIR Log
- Recording No.
- Construction Completion (Due Diligence)
- Final Field Inspection Report

Prepared by: ____________________________  Title: ____________  Date: ____________