From: norepliesplease@mymeetings.com
To: Appel, Elizabeth K
Subject: [EXTERNAL] Conference Details (JAN 19, 2021--04:00 PM ET--Conf# 1896916)
Date: Monday, December 14, 2020 11:10:44 AM

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Your conference details are enclosed.

Meeting Information:

Leader:	ELIZABETH APPEL
Phone number:	1-202-273-4680
Contact:	MELISSA WILKERSON
Phone number:	1-202-208-3742
Service level:	Premier
Number of lines:	Total=100 Dialout=0 Meet Me=100 Meet Me Toll=0
Call date:	JAN-19-2021 (Tuesday)
Call time:	04:00 PM EASTERN TIME
Duration:	2 hr
Confirmation number:	1896916
Company:	NWX-DEPT OF INTERIOR-NBC
CRC:	

Passcodes/Pin codes:

Participant passcode: DOI

For security reasons, the passcode will be required to join the conference.

Dial in numbers:

Country		Toll Numbers	Freephone/ Toll Free Number
USA			800-857-9676

Restrictions may exist when accessing freephone/toll free numbers using a mobile telephone.

Selected Conference Features:

Audio

Music On Hold	Listen Only
Conference Monitor	Q&A
Conference Recording - DOWNLOAD/TAPE/CD	Transcription
Meeting Manager	Meeting View

Conference Recording Information:

Recording will be available for 30 days 1 hour after the call is completed.

Click the link below to access your downloadable file.

Recording Type	DOWNLOAD
Leader URL:	https://www.mymeetings.com/mm/ims/d.php?o=1896916 (do not forward)

After downloading and saving the recording, leaders can distribute the file to participants.

One download per recording only.

Transcription Information:

E-mail:	APPEL_ELIZABETH@YAHOO.COM
Conference Language:	ENGLISH
2nd E-mail:	MELISSA_WILKERSON@IOS.DOI.GOV
Email Turnaround Time:	48 hr

*Transcription will be in the conference language.

Meeting Manager Information:

If you would like to review call details with a Meeting Manager, please call 866-865-7014.

Participant List Information:

Send To: ELIZABETH APPEL
E-mail: APPEL_ELIZABETH@YAHOO.COM
List Elements: NAME/AFFILIATIO/PHONE #
Comment: SEND LIST TO MELISSA_WILKERSON@IOS.DOI.GOV

We make every effort to compile accurate information for each participant. Occasionally, names may be misspelled if participants speak too quickly or if there is an unclear connection.

Meeting View Leader Access:

To join the event:

URL:	https://meetingview.verizon.com?customHeader=mymeetings
Conference Number:	1896916

You may log onto Meeting View 20 minutes prior to the start of your conference. For assistance contact your Meeting Manager.

A cancellation fee will be assessed per reserved line, in the event that the conference is not cancelled within 30 minutes prior to the scheduled start time.

An overbooking fee will be assessed for each unused, reserved line after the first 50 unused lines, per completed conference. There will be no fee assessed for the first 50 unused, reserved lines.

Leaders can schedule, modify or cancel a reservation by using Conference Scheduling Assistant, an online scheduling tool. To reschedule or cancel this reservation, click here.

For additional assistance, contact customer service at 866-900-1011.

The Conferencing Center would like to send you e-mail notes to keep you informed of new or enhanced products and services, conferencing tips, or special offers, etc. If you would prefer not to receive these messages, you may unsubscribe now. Thank you.