

Bureau of Indian Affairs

Office of Facilities Management and Construction



JUSTICE / DETENTION FACILITIES SPACE TEMPLATES

June 30, 2011

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**BUREAU OF INDIAN AFFAIRS
JUSTICE | DETENTION FACILITIES
SPACE TEMPLATES**

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A1000-1 Introduction

- 1.1 The spatial relationship diagrams, space templates, and criteria checklists in this volume provide Designers of Record with the specific diagrammatic and programmatic information needed to design specific spaces for Bureau of Indian Justice | Detention Facilities.
- 1.2 This section of the BIA Standards is advisory only, and any tribe's architect should either be experienced in the planning, design and construction of correctional facilities, which includes a comprehensive understanding of detention and/or operations and procedures, or include a consultant with this proven background on their team. The Bureau of Indian Affairs requires a minimum of three completed and operational detention and/or correctional facilities from architects retained by tribes to provide professional services.

A1000-2 Spatial Relationship Diagrams

- 2.1 The spatial relationship diagrams in this chapter show the possible arrangements for the various functional areas of Law Enforcement, Courts, and Detention spaces. These diagrams are meant only to demonstrate broad relationships between the parts of a building.
- 2.2 In addition to these overall building diagrams, there are program area diagrams where appropriate in each section of the following chapters. These diagrams demonstrate how the specific spaces within a program area may relate both to one another and to adjacent program areas.

A1000-3 Facility Space Templates

- 3.1 At the beginning of each section of Chapters 2 through 11 are facility space templates for each type of space within the Bureau of Indian Justice | Detention program. Each space template includes a floor plan that illustrates the layout of a space and provides additional information concerning net square footages (within the walls of the room), loose furnishings, casework, plumbing and technical systems.
- 3.2 These space templates show how some of the features and loose furnishings in offices and other areas may be organized, and shall be used as diagrammed unless noted otherwise on the space template. However, as building designs are developed, there will be instances in which a given template layout does not work within the geometry of the design provided. In such cases, the layout may be modified. In general, however, modification of the space template layouts is not acceptable.
- 3.3 The loose furnishings shown on the space templates do not necessarily include all furniture options, nor do they mandate the inclusion of furnishings that may not be needed in a particular justice facility. Rather, they provide a general concept of how a particular space could be furnished.

1000-4 Space Criteria Checklist

- 4.1 Following each space template is a criteria checklist that provides detailed information about standard requirements within the space and allows for the addition of further project-specific requirements. The following topics are addressed:
- 4.1.1 **Space Description** Identifies the main program and any ancillary spaces within it. Each space is numbered, and the checklist criteria are keyed to these numbers.
 - 4.1.2 **Daily Occupancy Use** Shows when a particular space will be used and whether it will require after-hours access.
 - 4.1.3 **Security Zone** Notes security requirements specific within a space.
 - 4.1.4 **Natural Light** Notes the day-lighting requirements specific within a space.
 - 4.1.5 **Door Type** Notes the door requirements specific within a space.
 - 4.1.6 **Door Hardware** Notes the hardware requirements of the doors specific within a space.
 - 4.1.7 **Door Width** Notes the width requirements of the doors specific within a space.
 - 4.1.8 **Acoustical Conditions** Defines the acoustical requirements specific to the space.
 - 4.1.9 **Wall Construction Type** Defines specific construction materials to enclose a space.
 - 4.1.10 **Interior Finishes** Lists the acceptable finishes for walls, base, floors and ceilings from which the design team may select. If doors and windows are required in the space, specialized information for them is also provided.
 - 4.1.11 **Furnishings / Equipment** Provide guidelines for fixed furnishings, millwork, and other equipment generally used in this type of space. However, these items, as well as visual display boards, should reflect the needs of the individual school. Also, if appropriate, some items listed as fixed furnishings or casework could be mobile casework is the responsibility of the Designer of Record, based on the needs of the individual justice facility. Modifications may be made to the fixed furnishings and casework to accommodate particular administrative or detention requirements as long as those modifications do not result in additional linear footage of casework.
 - 4.1.12 **HVAC Requirements** Notes HVAC requirements specific to the space.
 - 4.1.13 **Plumbing Requirements** Notes plumbing requirements specific to the space.

- 4.1.14 Fire Suppression Requirements** Notes fire suppression requirements specific to the space.
- 4.1.15 Lighting Requirements** Notes lighting requirements specific to the space.
- 4.1.16 Power Requirements** Notes power requirements specific to the space.
- 4.1.17 Communication Requirements** Notes communications / information technology requirements specific to the space.
- 4.1.18 Structural Requirements** The structural requirements given in this part include only those requirements within the space that are beyond the typical structural framing and design of the justice facility, such as special floor loading requirements, special loading requirements of the overhead structure, etc.
- 4.1.19 Signage Requirements** Notes specific signage needs and considerations within the space.
- 4.1.20 Program Activities** Notes specific activities to take place within the space.
- 4.1.21 Notes** Provides additional information, where needed, pertaining to requirements noted in the space criteria.
- 4.1.22 Key Space Design and Relationship Concepts** Notes the special considerations pertaining to the placement of the space.
- 4.1.23 Spatial Relationship Diagrams** This shows the broad spatial relationship between areas within the program space and, where pertinent, between those areas and adjacent programs spaces.

1000-5 Standard Mounting Heights

- 5.1 The final chapter of this volume contains diagrammatic information about standard mounting heights for casework, plumbing fixtures, and toilet accessories.

1000-6 Abbreviations

The Space Standards are organized in the following sections:

PO	Office Space Standards
WS	Workstation Space Standards
RECP	Reception Space Standards
CONF	Conference Space Standards
COPY	Copy/Work Room Space Standards
INTER	Interview Room Space Standards
FILE	File Storage Space Standards
KIT	Kitchen Space Standards
SUPP	Storage Space Standards
FIT	Fitness Areas Space Standards
DET	Detention Space Standards
EV	Property & Evidence Space Standards
CT	Court Space Standards

The following is a legend for the matrix:

NA	Not Applicable
LEED	Meet standard for a LEED Silver Certification

Doors

EL	Exterior Lockable
IL	Interior Lockable
P	Passage
RU	Roll Up
D	Detention Grade
ST	Storefront

Plumbing

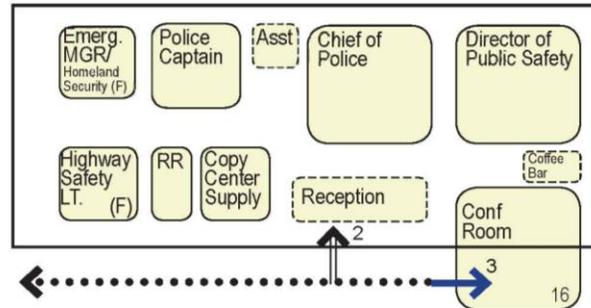
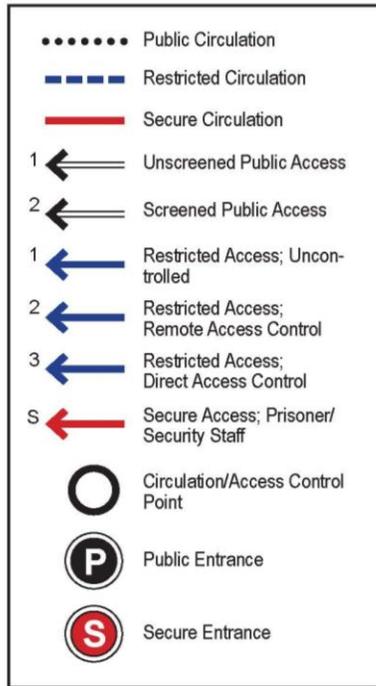
REF	Refrigerator
S	Sink Only
S/D	Sink With Disposal
T	Toilet
FD	Floor Drain
FS	Floor Sink
DU	Combination Detention Unit
DT	Detention Toilet
SH	Shower
DW	Dishwasher
W/D	Washer & Dryer
DF	Drinking Fountain

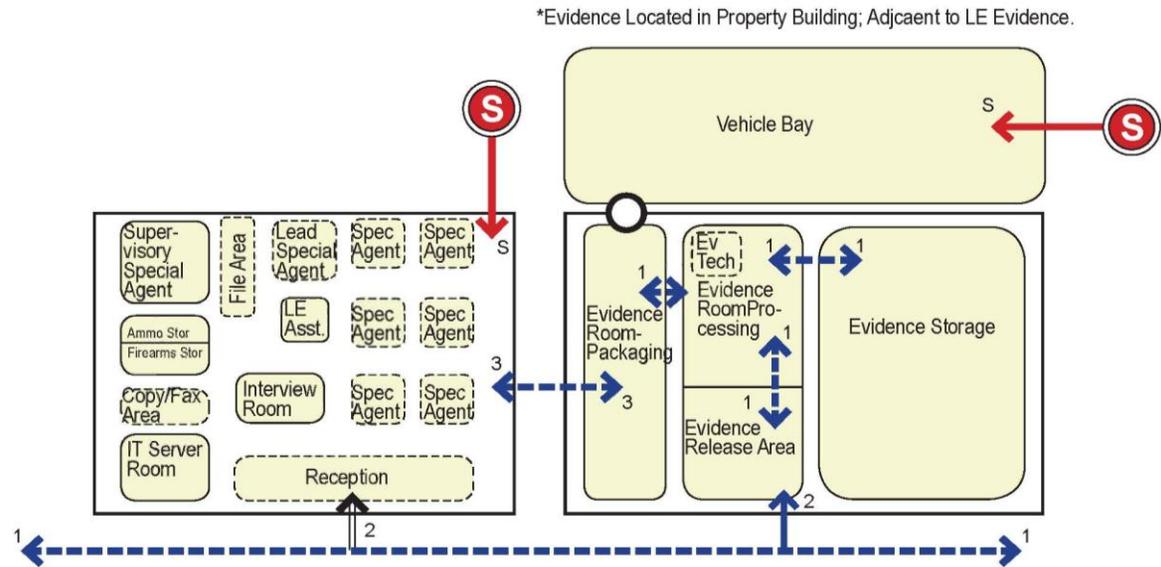
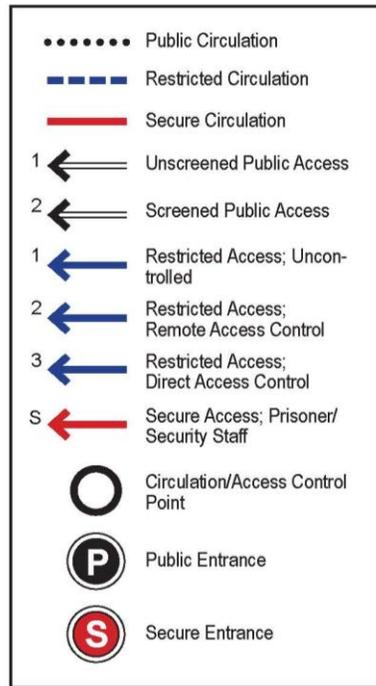
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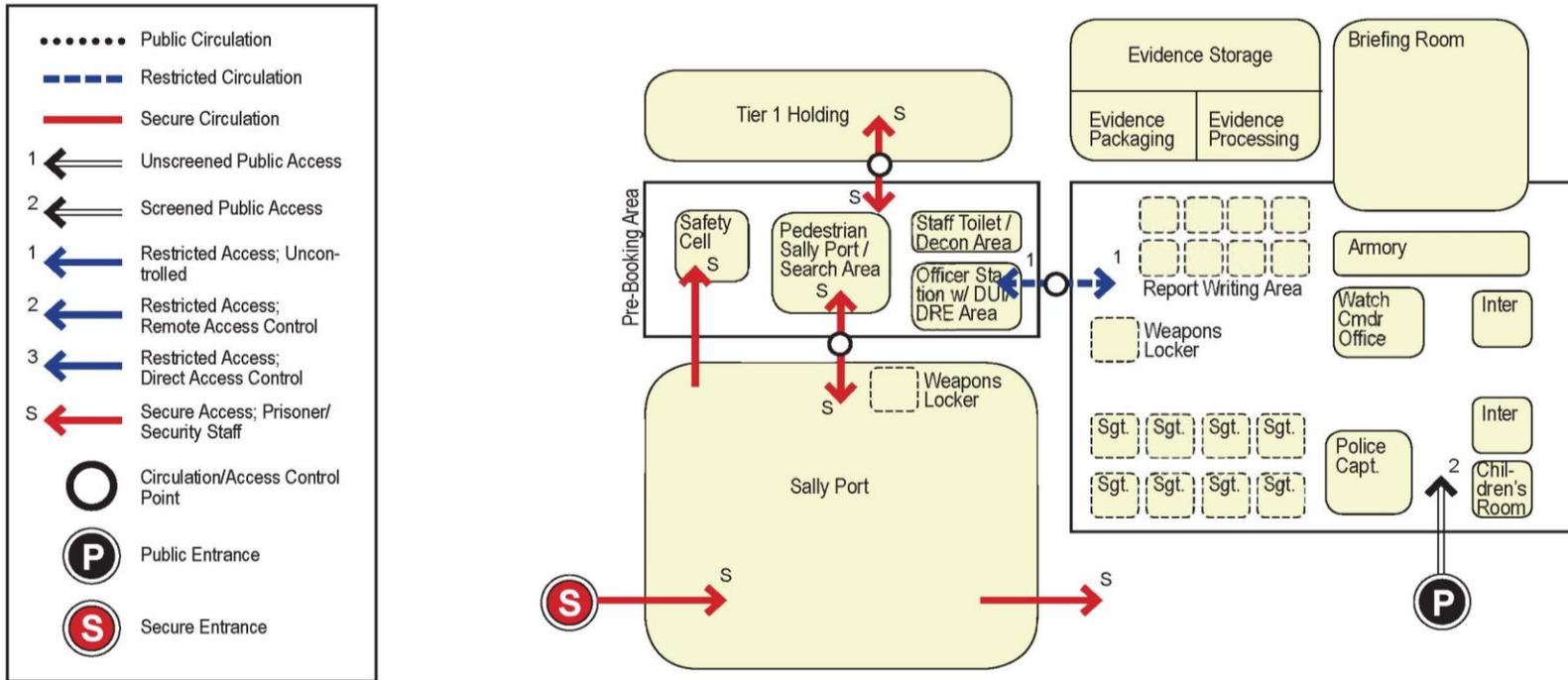
ACT	Acoustical Ceiling Tile
CONC	Concrete
PT	Paint
CMU	Concrete Masonry Unit
VCT	Vinyl Composition Tile
ACTm	Mylar Coated Acoustical Ceiling Tiles
ACTf	Fiberglass Acoustical Ceiling Tile
GYP	Gypsum Board
SVF	Seamless Vinyl Flooring

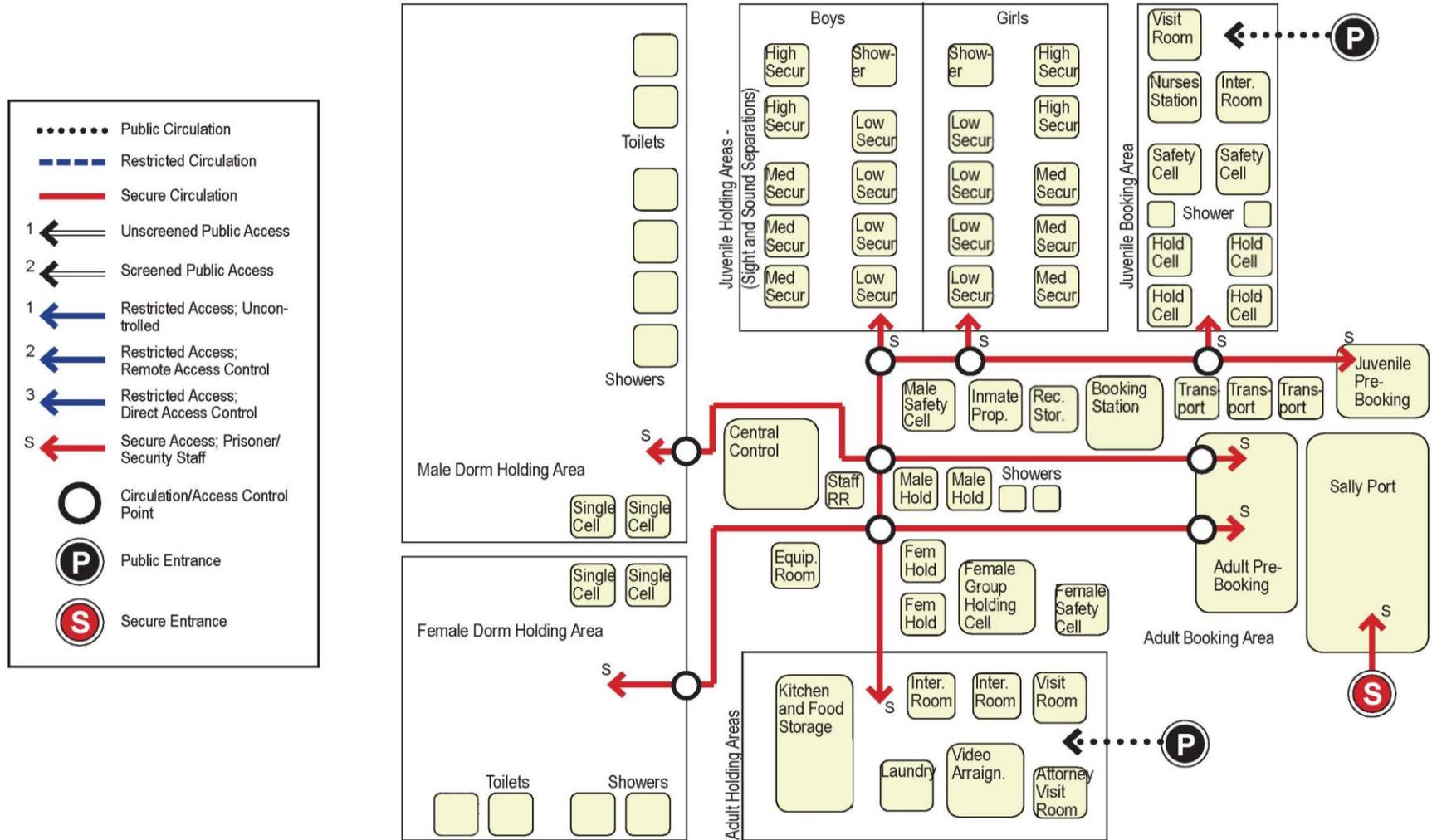
Acoustics

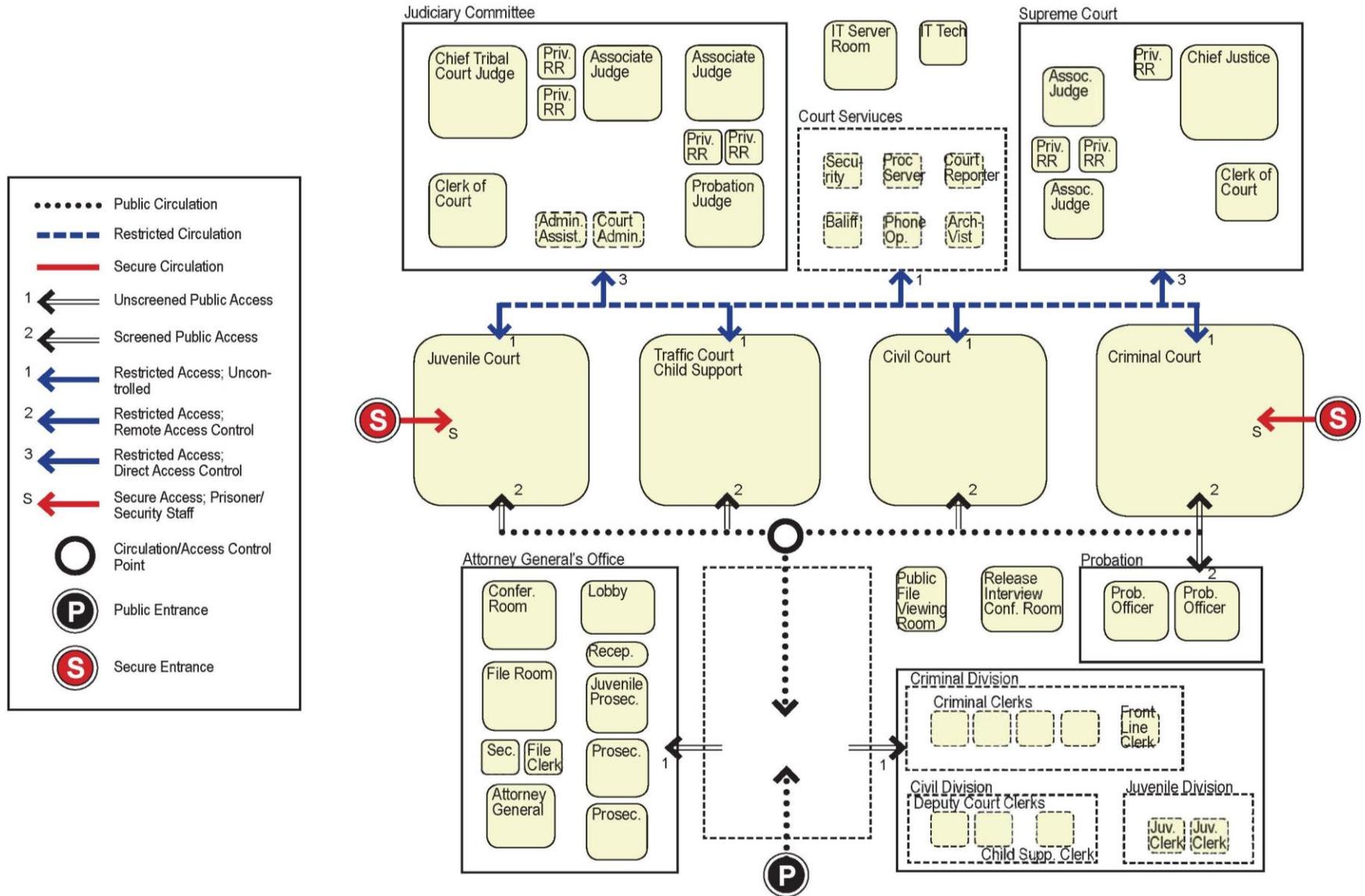
30-35	Speech audible, but not understood - Loud speech understood
35-40	Loud speech understood - Loud speech audible, but not understood
40-45	Loud speech audible, but not understood - Loud speech barely audible
45-50	Loud speech barely audible - Shouting barely audible
50-55	Shouting barely audible - Shouting not audible





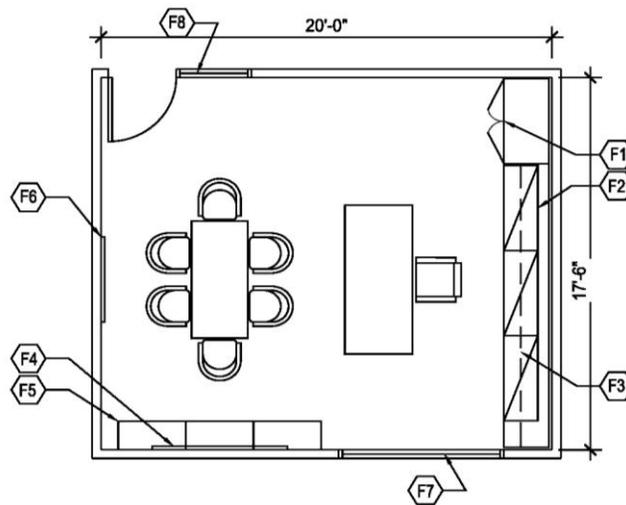






PO-1: 350 SF PRIVATE OFFICE

A2: ADMINISTRATIVE - STANDARD OFFICE



NOTES:

1. Furniture shown indicates one of many possible arrangements
2. Exterior window locations may be modified
3. Side light can have clear or translucent glazing

CAPACITY: 7

Occupants

SIZE: 350 ft²

KEYNOTES:

- F1 Tall wardrobe with locks
- F2 Lateral file with locks
- F3 Overhead storage with under cabinet lights
- F4 White board
- F5 Bookcase
- F6 Wall mounted TV
- F7 Exterior windows
- F8 Side lights

A2: ADMINISTRATIVE - STANDARD OFFICE

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	Yes
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	Yes
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	Wood
Floors:	
• Carpet	Yes
• VCT	
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	Yes
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (4'-0")	Yes
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	Yes
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	Yes
• Base cabinets	Yes
• Countertops	Yes
• Upper cabinets	Yes
• Tall wardrobe cabinet	Yes
• Locks	Yes
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	Yes
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	5 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	Yes
Audio, Video, Lighting Controls	
Other	

Chapter A2: ADMINISTRATIVE - STANDARD OFFICE

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

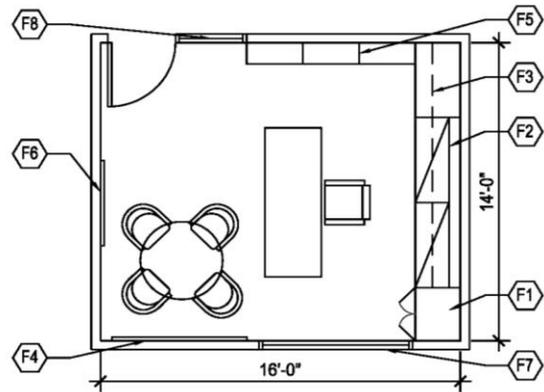
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

PO-2: 225 SF PRIVATE OFFICE

A2: ADMINISTRATIVE - STANDARD OFFICE



NOTES:

1. Furniture shown indicates one of many possible arrangements
2. Exterior window locations may be modified
3. Side light can have clear or translucent glazing

CAPACITY: 5

Occupants

SIZE: 225 ft²

KEYNOTES:

- F1 Tall wardrobe with locks
- F2 Lateral file with locks
- F3 Overhead storage with under cabinet lights
- F4 White board
- F5 Bookcase
- F6 Wall mounted TV
- F7 Exterior windows
- F8 Side lights

A2: ADMINISTRATIVE - STANDARD OFFICE

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	Yes
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	Yes
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other Wood

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (4'-0") Yes
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket Yes
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks Yes
- Base cabinets Yes
- Countertops Yes
- Upper cabinets Yes
- Tall wardrobe cabinet Yes
- Locks Yes
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	Yes
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	5 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A2: ADMINISTRATIVE - STANDARD OFFICE

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

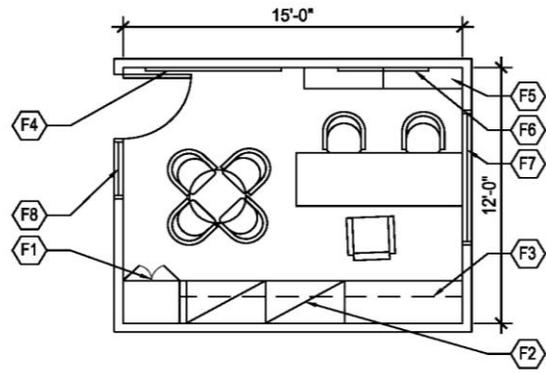
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

PO-3: 180 SF PRIVATE OFFICE

A2: ADMINISTRATIVE - STANDARD OFFICE



NOTES:

1. Furniture shown indicates one of many possible arrangements
2. Exterior window locations may be modified
3. Side light can have clear or translucent glazing

CAPACITY: 7 Occupants

SIZE: 180 ft²

KEYNOTES:

- F1 Tall wardrobe with locks
- F2 Lateral file with locks
- F3 Overhead storage with under cabinet lights
- F4 White board
- F5 Bookcase
- F6 Wall mounted TV
- F7 Exterior windows
- F8 Side lights

A2: ADMINISTRATIVE - STANDARD OFFICE

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	Yes
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	Yes
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other Wood

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (4'-0") Yes
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket Yes
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks Yes
- Base cabinets Yes
- Countertops Yes
- Upper cabinets Yes
- Tall wardrobe cabinet Yes
- Locks Yes
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	Yes
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	5 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	
Other	SMS in W. Cmdr

Chapter A2: ADMINISTRATIVE - STANDARD OFFICE

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

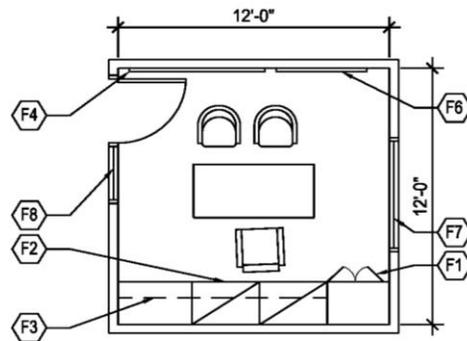
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

PO-4: 144 SF PRIVATE OFFICE

A2: ADMINISTRATIVE - STANDARD OFFICE



NOTES:

- 1. Furniture shown indicates one of many possible arrangements
- 2. Exterior window locations may be modified
- 3. Side light can have clear or translucent glazing

CAPACITY: 3 Occupants

SIZE: 144 ft²

KEYNOTES:

- F1 Tall wardrobe with locks
- F2 Lateral file with locks
- F3 Overhead storage with under cabinet lights
- F4 White board
- F5 Bookcase
- F6 Wall mounted TV
- F7 Exterior windows
- F8 Side lights

A2: ADMINISTRATIVE - STANDARD OFFICE

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	Yes
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	Yes
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	Wood
Floors:	
• Carpet	Yes
• VCT	
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Fixtures:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	Yes
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (4'-0")	Yes
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	Yes
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	Yes
• Base cabinets	Yes
• Countertops	Yes
• Upper cabinets	Yes
• Tall wardrobe cabinet	Yes
• Locks	Yes
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	
Remarks	
Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	Yes
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	5 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A2: ADMINISTRATIVE - STANDARD OFFICE

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

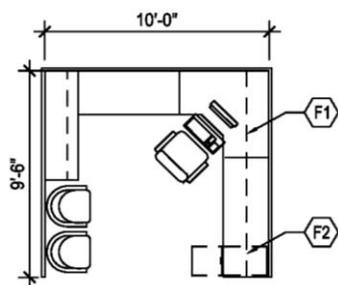
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

WS-1: 96 SF WORKSTATION

A3: ADMINISTRATIVE - WORKSTATION



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 3 Occupants

SIZE: 96 ft²

KEYNOTES:
F1 Overhead cabinets
F2 File cabinet

A3: ADMINISTRATIVE - WORKSTATION

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	
• Other	
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (4'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	Yes
• Base cabinets	
• Countertops	
• Upper cabinets	Yes
• Tall wardrobe cabinet	
• Locks	Yes
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	
Remarks	
Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	Yes
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	3 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A3: ADMINISTRATIVE - WORKSTATION

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

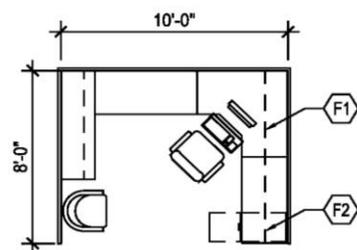
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

WS-2: 80 SF WORKSTATION

A3: ADMINISTRATIVE - WORKSTATION



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 2 Occupants

SIZE: 80 ft²

KEYNOTES:
F1 Overhead cabinets
F2 File cabinet

A3: ADMINISTRATIVE - WORKSTATION

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	
• Other	
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (4'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	Yes
• Base cabinets	
• Countertops	
• Upper cabinets	Yes
• Tall wardrobe cabinet	
• Locks	Yes
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	Yes
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	3 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A3: ADMINISTRATIVE - WORKSTATION

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

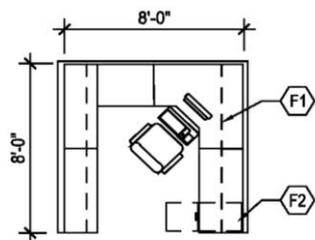
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

WS-3: 64 SF WORKSTATION

A3: ADMINISTRATIVE - WORKSTATION



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 1 Occupant

SIZE: 64 ft²

KEYNOTES:
F1 Overhead cabinets
F2 File cabinet

A3: ADMINISTRATIVE - WORKSTATION

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	
• Other	
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (4'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	Yes
• Base cabinets	
• Countertops	
• Upper cabinets	Yes
• Tall wardrobe cabinet	
• Locks	Yes
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	
Remarks	
Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	Yes
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	3 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A3: ADMINISTRATIVE - WORKSTATION

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

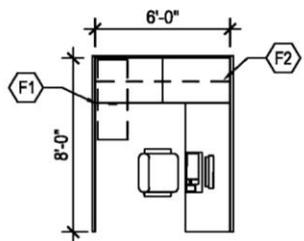
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

WS-4: 48 SF WORKSTATION

A3: ADMINISTRATIVE - WORKSTATION



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 1 Occupant

SIZE: 48 ft²

KEYNOTES:

F1 Overhead cabinets

F2 File cabinet

A3: ADMINISTRATIVE - WORKSTATION

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	
• Other	
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (4'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	Yes
• Base cabinets	
• Countertops	
• Upper cabinets	Yes
• Tall wardrobe cabinet	
• Locks	Yes
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	Yes
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	3 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A3: ADMINISTRATIVE - WORKSTATION

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

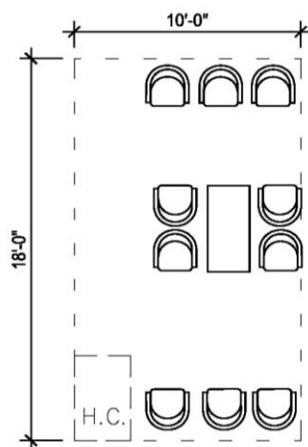
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

RECP-1: 180 SF RECEPTION AREA

A4: ADMINISTRATIVE - RECEPTION AREA



NOTES:
1. Furniture shown indicates one c
possible arrangements

CAPACITY: 11 Occupants

SIZE: 180 ft²

KEYNOTES:

A4: ADMINISTRATIVE - RECEPTION AREA

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	Yes
Operations	
Security	
High Security	

Natural Light

Required	Yes
Not Required	
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	Yes

Door Hardware

Keyed	
Card Access	
Passage	
Special	Yes

Door Width

Single	
Double	Yes
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	Yes
• CMU - painted	Yes
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	Yes
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	Stone
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	Yes
• Other	Yes
MAJOR FURNITURE & EQUIPMENT	
Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	Yes
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	
Remarks	
Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	Yes

Fire Suppression

Recessed	
Semi-recessed	
Concealed	Yes
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	2 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	Yes
Clock	Yes
Access Control	
Video Surveillance	Yes
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A4: ADMINISTRATIVE - RECEPTION AREA

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes

Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes

Room number sign _____

Other signage requirements: _____
• _____

Program Activities

Notes

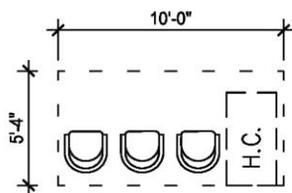
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A4: ADMINISTRATIVE - RECEPTION AREA

RECP-2: 54 SF RECEPTION AREA

A4: ADMINISTRATIVE - RECEPTION AREA



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 4 Occupants

SIZE: 54 ft²

KEYNOTES:

A4: ADMINISTRATIVE - RECEPTION AREA

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	Yes
Operations	Yes
Security	
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT Yes
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (4'-0")
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	Yes
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	
• Direct/indirect lighting	Yes
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	1 outlet
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	Yes
Clock	Yes
Access Control	
Video Surveillance	Yes
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A4: ADMINISTRATIVE - RECEPTION AREA

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

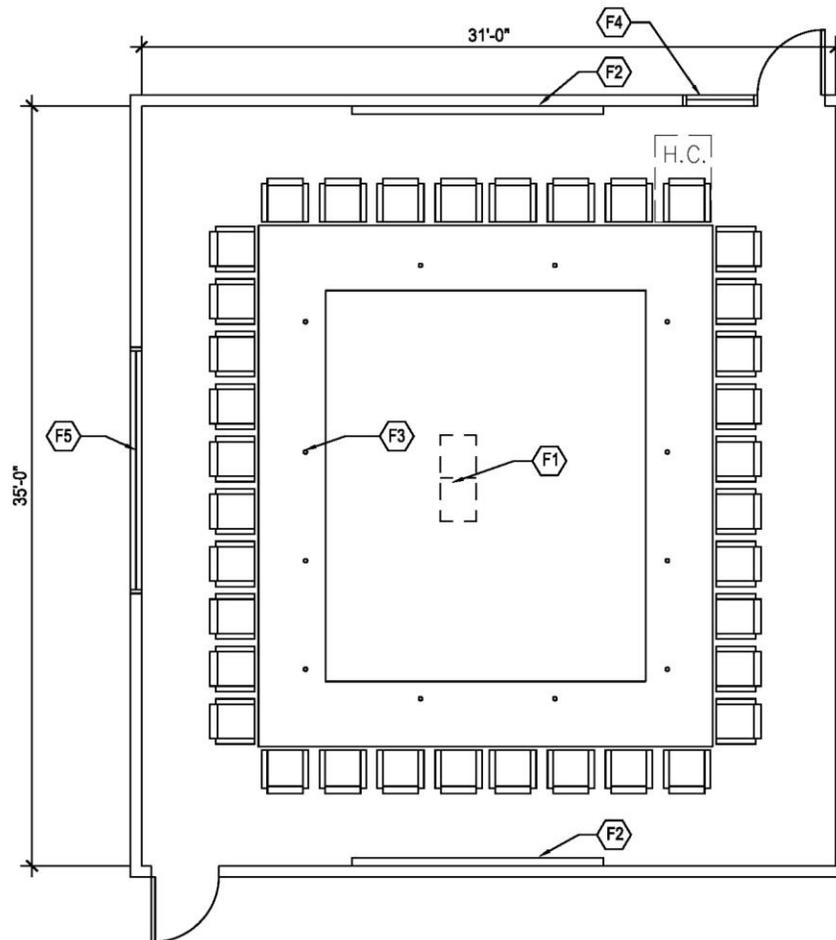
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

CONF-1: 1,085 SF CONFERENCE ROOM

A5: ADMINISTRATIVE - CONFERENCE ROOMS



- NOTES:
1. Furniture shown indicates one of many possible arrangements
 2. Exterior window locations may be modified
 3. Side light can have clear or translucent glass

CAPACITY: 36 Occupants

SIZE: 1085 ft²

KEYNOTES:

- F1 Dual ceiling mounted projectors
- F2 Projection screen and white board
- F3 Power/Data
- F4 Exterior Window

A5: ADMINISTRATIVE - CONFERENCE ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	Yes
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	Yes
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") Yes
- Tackboard (4'-0") Yes
- Overhead projection screen Yes
- TV with wall mounting bracket Yes
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	Yes
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	4 wall outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	See plans

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security X-ray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	Yes
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	Yes
Projection Screen	Yes
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	Dual Projection

Chapter A5: ADMINISTRATIVE - CONFERENCE ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

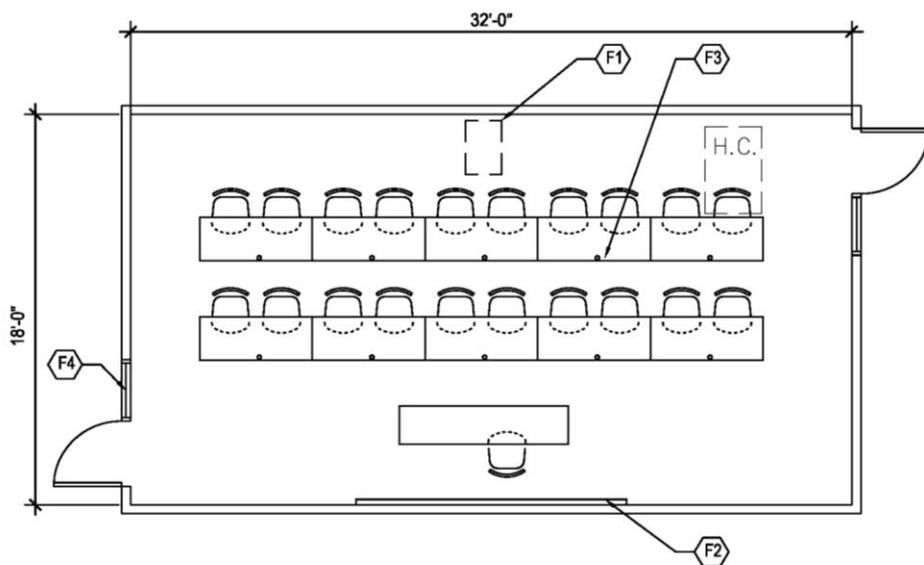
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A5: ADMINISTRATIVE - CONFERENCE ROOMS

CONF-2: 580 SF BRIEFING ROOM

A5: ADMINISTRATIVE - CONFERENCE ROOMS



NOTES:
1. Furniture shown indicates one of many possible arrangements
2. Side light can have clear or transparent glazing

CAPACITY: 20 Occupants

SIZE: 575 ft²

KEYNOTES:

- F1 Dual ceiling mounted projectors
- F2 Projection screen and white board
- F3 Power/Data
- F4 Exterior Window

A5: ADMINISTRATIVE - CONFERENCE ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	Yes
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") Yes
- Tackboard (4'-0") Yes
- Overhead projection screen Yes
- TV with wall mounting bracket Yes
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	Yes
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	4 wall outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	See plans

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security X-ray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	Yes
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	

Chapter A5: ADMINISTRATIVE - CONFERENCE ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

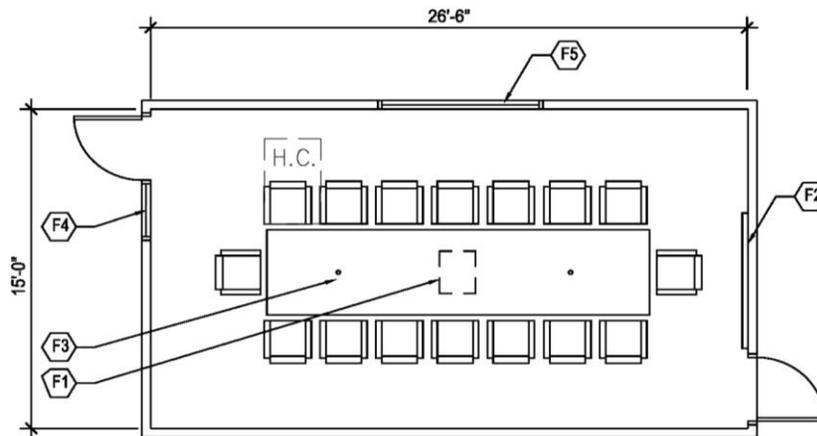
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

CONF-3: 400 SF CONFERENCE ROOM

A5: ADMINISTRATIVE - CONFERENCE ROOMS



- NOTES:
1. Furniture shown indicates one of many possible arrangements
2. Side light can have clear or transparent glazing

CAPACITY: 16 Occupants

SIZE: 400 ft²

- KEYNOTES:
F1 Ceiling mounted projector
F2 Projection screen and white board
F3 Power/Data
F4 Side light
F5 Exterior Window

A5: ADMINISTRATIVE - CONFERENCE ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	Optional
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	Yes
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") Yes
- Tackboard (4'-0") Yes
- Overhead projection screen Yes
- TV with wall mounting bracket Yes
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	Yes
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	4 wall outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	See plans

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security X-ray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	Yes
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	Yes
Projection Screen	Yes
Flat Panel Display	
Video Conference	Yes
Audio, Video, Lighting Controls	Yes
Other	

Chapter A5: ADMINISTRATIVE - CONFERENCE ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

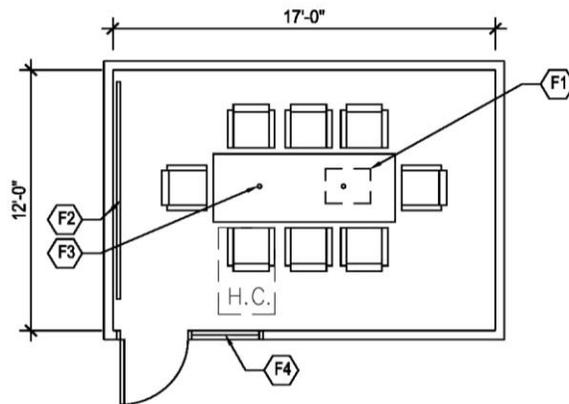
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

CONF-4: 200 SF CONFERENCE ROOM

A5: ADMINISTRATIVE - CONFERENCE ROOMS



- NOTES:
1. Furniture shown indicates one of many possible arrangements
 2. Side light can have clear or transparent glazing

CAPACITY: 8 Occupants

SIZE: 200 ft²

KEYNOTES:

- F1 Ceiling mounted projector
- F2 Projection screen and white board
- F3 Power/Data
- F4 Side light

A5: ADMINISTRATIVE - CONFERENCE ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	Optional
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	Yes
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	Yes
Tackboard (4'-0")	Yes
Overhead projection screen	Yes
TV with wall mounting bracket	Yes
Movable Filing System	

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	Yes
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	4 wall outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	See plans

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security X-ray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	Yes
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	

Chapter A5: ADMINISTRATIVE - CONFERENCE ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

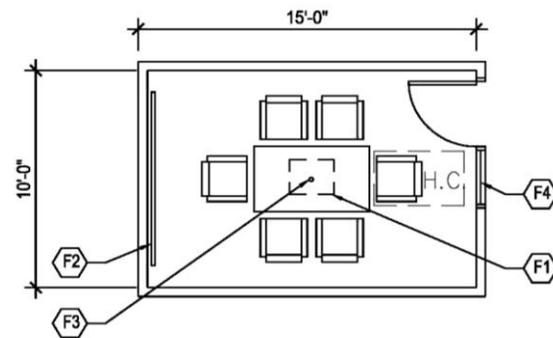
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

CONF-5: 150 SF CONFERENCE ROOM

A5: ADMINISTRATIVE - CONFERENCE ROOMS



NOTES:

1. Furniture shown indicates one of many possible arrangements
2. Side light can have clear or transparent glazing

CAPACITY: 6 Occupants

SIZE: 150 ft²

KEYNOTES:

- F1 Ceiling mounted projector
- F2 Projection screen and white board
- F3 Power/Data
- F4 Side light

A5: ADMINISTRATIVE - CONFERENCE ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	Optional
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	Yes
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") Yes
- Tackboard (4'-0") Yes
- Overhead projection screen Yes
- TV with wall mounting bracket Yes
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	Yes
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	4 wall outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	See plans

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security X-ray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	Yes
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	

Chapter A5: ADMINISTRATIVE - CONFERENCE ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

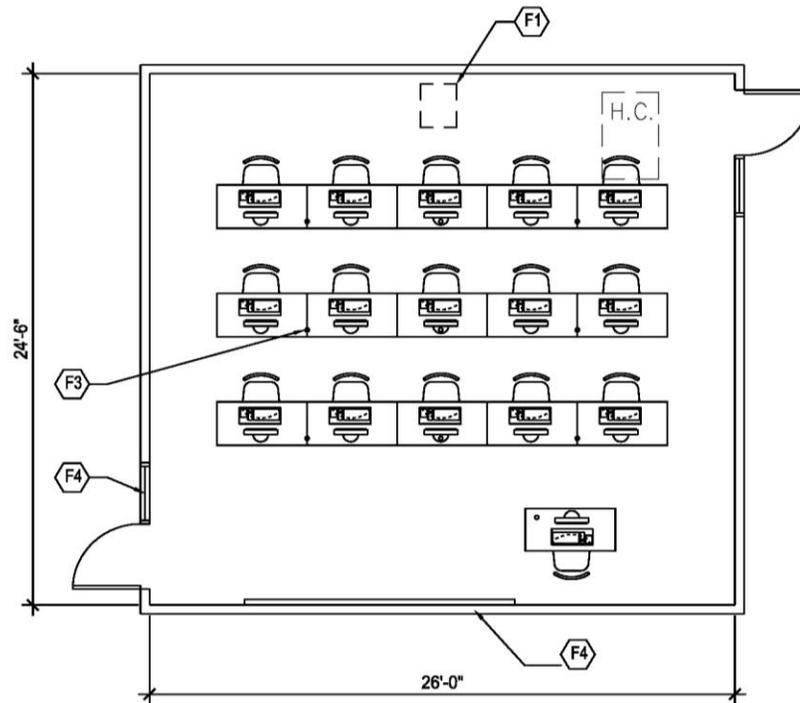
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A5: ADMINISTRATIVE - CONFERENCE ROOMS

CONF-6: 640 SF COMPUTER TRAINING ROOM

A5: ADMINISTRATIVE - CONFERENCE ROOMS



NOTES:
1. Furniture shown indicates one of many possible arrangements
2. Side light can have clear or transparent glazing

CAPACITY: 16 Occupants

SIZE: 640 ft²

KEYNOTES:
F1 Ceiling mounted projector
F2 Projection screen and white board
F3 Power/Data
F4 Side light

A5: ADMINISTRATIVE - CONFERENCE ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	Yes
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	Optional
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	Yes
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

Whiteboard (4'-0")	Yes
Tackboard (4'-0")	
Overhead projection screen	Yes
TV with wall mounting bracket	Yes
Movable Filing System	

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	Yes
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	Yes
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	4 wall outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	See plans

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security X-ray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	Yes
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	Yes
Projection Screen	Yes
Flat Panel Display	Yes
Video Conference	Yes
Audio, Video, Lighting Controls	Yes
Other	Video Switch

Chapter A5: ADMINISTRATIVE - CONFERENCE ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

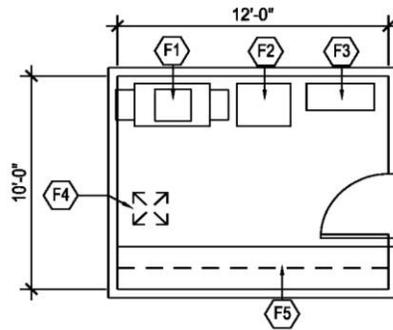
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A6: ADMINISTRATIVE - COPY / WORK ROOMS

COPY-1: 120 SF COPY / WORK ROOM

A6: ADMINISTRATIVE - COPY / WORK ROOMS



- NOTES:
1. Furniture shown indicates one of many possible arrangements
- CAPACITY: N/A
- SIZE: 120 ft²
- KEYNOTES:
F1 Copier
F2 Printer
F3 Bookcase
F4 Dedicated exhaust
F5 Overhead cabinets

A6: ADMINISTRATIVE - COPY / WORK ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted Yes
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet Yes
- VCT Yes
- Concrete Yes
- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height Yes
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical Yes
- Gypsum Board _____
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks Yes
- Base cabinets Yes
- Countertops Yes
- Upper cabinets Yes
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	Yes
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	Yes
Uninterrupted Power Supply	
Emergency Power Supply	
Other	See plans

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A6: ADMINISTRATIVE - COPY / WORK ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

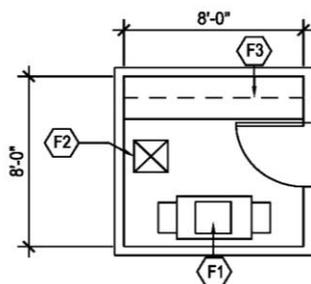
Key Space Design and Relationship Concepts

Dedicated exhaust required for copy rooms producing 40,000 pages per month

Spatial Relationship Diagram

COPY-2: 64 SF COPY / WORK ROOM

A6: ADMINISTRATIVE - COPY / WORK ROOMS



- NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: N/A
SIZE: 64 ft²
KEYNOTES:
F1 Copier
F2 Printer
F3 Bookcase
F4 Dedicated exhaust
F5 Overhead cabinets

A6: ADMINISTRATIVE - COPY / WORK ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT Yes
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0")
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets Yes
- Countertops Yes
- Upper cabinets Yes
- Tall wardrobe cabinet Yes
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls Yes	
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment requirements:	Deep cell parabolic

Power

General Receptacle Yes	
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet Yes	
Uninterrupted Power Supply	
Emergency Power Supply	
Other See plans	

TECHNOLOGY SYSTEMS

Voice / Data Yes	
CATV / Satellite	
Public Address	
Clock	
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A6: ADMINISTRATIVE - COPY / WORK ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

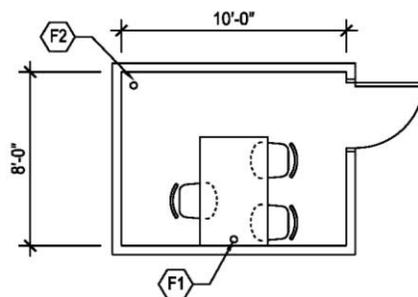
Key Space Design and Relationship Concepts

Dedicated exhaust required for copy rooms producing 40,000 pages per month

Spatial Relationship Diagram

INTER-1: 80 SF INTERVIEW ROOM

A7: ADMINISTRATIVE - INTERVIEW ROOMS



NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: 3 Occupants
SIZE: 80 ft²
KEYNOTES:
F1 Microphone
F2 Covert Camera

A7: ADMINISTRATIVE - INTERVIEW ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	_____
Security	Yes
High Security	_____

Natural Light

Required	_____
Not Required	_____
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	Yes

Door Type

Solid Core Wood	Yes
Hollow Metal	_____
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	_____
Passage	_____
Special	Yes

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	Yes

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted Yes
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet Yes
- VCT _____
- Concrete _____
- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical _____
- Gypsum Board _____
- Other Secure - Acoustic

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____
- Base cabinets _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Floor Sink	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____
Eyewash	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	_____
• Direct/indirect lighting	Indirect
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	_____
Conditioned Receptacle	_____
Power outlet minimum number	_____
Safety receptacles	1 GFI
Special Outlet	_____
Uninterrupted Power Supply	Yes
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	_____
Public Address	_____
Clock	_____
Access Control	Yes
Video Surveillance	_____
Intrusion Detection	_____
Duress	Yes
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	Yes
Audio Recording / Sources	Yes
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	Yes
Overt Camera	Yes
Video Recording / Sources	Yes
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	Monitoring Room

Chapter A7: ADMINISTRATIVE - INTERVIEW ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

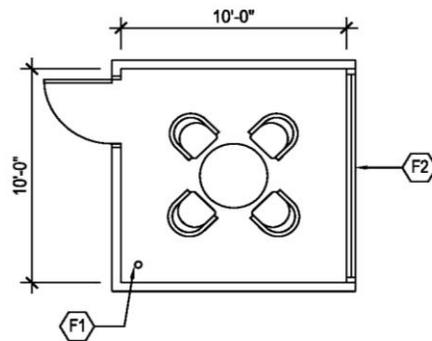
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A7: ADMINISTRATIVE - INTERVIEW ROOMS

INTER-2: 80 SF CHILDREN'S INTERVIEW ROOM



- NOTES:
1. Furniture shown indicates one of many possible arrangements
- CAPACITY: 4 Occupants
- SIZE: 100 ft²
- KEYNOTES:
F1 Covert Camera
F2 Observation Window

A7: ADMINISTRATIVE - INTERVIEW ROOMS

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	_____
Security	Yes
High Security	_____

Natural Light

Required	_____
Not Required	_____
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	Yes

Door Type

Solid Core Wood	Yes
Hollow Metal	_____
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	_____
Passage	_____
Special	Yes

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	Yes

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted _____
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet Yes
- VCT _____
- Concrete _____
- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical _____
- Gypsum Board _____
- Other Secure - Acoustic

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____
- Base cabinets _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	_____
• Direct/indirect lighting	Indirect
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	_____
Conditioned Receptacle	_____
Power outlet minimum number	_____
Safety receptacles	1 GFI
Special Outlet	_____
Uninterrupted Power Supply	Yes
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	_____
Public Address	_____
Clock	_____
Access Control	_____
Video Surveillance	_____
Intrusion Detection	_____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	Yes
Audio Recording / Sources	Yes
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	Yes
Overt Camera	Yes
Video Recording / Sources	Yes
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	Monitoring Room

Chapter A7: ADMINISTRATIVE - INTERVIEW ROOMS

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

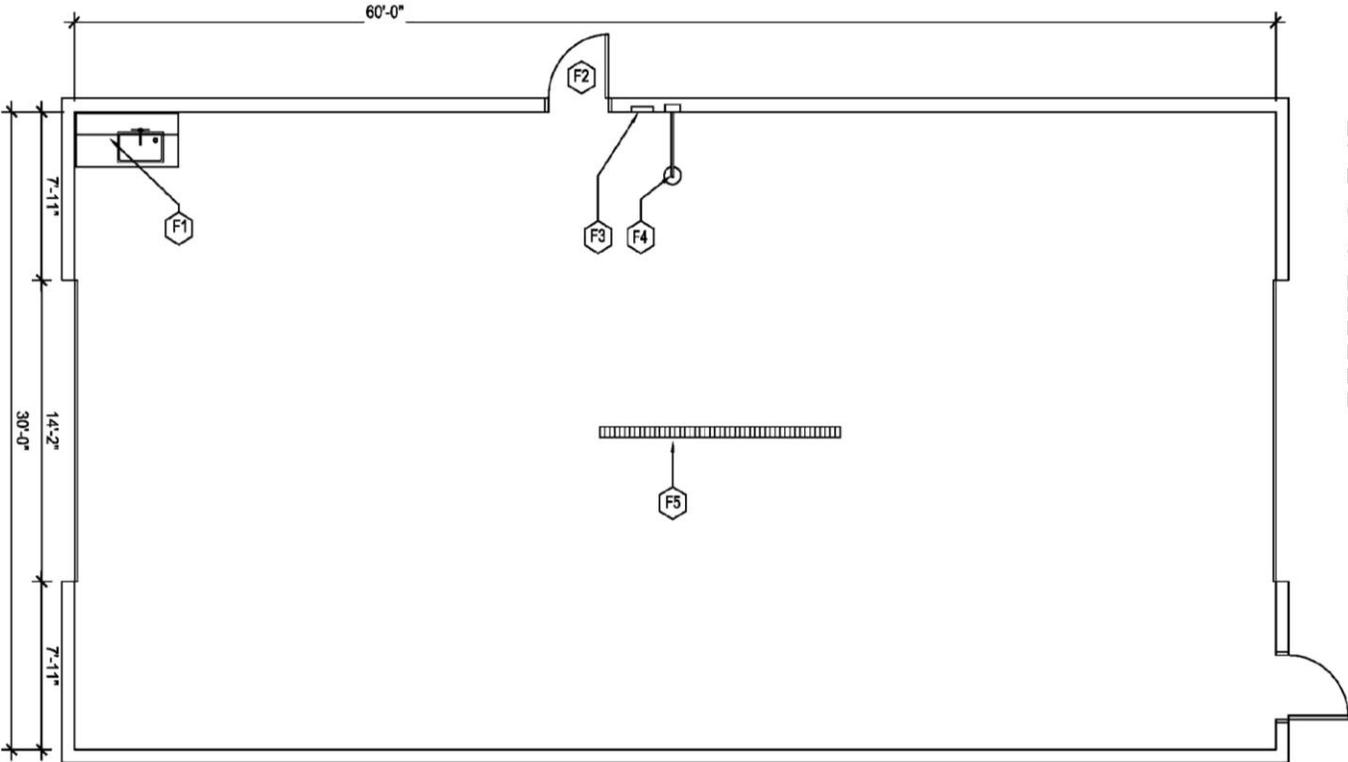
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

SUPP-1: 1950 SF SALLY PORT

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 1,950 ft²

KEYNOTES:
F1 Metal work surface with storage below
F2 To Pre-booking
F3 Weapons Storage
F4 Eye Wash Stand
F5 Trench Drain

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	Yes
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	Yes

Door Width

Single	Yes
Double	
Garage Doors	Insulated
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	Yes
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	
• Other	None
Floors:	
• Carpet	
• VCT	Yes
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	Yes
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	Yes
• Base cabinets	Yes
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	Weapons Locker

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	Yes

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Trench Drain
Floor Sink	

Fixtures

Sink Only	Yes
Sink With Disposal	
Eyewash	Yes
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	
Eyewash	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

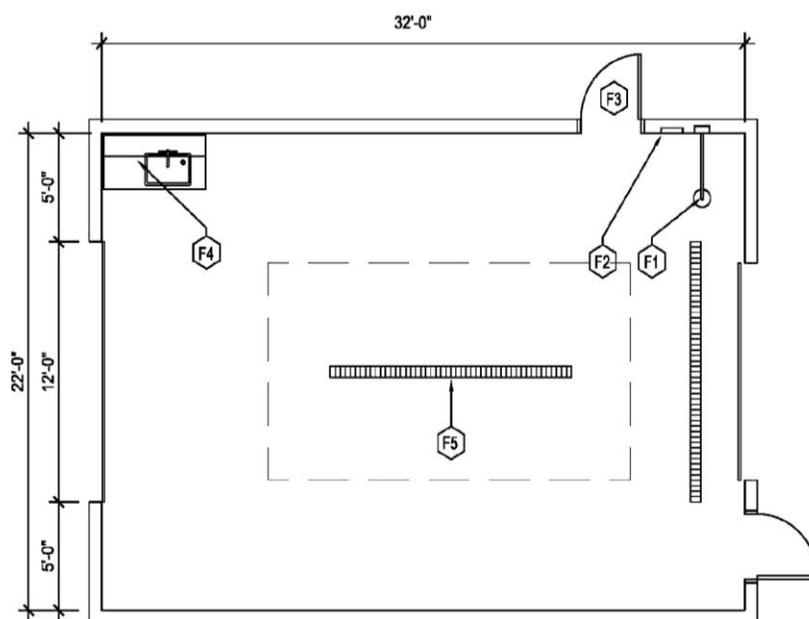
General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	2 @ +48"
Safety receptacles	Yes
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	Yes
Access Control	
Video Surveillance	Yes
Intrusion Detection	
Duress	
Detention Control	Yes
Metal Detector	Yes
Security Xray Systems	Yes
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	Mobile Duress

SUPP-2: 700 SF SALLY PORT

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:

1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 700 ft²

KEYNOTES:

- F1 Eye Wash Stand
- F2 Weapons Storage
- F3 To Pre-booking
- F4 Metal work surface with storage below
- F5 Trench Drain

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	Yes
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	Yes

Door Width

Single	Yes
Double	
Garage Doors	Insulated
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	Yes
• CMU - painted	
• Washable	
• Water Impervious	

Base:

• Resilient rubber	
• Other	None

Floors:

• Carpet	
• VCT	
• Concrete	Yes
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	

Ceilings:

• Minimum ceiling height	
• Exposed to structure - painted	Yes
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	

Casework:

• 1' deep shelf w/coat hooks	Yes
• Base cabinets	Yes
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	Weapons Locker

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	Yes
Other	Yes

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Trench Drain
Floor Sink	

Fixtures

Sink Only	Yes
Sink With Disposal	
Eyewash	Yes
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	Yes

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	2 @ +48"
Safety receptacles	Yes
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	Yes
Access Control	
Video Surveillance	Yes
Intrusion Detection	
Duress	
Detention Control	Yes
Metal Detector	Yes
Security Xray Systems	Yes
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	Mobile Duress

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

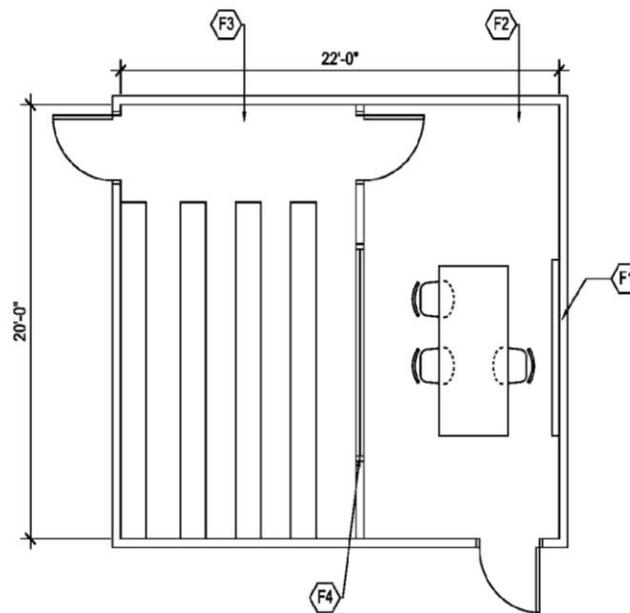
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

SUPP-3: 440 SF VIDEO ARRAIGNMENT ROOM

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 30 Occupants

SIZE: 440 ft²

KEYNOTES:

- F1 Flat Screen TV
- F2 Sound proof room
- F3 Gallery Seating
- F4 Window

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	Yes
Side Light	
Glazed Panel	Yes

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	Yes
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	
• Other	None
Floors:	
• Carpet	
• VCT	Yes
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	Secure

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	Yes
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	See Plan

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	Detention Grade
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	2 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	See Plans
Other	

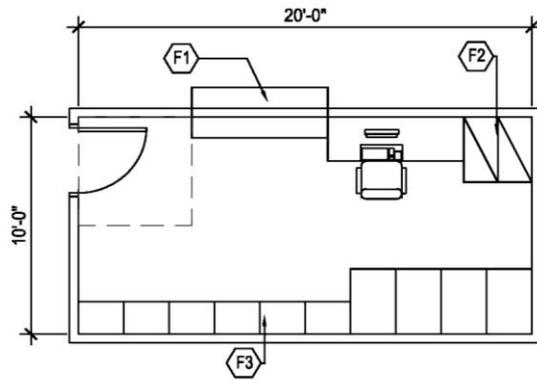
TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	Yes
Audio Recording / Sources	
Audio Speakers	Yes
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	Codec

A8: ADMINISTRATIVE - SUPPORT SPACES

SUPP-4: 200 SF ARMORY

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 1 Occupant

SIZE: 200 ft²

KEYNOTES:
F1 Pass Thru Window
F2 File Cabinets
F3 Storage Shelving

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	_____
Standard Office Hours	_____ Yes _____

Security Zone

Reception	_____
Operations	_____
Security	_____ Yes _____
High Security	_____

Natural Light

Required	_____
Not Required	_____
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	_____ Yes _____

Door Type

Solid Core Wood	_____
Hollow Metal	_____ Yes _____
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	_____ Yes _____
Passage	_____
Special	_____

Door Width

Single	_____ Yes _____
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted _____ Yes _____
- Standard gypsum board - vinyl covered _____
- CMU - painted _____ Yes _____
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber _____ Yes _____
- Other _____

Floors:

- Carpet _____
- VCT _____ Yes _____
- Concrete _____ Yes _____
- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted _____ Yes _____
- Washable _____
- Lay-in acoustical _____ Yes _____
- Gypsum Board _____
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____ Yes _____
- Base cabinets _____ Yes _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____ Yes _____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____ Yes _____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	_____ Yes _____
• Direct/indirect lighting	_____
• Multi-level switched	_____ Yes _____
Other electrical/lighting equipment or requirements:	Deep Cell _____ Parabolic _____

Power

General Receptacle	_____ Yes _____
Conditioned Receptacle	_____
Power outlet minimum number	_____ 2 outlets _____
Safety receptacles	_____
Special Outlet	_____
Uninterrupted Power Supply	_____ Yes _____
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____ Yes _____
CATV / Satellite	_____
Public Address	_____
Clock	_____ Yes _____
Access Control	_____ Yes _____
Video Surveillance	_____ Yes _____
Intrusion Detection	_____ Yes _____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

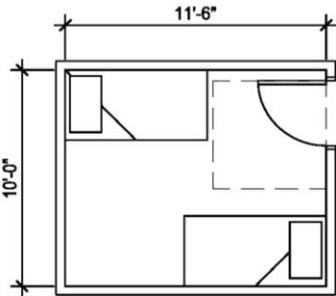
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A8: ADMINISTRATIVE - SUPPORT SPACES

SUPP-5: 115 SF COT ROOM

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: 2 Occupants
SIZE: 115 ft²
KEYNOTES:

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	
Blackout	
Blinds	
Not Allowed	Yes

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	Yes
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	Yes
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0")
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other See Plan

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	2 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

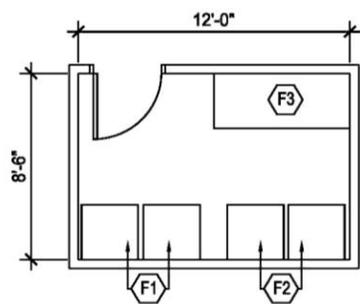
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

SUPP-6: 100 SF LAUNDRY ROOM

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 100 ft²

KEYNOTES:
F1 Washer
F2 Dryer
F3 Folding table

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	_____
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	Yes
Security	_____
High Security	Yes

Natural Light

Required	_____
Not Required	Yes
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	_____

Door Type

Solid Core Wood	_____
Hollow Metal	Yes
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	_____
Passage	_____
Special	_____

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	Yes
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted Yes
- Washable Yes
- Water Impervious _____

Base:

- Resilient rubber _____
- Other _____

Floors:

- Carpet _____
- VCT Yes
- Concrete Yes
- Raised Floor _____
- Resilient Floor Yes
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical _____
- Gypsum Board _____
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks Yes
- Base cabinets Yes
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Yes
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	Yes
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	_____
Conditioned Receptacle	_____
Power outlet minimum number	5 outlets
Safety receptacles	_____
Special Outlet	Yes
Uninterrupted Power Supply	_____
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	_____
Public Address	_____
Clock	_____
Access Control	_____
Video Surveillance	_____
Intrusion Detection	_____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

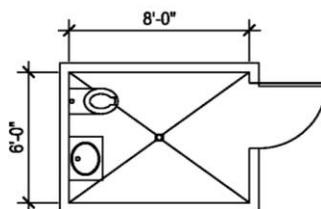
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

SUPP-7: 45 SF STAFF RESTROOM

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: 1 Occupant
SIZE: 48 ft²
KEYNOTES:

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	_____
Not Required	Yes
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	_____

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	_____
Passage	_____
Special	_____

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	_____
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:	_____
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	_____
• CMU - painted	_____
• Washable	Yes
• Water Impervious	Yes
Base:	_____
• Resilient rubber	Yes
• Other	Tile
Floors:	_____
• Carpet	_____
• VCT	_____
• Concrete	Yes
• Raised Floor	_____
• Resilient Floor	_____
• Water Impervious	Yes
• Chemical Resistant	_____
• Other	Tile

Ceilings:

• Minimum ceiling height	_____
• Exposed to structure - painted	_____
• Washable	_____
• Lay-in acoustical	_____
• Gypsum Board	Yes
• Other	_____

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	_____
Tackboard (4'-0")	_____
Overhead projection screen	_____
TV with wall mounting bracket	_____
Movable Filing System	_____

Casework:

• 1' deep shelf w/coat hooks	_____
• Base cabinets	_____
• Countertops	_____
• Upper cabinets	_____
• Tall wardrobe cabinet	_____
• Locks	_____
• 16" deep adjustable shelving	_____
Other	_____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	Yes
Other	_____

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Yes
Floor Sink	_____

Fixtures

Sink Only	Yes
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	Yes
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	Yes
Conditioned Receptacle	_____
Power outlet minimum number	_____
Safety receptacles	_____
Special Outlet	_____
Uninterrupted Power Supply	_____
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	_____
Public Address	_____
Clock	_____
Access Control	_____
Video Surveillance	_____
Intrusion Detection	_____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

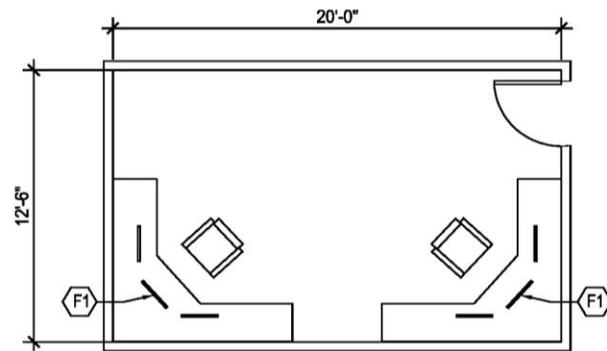
Program Activities

Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

SUPP-8: 45 SF WATCH COMMANDER'S OFFICE



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 2 Occupants

SIZE: 250 ft²

KEYNOTES:
F1 Multiple Monitors

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable Yes
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT Yes
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical Yes
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0")
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	4 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	yes
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	Yes
Clock	Yes
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	Yes
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	
Other	SMS

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

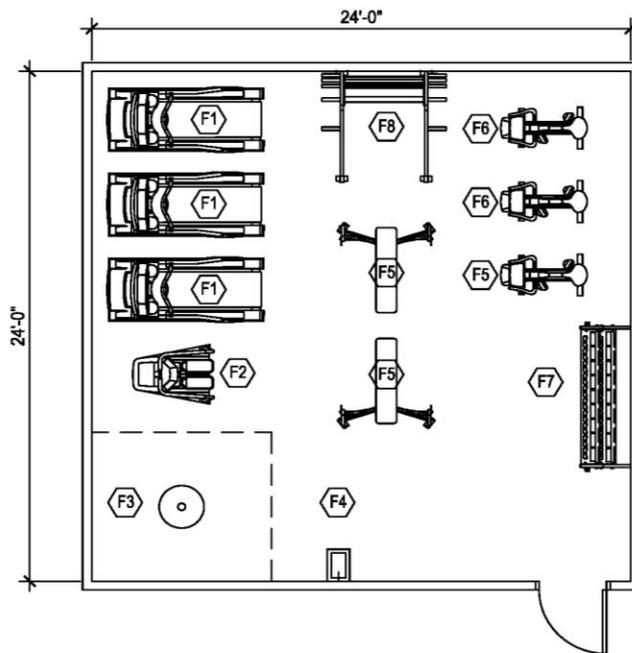
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

FIT-1: 576 SF FITNESS ROOM

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 15 occupants

SIZE: 575 ft²

KEYNOTES:

- F1 Treadmill
- F2 Stair climber
- F3 Ceiling hung weight bag
- F4 Drinking fountain
- F5 Weight bench
- F6 Stationary bike
- F7 Hand weights
- F8 Bench press weights

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	Yes
Security	yes
High Security	

Natural Light

Required	
Not Required	
Desirable	Yes
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	Yes
• VCT	
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	Rubber

ceilings:

• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	Yes

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	See plan

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	Yes
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

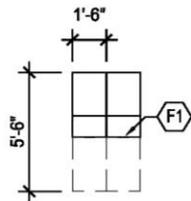
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

FIT-2: 7.5 SF SWORN OFFICER LOCKERS

A8: ADMINISTRATIVE - SUPPORT SPACES



NOTES:

1. Furniture shown indicates one of many possible arrangements

CAPACITY: 2 occupants (shown)

SIZE: 12 ft² per locker

KEYNOTES:

F1 Built-in benches with pull out drawers

A8: ADMINISTRATIVE - SUPPORT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board Yes
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0")
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	Each locker to have 2 outlets

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign Yes
Room number sign Yes
Other signage requirements: _____
• _____

Program Activities

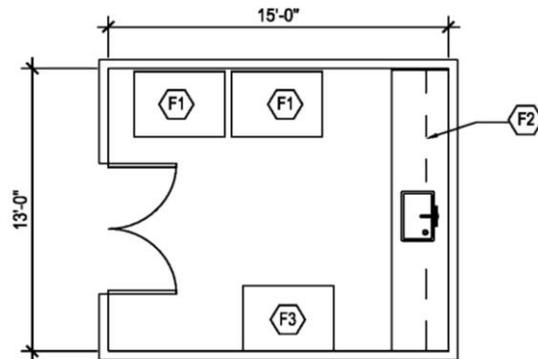
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

KIT-1: 200 SF WARMING KITCHEN

A8: ADMINISTRATIVE - KITCHEN SPACES



- NOTES:
1. Furniture shown indicates one of many possible arrangements
- CAPACITY: N/A
- SIZE: 200 ft²
- KEYNOTES:
F1 Reach-in refrigerators
F2 Upper and lower cabinets with under cabinet lighting
F3 Gas convection oven with hood

A8: ADMINISTRATIVE - KITCHEN SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	
• CMU - painted	Yes
• Washable	Yes
• Water Impervious	Yes
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	
• VCT	
• Concrete	Yes
• Raised Floor	
• Resilient Floor	Yes
• Water Impervious	Yes
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	Yes
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	Stainless Steel
• Countertops	Stainless Steel
• Upper cabinets	Stainless Steel
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	(-)
Filters:	
Dedicated Exhaust	Yes
Other	

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	Yes
Floor Sink	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	Yes
Dishwasher	
Washer & Dryer	
Drinking Fountain	
Eyewash	

Fire Suppression

Recessed	Yes
Semi-recessed	
Concealed	Yes
Non-Water Based	Yes

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Lensed troffers

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	5 outlets
Safety receptacles	Yes
Special Outlet	Yes
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	See plan

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A8: ADMINISTRATIVE - SUPPORT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

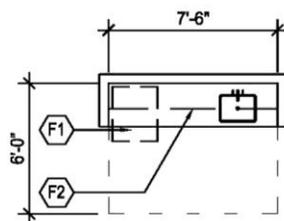
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

KIT-2: 45 SF COFFEE AREA

A8: ADMINISTRATIVE - KITCHEN SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 48 ft²

KEYNOTES:
F1 Under counter refrigerator
F2 Upper and lower cabinets with under counter lighting

A8: ADMINISTRATIVE - KITCHEN SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	_____
Not Required	Yes
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	_____

Door Type

Solid Core Wood	_____
Hollow Metal	_____
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	_____
Passage	_____
Special	_____

Door Width

Single	_____
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted Yes
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet Yes
- VCT Yes
- Concrete Yes

- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Fixtures:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical _____
- Gypsum Board _____
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____
- Base cabinets _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	Yes
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	Yes
Floor Sink	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____
Eyewash	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	Yes
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	Yes
Conditioned Receptacle	_____
Power outlet minimum number	_____
Safety receptacles	3 GFI
Special Outlet	_____
Uninterrupted Power Supply	_____
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	_____
Public Address	_____
Clock	_____
Access Control	_____
Video Surveillance	_____
Intrusion Detection	_____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A8: ADMINISTRATIVE - KITCHEN SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

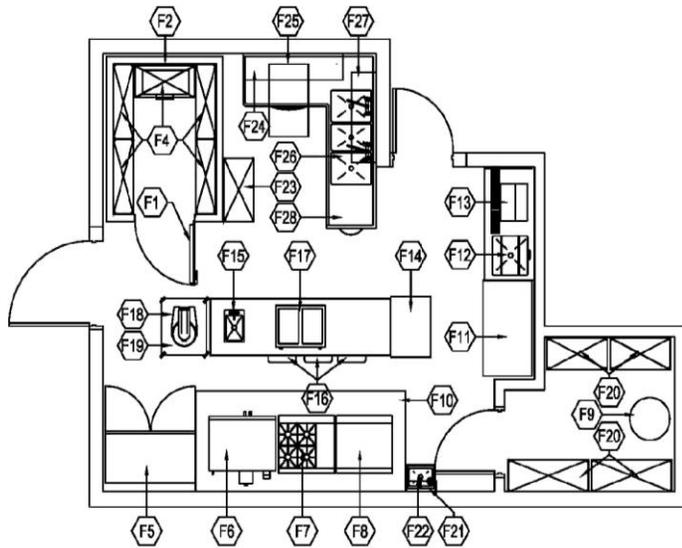
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A8: ADMINISTRATIVE - KITCHEN SPACES

KIT-3: 580 SF KITCHEN

A8: ADMINISTRATIVE - KITCHEN SPACES



NOTES:

1. Furniture and equipment shown indicates one of many possible arrangements
2. Rough-in dimensions and details are for reference only.

CAPACITY: N/A

SIZE: 450 ft²

KEYNOTES:

- | | |
|------------------------------------|------------------------------------|
| F1 Walk-in cooler | F16 Ingredient bin |
| F2 Evaporator coil | F17 Counter top hot food well |
| F3 Refrigeration system | F18 20 qt. mixer |
| F4 Cooler shelving | F19 20 qt. mixer stand |
| F4A Reach-in freezer | F20 Dry storage shelving |
| F7 Open burner range w/oven | F21 Fire storage shelving |
| F8 Griddle range w/oven | F22 Hand sink w/soap & towel disp. |
| F9 Water heater | F23 Mobile pot shelf |
| F10 Exhaust hood | F24 Wall shelf |
| F11 Reach-in beverage refrigerator | F25 Under-counter dishwasher |
| F12 Beverage table w/sink | F26 Dish table / pot sink |
| F13 Coffee brewer | F27 Utensil rack |
| F14 Tray/beverage transport cart | F28 Trash receptacle |
| F15 Assembly/prep table w/sink | |

A8: ADMINISTRATIVE - KITCHEN SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	42" min
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber Yes
- Other

Floors:

- Carpet Yes
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other Non-slip

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0")
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other See Plans

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	Yes
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	Yes
Other	

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Yes
Floor Sink	Yes

Fixtures

Sink Only	Yes
Sink With Disposal	Yes
Floor Sink	Yes
Combination Detention Unit	
Toilet	Yes
Detention Toilet	
Shower	
Refrigerator	Yes
Dishwasher	Yes
Washer & Dryer	
Drinking Fountain	
Eyewash	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	Yes
Non-Water Based	Exhaust Hood

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	50 ft candles

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	3 GFI
Special Outlet	Yes
Uninterrupted Power Supply	Yes
Emergency Power Supply	Cooler/Freezer
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A8: ADMINISTRATIVE - KITCHEN SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• Recessed floors at walk-in coolers _____ Yes

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Preparation of inmate and employee meals.

Notes

All surfaces to be smooth, cleanable and non-absorbant, in accordance with local health department.
Equipment shown for reference only, verify menu requirements with operator.
Storage requirements may vary based on delivery frequency.

Key Space Design and Relationship Concepts

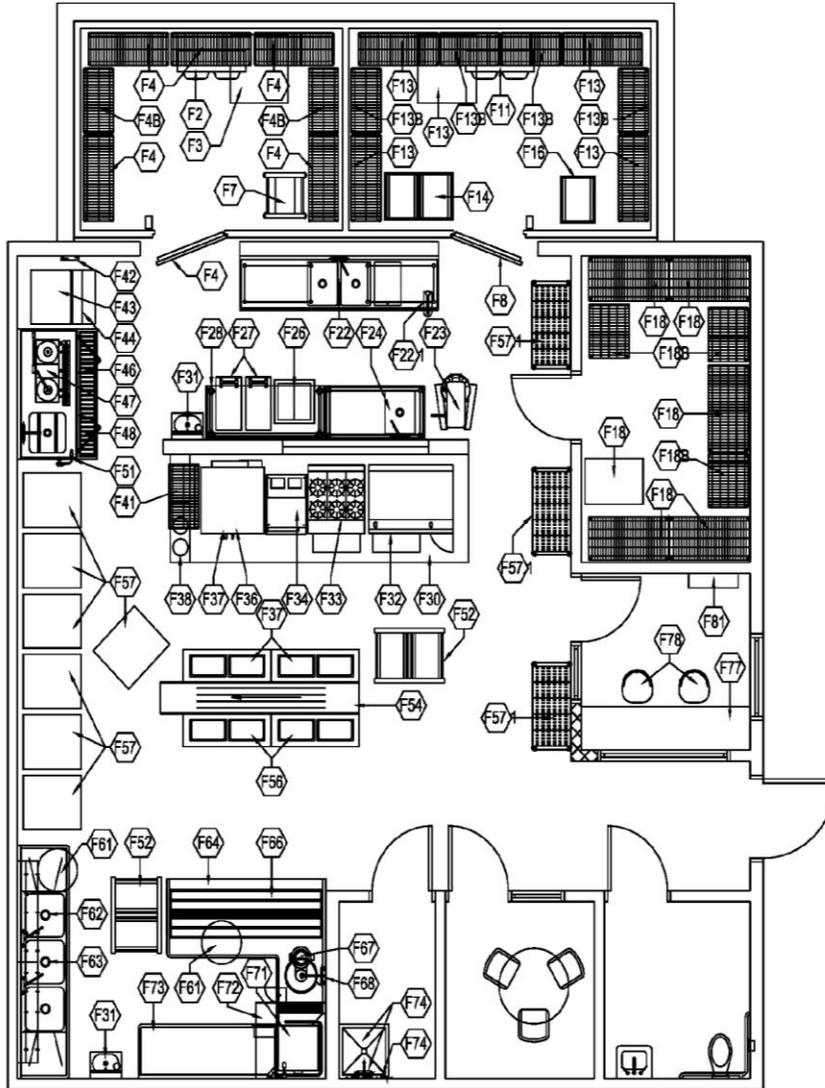
Adjacency or clear delivery paths to serving areas.

Spatial Relationship Diagram

A8: ADMINISTRATIVE - KITCHEN SPACES

KIT-4: 1,830 SF KITCHEN

A8: ADMINISTRATIVE - KITCHEN SPACES



NOTES:

1. Furniture and equipment shown indicates one of many possible arrangements
2. Rough-in dimensions and details are for reference only.

CAPACITY: N/A

SIZE: 1,700 ft²

KEYNOTES:

- | | |
|-----------------------------|------|
| F1 Walk-in cooler | F38 |
| F2 Cooler evaporator coil | F42 |
| F3 Cooler Compressor | F43 |
| F4 Shelving | F46 |
| F4A Shelving | F47 |
| F7 Pan rack cart | F48 |
| F8 Walk-in freezer | F51 |
| F11 Freezer evaporator coil | F52 |
| F12 Freezer compressor | F53 |
| F13 Shelving | F54 |
| F13A Shelving | F56 |
| F14 Double pan rack cart | F57 |
| F16 Pan rack cart | F57A |
| F17 Can rack | F57B |
| F18 Shelving | F57C |
| F18A Shelving | F61 |
| F22 Prep table w/sink | F62 |
| F22A Can opener | F63 |
| F23 40 qt mixer | F64 |
| F24 Work table w/sink | F66 |
| F26 Ingredient bin | F67 |
| F27 Ingredient bin | F68 |
| F28 Baker's table | F71 |
| F30 | F72 |
| F31 | F73 |
| F32 | F74 |
| F33 | F76 |
| F34 | F77 |
| F36 | F78 |
| F37 | F81 |

A8: ADMINISTRATIVE - KITCHEN SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	42" min
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	Yes
• VCT	
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	Non-slip

Ceilings:

• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	See Plans

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	Yes
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	Yes
Other	

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Yes
Floor Sink	Yes

Fixtures

Sink Only	Yes
Sink With Disposal	Yes
Floor Sink	Yes
Combination Detention Unit	
Toilet	Yes
Detention Toilet	
Shower	
Refrigerator	Yes
Dishwasher	Yes
Washer & Dryer	
Drinking Fountain	
Eyewash	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	Yes
Non-Water Based	Exhaust Hood

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Gasketed fixtures 50 ft candle

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	Yes- GFI
Special Outlet	Yes
Uninterrupted Power Supply	Yes
Emergency Power Supply	Cooler/freezer
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A8: ADMINISTRATIVE - KITCHEN SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
•Recess Floors at walk-ins _____ Yes

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

All surfaces to be smooth, cleanable and non-absorbant, in accordance with local health department.
Equipment shown for reference only, verify menu requirements with operator.
Storage requirements may vary based on delivery frequency.

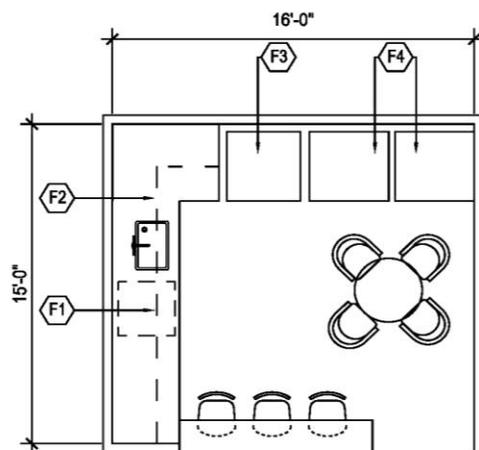
Key Space Design and Relationship Concepts

Adjacency or clear delivery paths to serving areas.

Spatial Relationship Diagram

KIT-5: 240 SF EMPLOYEE LOUNGE

A8: ADMINISTRATIVE - KITCHEN SPACES



NOTES:

1. Furniture shown indicates one of many possible arrangements

CAPACITY: 7 Occupants

SIZE: 240 ft²

KEYNOTES:

F1 Dishwasher

F2 Overhead cabinets

F3 Refrigerator

F4 Vending Machines

A8: ADMINISTRATIVE - KITCHEN SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	_____
Not Required	_____
Desirable	Yes
Blackout	_____
Blinds	_____
Not Allowed	_____

Door Type

Solid Core Wood	_____
Hollow Metal	_____
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	_____
Passage	_____
Special	_____

Door Width

Single	_____
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted _____
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet _____
- VCT Yes
- Concrete Yes
- Raised Floor _____
- Resilient Floor Yes
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Fixtures:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical Yes
- Gypsum Board Yes
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks Yes
- Base cabinets Yes
- Countertops Yes
- Upper cabinets Yes
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	Yes
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	Yes
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	Lensed troffers

Power

General Receptacle	Yes
Conditioned Receptacle	_____
Power outlet minimum number	4 outlets
Safety receptacles	Yes
Special Outlet	_____
Uninterrupted Power Supply	_____
Emergency Power Supply	_____
Other	See plans

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	Yes
Public Address	Yes
Clock	Yes
Access Control	_____
Video Surveillance	_____
Intrusion Detection	_____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	Yes
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A8: ADMINISTRATIVE - KITCHEN SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

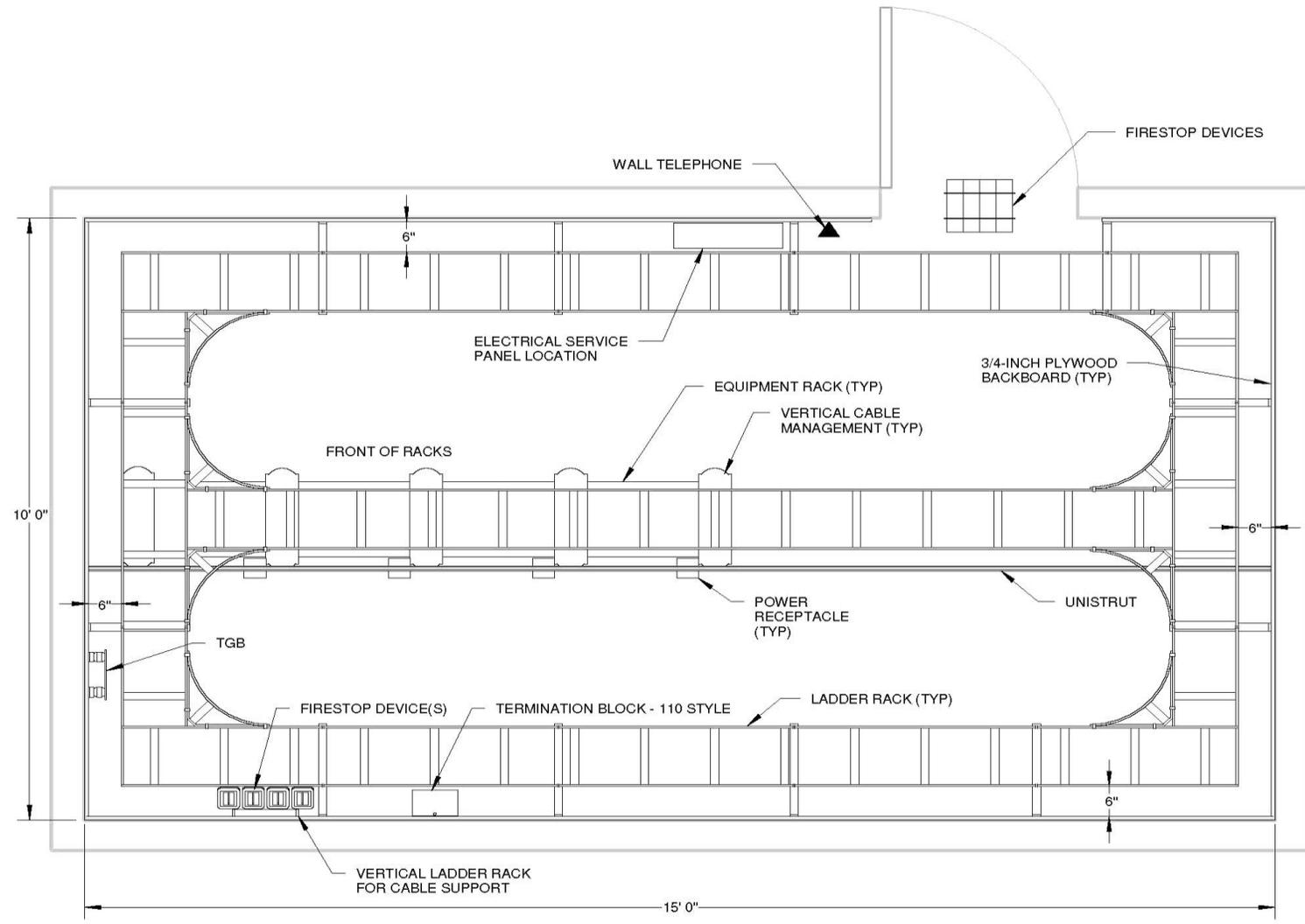
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

EQUIP-1: 150 SF TELECOM ROOM

A8: ADMINISTRATIVE - EQUIPMENT SPACES



A8: ADMINISTRATIVE - EQUIPMENT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation Yes
Standard Office Hours

Security Zone

Reception
Operations
Security Yes
High Security

Natural Light

Required
Not Required
Desirable
Blackout
Blinds
Not Allowed Yes

Door Type

Solid Core Wood Yes
Hollow Metal Yes
Side Light
Glazed Panel

Door Hardware

Keyed
Card Access Yes
Passage
Special

Door Width

Single Yes
Double
Garage Doors
Other

Acoustical Conditions

Speech privacy
Enhanced (STC 45) Yes
Secure (STC 52)

Wall Construction Type

Interior Wall
Exterior Wall

Interior Finishes

Walls:
• Standard gypsum board - painted Yes
• Standard gypsum board - vinyl covered
• CMU - painted
• Washable
• Water Impervious
Base:
• Resilient rubber Yes
• Other
Floors:
• Carpet
• VCT Yes
• Concrete
• Raised Floor
• Resilient Floor
• Water Impervious
• Chemical Resistant
• Other Static Resistant

Ceilings:

• Minimum ceiling height
• Exposed to structure - painted
• Washable
• Lay-in acoustical
• Gypsum Board
• Other

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")
Tackboard (4'-0")
Overhead projection screen
TV with wall mounting bracket
Movable Filing System

Casework:

• 1' deep shelf w/coat hooks
• Base cabinets
• Countertops
• Upper cabinets
• Tall wardrobe cabinet
• Locks
• 16" deep adjustable shelving
Other See Plan

MECHANICAL DATA

HVAC

Local Control Yes
Temperature Specific
Other

Remarks

Dedicated HVAC Yes
Air change Rate:
+/_ Pressure:
Filters:
Dedicated Exhaust
Other

PLUMBING DATA

Domestic Hot Water
Domestic Cold Water
Floor Drain
Floor Sink

Fixtures

Sink Only
Sink With Disposal
Eyewash
Combination Detention Unit
Toilet
Detention Toilet
Shower
Refrigerator
Dishwasher
Washer & Dryer
Drinking Fountain

Fire Suppression

Recessed
Semi-recessed
Concealed
Non-Water Based Yes

ELECTRICAL DATA

Lighting

Special Task Lighting
Dimmed
Lighting requirements:
• Automatic lighting controls Yes
• Direct/indirect lighting
• Multi-level switched
Other electrical/lighting equipment or requirements:

Power

General Receptacle
Conditioned Receptacle
Power outlet minimum number
Safety receptacles
Special Outlet
Uninterrupted Power Supply Yes
Emergency Power Supply Yes
Other

TECHNOLOGY SYSTEMS

Voice / Data
CATV / Satellite
Public Address Yes
Clock
Access Control Yes
Video Surveillance Yes
Intrusion Detection
Duress
Detention Control
Metal Detector
Security X-ray Systems
Sidebar Noise-masking
Microphone
Audio Recording / Sources
Audio Speakers
Assisted Listening Devices
Language Translation
Covert Camera
Overt Camera
Video Recording / Sources
Video Projector
Projection Screen
Flat Panel Display
Video Conference
Audio, Video, Lighting Controls
Other

Chapter A8: ADMINISTRATIVE - EQUIPMENT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

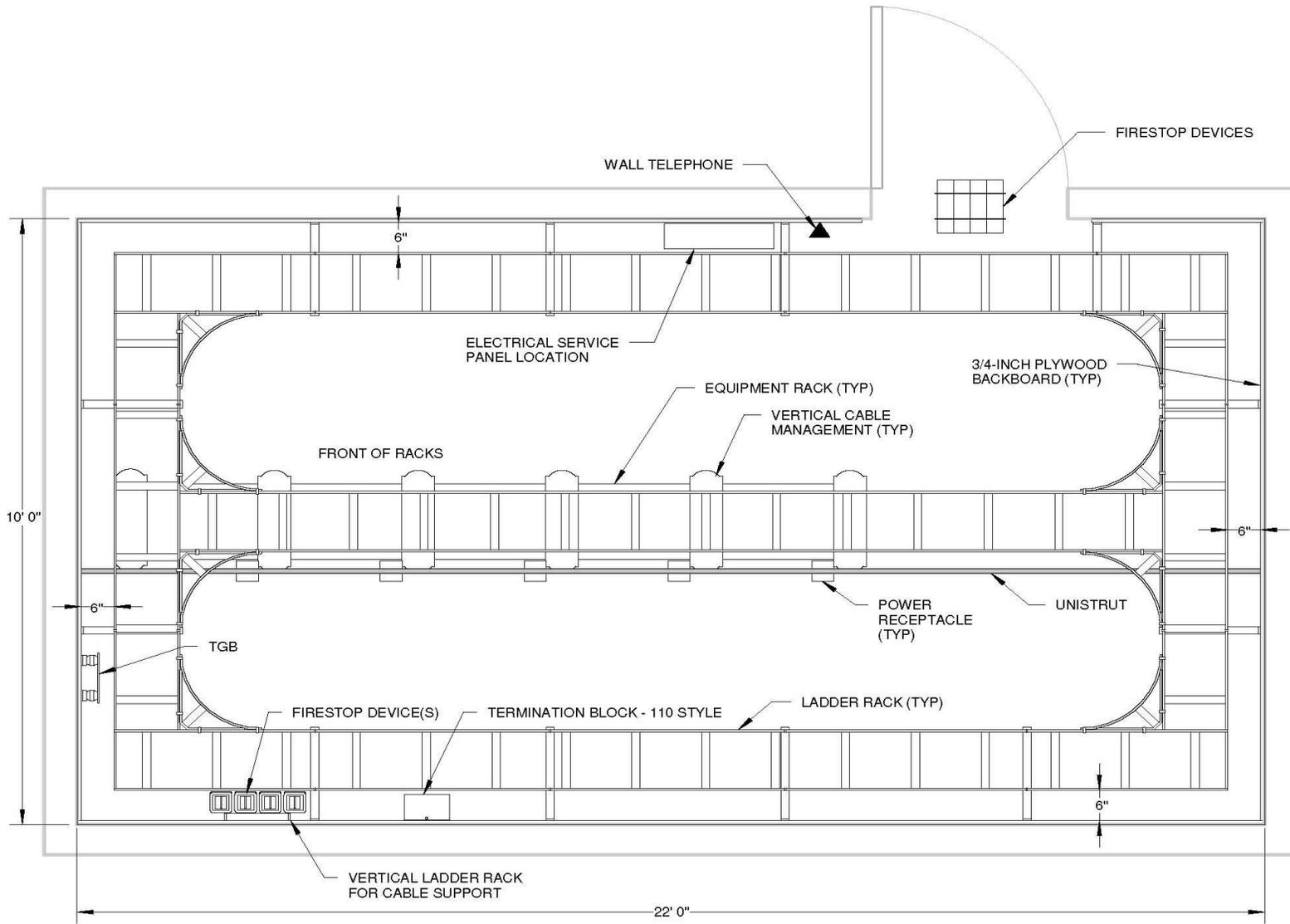
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

EQUIP-2: 220 SF SERVER ROOM

A8: ADMINISTRATIVE - EQUIPMENT SPACES



A8: ADMINISTRATIVE - EQUIPMENT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	_____

Security Zone

Reception	_____
Operations	_____
Security	Yes
High Security	_____

Natural Light

Required	_____
Not Required	_____
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	Yes

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	Yes
Passage	_____
Special	_____

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	Yes
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	_____
• CMU - painted	_____
• Washable	_____
• Water Impervious	_____
Base:	
• Resilient rubber	Yes
• Other	_____
Floors:	
• Carpet	_____
• VCT	Yes
• Concrete	_____
• Raised Floor	_____
• Resilient Floor	_____
• Water Impervious	_____
• Chemical Resistant	_____
• Other	Static Resistant

Ceilings:

• Minimum ceiling height	_____
• Exposed to structure - painted	_____
• Washable	_____
• Lay-in acoustical	_____
• Gypsum Board	_____
• Other	_____

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	_____
Tackboard (4'-0")	_____
Overhead projection screen	_____
TV with wall mounting bracket	_____
Movable Filing System	_____
Casework:	
• 1' deep shelf w/coat hooks	_____
• Base cabinets	_____
• Countertops	_____
• Upper cabinets	_____
• Tall wardrobe cabinet	_____
• Locks	_____
• 16" deep adjustable shelving	_____
Other	See Plan

MECHANICAL DATA

HVAC

Local Control	Yes
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	Yes
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	Yes

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	_____
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	_____
Conditioned Receptacle	_____
Power outlet minimum number	_____
Safety receptacles	_____
Special Outlet	_____
Uninterrupted Power Supply	Yes
Emergency Power Supply	Yes
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	_____
Public Address	Yes
Clock	_____
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	_____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security X-ray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A8: ADMINISTRATIVE - EQUIPMENT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A8: ADMINISTRATIVE - EQUIPMENT SPACES

EQUIP-3: 144 SF INTERVIEW CONTROL ROOM

A8: ADMINISTRATIVE - EQUIPMENT SPACES

A8: ADMINISTRATIVE - EQUIPMENT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	_____

Security Zone

Reception	_____
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	_____
Not Required	_____
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	Yes

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	Yes
Passage	_____
Special	_____

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	Yes

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted Yes
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet Yes
- VCT _____
- Concrete Yes

- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical Yes
- Gypsum Board _____
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____
- Base cabinets _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	Yes
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	_____
Conditioned Receptacle	_____
Power outlet minimum number	_____
Safety receptacles	_____
Special Outlet	_____
Uninterrupted Power Supply	Yes
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	Yes
Public Address	Yes
Clock	_____
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	Yes
Duress	_____
Detention Control	_____
Metal Detector	_____
Security X-ray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	Yes
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	Yes
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	Yes
Other	_____

Chapter A8: ADMINISTRATIVE - EQUIPMENT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

EQUIP-4: 120 SF DETENTION CONTROL EQUIPMENT ROOM

A8: ADMINISTRATIVE - EQUIPMENT SPACES

A8: ADMINISTRATIVE - EQUIPMENT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	_____

Security Zone

Reception	_____
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	_____
Not Required	_____
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	Yes

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	_____
Card Access	Yes
Passage	_____
Special	_____

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	Yes

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted Yes
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet Yes
- VCT _____
- Concrete Yes

- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical Yes
- Gypsum Board _____
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____
- Base cabinets _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____

MECHANICAL DATA

HVAC

Local Control	Yes
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	_____
Conditioned Receptacle	_____
Power outlet minimum number	_____
Safety receptacles	_____
Special Outlet	_____
Uninterrupted Power Supply	Yes
Emergency Power Supply	Yes
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	_____
Public Address	_____
Clock	_____
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	Yes
Duress	_____
Detention Control	_____
Metal Detector	_____
Security X-ray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A8: ADMINISTRATIVE - EQUIPMENT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____
Room number sign _____
Other signage requirements: _____
• _____

Program Activities

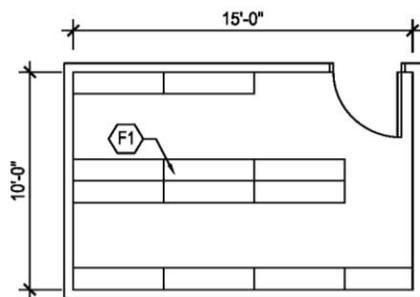
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

STOR-1: 150 SF STORAGE ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: N/A
SIZE: 150 ft²
KEYNOTES:
F1 Shelving

A9: ADMINISTRATIVE - STORAGE SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	Yes
Security	Yes
High Security	_____

Natural Light

Required	_____
Not Required	Yes
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	_____

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	Yes
Card Access	_____
Passage	_____
Special	_____

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted Yes
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet Yes
- VCT Yes
- Concrete Yes
- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted Yes
- Washable _____
- Lay-in acoustical Yes
- Gypsum Board _____
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____
- Base cabinets _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving Yes
- Other _____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	_____
Power outlet minimum number	1 outlet
Safety receptacles	_____
Special Outlet	_____
Uninterrupted Power Supply	_____
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	_____
CATV / Satellite	_____
Public Address	_____
Clock	_____
Access Control	_____
Video Surveillance	_____
Intrusion Detection	_____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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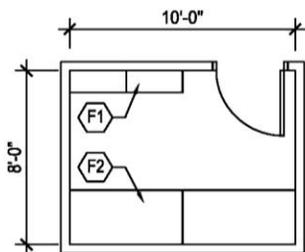
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

STOR-2: 80 SF STORAGE ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 150 ft²

KEYNOTES:
F1 Shelving (12" deep)
F2 Shelving (30" deep)

A9: ADMINISTRATIVE - STORAGE SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	Yes
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	Yes
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	Yes
• Washable	
• Lay-in acoustical	Yes
• Gypsum Board	
• Other	
MAJOR FURNITURE & EQUIPMENT	
Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	Yes
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	1 outlet
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	
CATV / Satellite	
Public Address	
Clock	
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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Notes

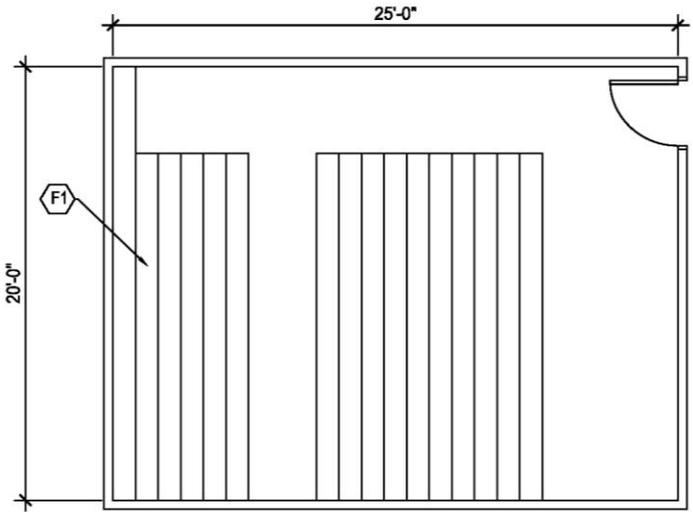
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A9: ADMINISTRATIVE - STORAGE SPACES

FILE-1: 500 SF FILE ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 500 ft²

KEYNOTES:
F1 High density file storage

A9: ADMINISTRATIVE - STORAGE SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	_____
Not Required	Yes
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	_____

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	Yes
Card Access	Yes
Passage	_____
Special	_____

Door Width

Single	Yes
Double	_____
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	_____
Enhanced (STC 45)	_____
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	_____
• CMU - painted	Yes
• Washable	_____
• Water Impervious	_____
Base:	
• Resilient rubber	Yes
• Other	_____
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	Yes
• Raised Floor	_____
• Resilient Floor	_____
• Water Impervious	_____
• Chemical Resistant	_____
• Other	_____
Ceilings:	
• Minimum ceiling height	_____
• Exposed to structure - painted	Yes
• Washable	_____
• Lay-in acoustical	Yes
• Gypsum Board	_____
• Other	_____
MAJOR FURNITURE & EQUIPMENT	
Whiteboard (8'-0")	_____
Tackboard (4'-0")	_____
Overhead projection screen	_____
TV with wall mounting bracket	_____
Movable Filing System	Yes
Casework:	
• 1' deep shelf w/coat hooks	_____
• Base cabinets	_____
• Countertops	_____
• Upper cabinets	_____
• Tall wardrobe cabinet	_____
• Locks	_____
• 16" deep adjustable shelving	_____
Other	_____

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____
Remarks	
Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Eyewash	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	_____
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	_____
• Multi-level switched	_____
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	_____
Power outlet minimum number	1 outlet
Safety receptacles	_____
Special Outlet	_____
Uninterrupted Power Supply	_____
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	_____
Public Address	_____
Clock	Yes
Access Control	_____
Video Surveillance	_____
Intrusion Detection	_____
Duress	_____
Detention Control	_____
Metal Detector	_____
Security Xray Systems	_____
Sidebar Noise-masking	_____
Microphone	_____
Audio Recording / Sources	_____
Audio Speakers	_____
Assisted Listening Devices	_____
Language Translation	_____
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	_____
Video Projector	_____
Projection Screen	_____
Flat Panel Display	_____
Video Conference	_____
Audio, Video, Lighting Controls	_____
Other	_____

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

;

Notes

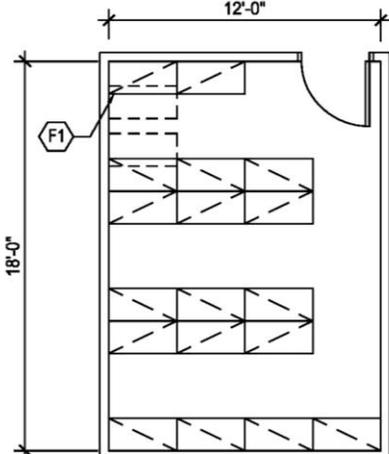
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A9: ADMINISTRATIVE - STORAGE SPACES

FILE-2: 200 SF FILE ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 215 ft²

KEYNOTES:
F1 Lateral file cabinet

A9: ADMINISTRATIVE - STORAGE SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	Yes
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	Yes
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	Yes
• Washable	
• Lay-in acoustical	Yes
• Gypsum Board	
• Other	
MAJOR FURNITURE & EQUIPMENT	
Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	
Remarks	
Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	1 outlet
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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Notes

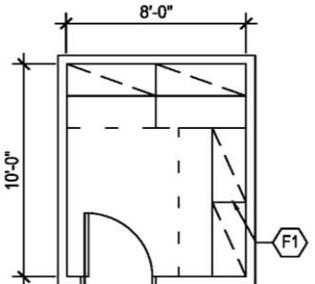
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A9: ADMINISTRATIVE - STORAGE SPACES

FILE-3: 80 SF FILE ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: N/A
SIZE: 80 ft²
KEYNOTES:
F1 Lateral file cabinet

A9: ADMINISTRATIVE - STORAGE SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	Yes
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	Yes
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	Yes
• VCT	Yes
• Concrete	Yes
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	Yes
• Washable	
• Lay-in acoustical	Yes
• Gypsum Board	
• Other	
MAJOR FURNITURE & EQUIPMENT	
Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	
Remarks	
Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	1 outlet
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	Yes
Access Control	
Video Surveillance	
Intrusion Detection	
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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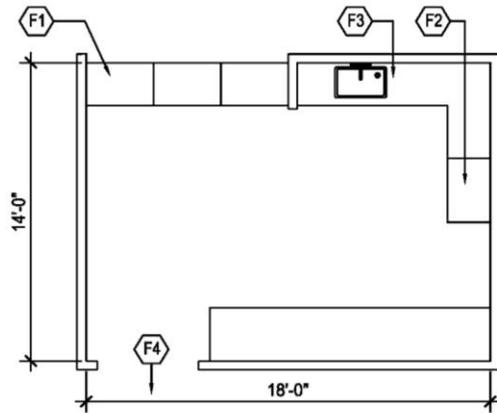
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

EV-1: 80 SF EVIDENCE PACKAGING ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:

1. Furniture shown indicates one of many possible arrangements

CAPACITY: 6 occupants

SIZE: 250 ft²

KEYNOTES:

F1 Bunk

F2 Floor drain

F3 Recessed toilet tissue dispenser

F4 Combination unit

F5 Mechanical chase

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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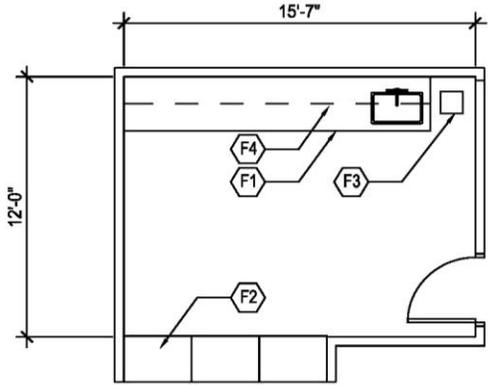
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

EV-2: 185 SF EVIDENCE PROCESSING ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 185 ft²

KEYNOTES:
F1 Processing counter
F2 Evidence pass thru lockers
F3 Heat sealer
F4 Wall mounted form storage

A9: ADMINISTRATIVE - STORAGE SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	
Standard Office Hours	Yes

Security Zone

Reception	
Operations	
Security	Yes
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	Yes
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	Yes
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	
• VCT	Yes
• Concrete	Yes
• Raised Floor	
• Resilient Floor	
• Water Impervious	Yes
• Chemical Resistant	
• Other	Yes

Ceilings:

• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	Yes
• Gypsum Board	
• Other	

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	

Casework:

• 1' deep shelf w/coat hooks	
• Base cabinets	Yes
• Countertops	Resin
• Upper cabinets	Yes
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	Evidence Pass thru Lockers

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	Yes
Sink With Disposal	
Eyewash	Yes
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	Yes
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	See plan

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	Yes
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	AV recordings may be part of evidence

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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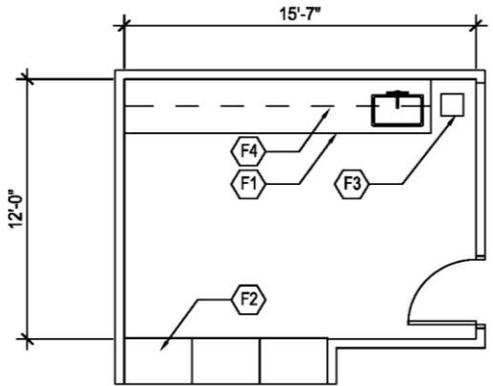
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

EV-3: 185 SF EVIDENCE VIEWING/RELEASE ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 185 ft²

KEYNOTES:
F1 Processing counter
F2 Evidence pass thru lockers
F3 Heat sealer
F4 Wall mounted form storage

A9: ADMINISTRATIVE - STORAGE SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered _____
- CMU - painted Yes
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber Yes
- Other _____

Floors:

- Carpet Yes
- VCT Yes
- Concrete _____
- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical Yes
- Gypsum Board _____
- Other _____

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____
- Base cabinets _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other Evidence Table

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	1 outlet
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	Yes
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	AV recordings may be part of evidence

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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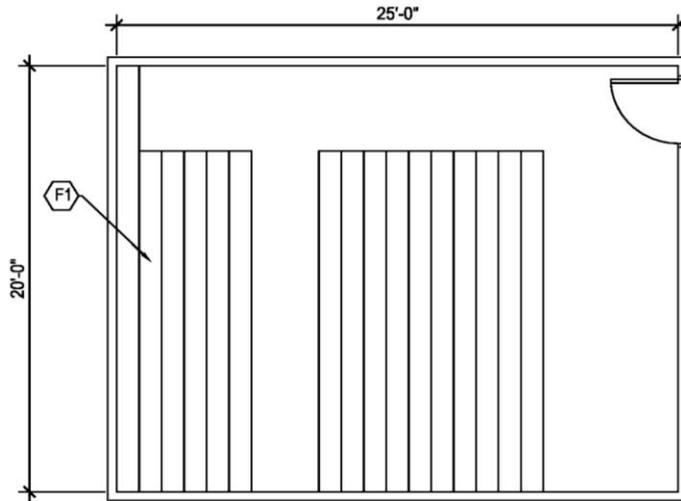
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

EV-4: 500 SF EVIDENCE STORAGE ROOM

A9: ADMINISTRATIVE - STORAGE SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 500 ft²

KEYNOTES:

F1 High density file storage

A9: ADMINISTRATIVE - STORAGE SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	Yes
High Security	

Natural Light

Required	
Not Required	
Desirable	
Blackout	
Blinds	
Not Allowed	Yes

Door Type

Solid Core Wood	
Hollow Metal	Yes
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted Yes
- Standard gypsum board - vinyl covered
- CMU - painted Yes
- Washable
- Water Impervious

Base:

- Resilient rubber
- Other Yes

Floors:

- Carpet
- VCT Yes
- Concrete Yes
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant Yes
- Other

Fixtures:

- Minimum ceiling height
- Exposed to structure - painted Yes
- Washable
- Lay-in acoustical
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0")
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket
- Movable Filing System Yes

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	2 outlets
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	Yes
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	Yes
Duress	
Detention Control	
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	Yes
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	Yes
Other	AV recordings may be part of evidence

Chapter A9: ADMINISTRATIVE - STORAGE SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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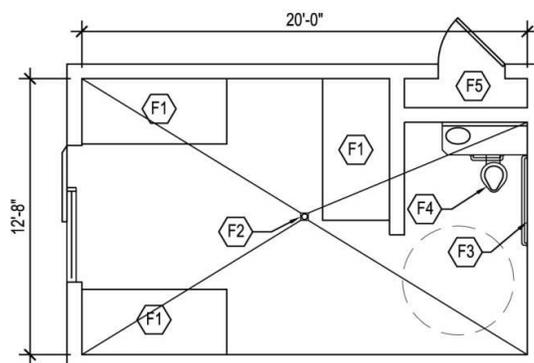
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-1: 210 SF DORM CELL

A10: STANDARD DETENTION SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 6 occupants

SIZE: 250 ft²

KEYNOTES:
F1 Bunk
F2 Floor drain
F3 Recessed toilet tissue dispenser
F4 Combination unit
F5 Mechanical chase

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	
High Security	Yes

Natural Light

Required	Yes
Not Required	
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	Yes

Door Hardware

Keyed	
Card Access	
Passage	
Special	Yes

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted
- Standard gypsum board - vinyl covered
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber
- Other

Floors:

- Carpet
- VCT
- Concrete
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board
- Other

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0")
- Tackboard (4'-0")
- Overhead projection screen
- TV with wall mounting bracket
- Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	1.0 cfm/sf
+/_ Pressure:	Negative
Filters:	
Dedicated Exhaust	Yes
Other	

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Yes
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	Yes
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	Detention grade
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Night Light

Power

General Receptacle	
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	
CATV / Satellite	
Public Address	Yes
Clock	
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	
Duress	Yes
Detention Control	Yes
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign Yes
Room number sign Yes
Other signage requirements: _____
• _____

Program Activities

Notes

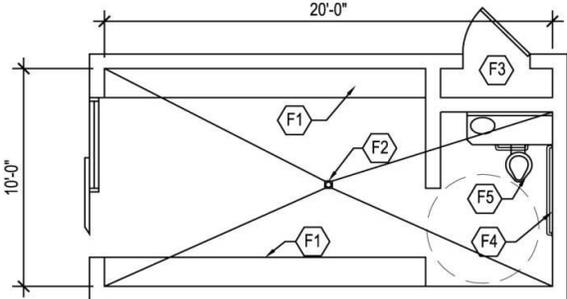
Space must be negative pressure relative to adjacent spaces. May transfer air from adjacent spaces.

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-2: 200 SF GROUP HOLDING CELL

A10: STANDARD DETENTION SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 8 occupants

SIZE: 200 ft²

KEYNOTES:
F1 Raised mounted bench - 8" concrete slab
F2 Floor drain
F3 Mechanical chase
F4 Recessed toilet tissue dispenser
F5 Combination unit

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	
High Security	Yes

Natural Light

Required	Yes
Not Required	
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	Yes

Door Hardware

Keyed	
Card Access	
Passage	
Special	Yes

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

- Standard gypsum board - painted _____
- Standard gypsum board - vinyl covered _____
- CMU - painted _____ Yes
- Washable _____
- Water Impervious _____

Base:

- Resilient rubber _____
- Other _____ None

Floors:

- Carpet _____
- VCT _____
- Concrete _____ Yes
- Raised Floor _____
- Resilient Floor _____
- Water Impervious _____
- Chemical Resistant _____
- Other _____

Ceilings:

- Minimum ceiling height _____
- Exposed to structure - painted _____
- Washable _____
- Lay-in acoustical _____
- Gypsum Board _____
- Other _____ Secure

MAJOR FURNITURE & EQUIPMENT

- Whiteboard (8'-0") _____
- Tackboard (4'-0") _____
- Overhead projection screen _____
- TV with wall mounting bracket _____
- Movable Filing System _____

Casework:

- 1' deep shelf w/coat hooks _____
- Base cabinets _____
- Countertops _____
- Upper cabinets _____
- Tall wardrobe cabinet _____
- Locks _____
- 16" deep adjustable shelving _____
- Other _____ Concrete Bench - 8" Slab

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	1.0 cfm/sf
+/_ Pressure:	Negative
Filters:	
Dedicated Exhaust	Yes
Other	

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Yes
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	Yes
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	Detention grade
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Night Light

Power

General Receptacle	
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	
CATV / Satellite	
Public Address	Yes
Clock	
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	
Duress	Yes
Detention Control	Yes
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

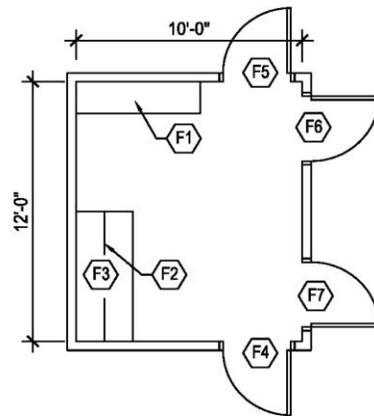
Space must be negative pressure relative to adjacent spaces. May transfer air from adjacent spaces.

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-3: 120 SF OFFICER'S STATION

A10: STANDARD DETENTION SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 120 ft²

KEYNOTES:
F1 Bench
F2 Overhead cabinets
F3 Report writing area
F4 To sally port
F5 To pre-booking
F6 To bathroom
F7 To decontamination area

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	Yes
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	Yes
Passage	
Special	

Door Width

Single	Yes
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:

• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	
• CMU - painted	Yes
• Washable	
• Water Impervious	

Base:

• Resilient rubber	
• Other	

Floors:

• Carpet	
• VCT	
• Concrete	Yes
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	

Other:

• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	Secure

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	

Casework:

• 1' deep shelf w/coat hooks	Yes
• Base cabinets	Yes
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	

• Locks	
• 16" deep adjustable shelving	
Other	Bench

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	Detention Grade
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Yes

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	Yes
Duress	Yes
Detention Control	Yes
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	Mobile Duress

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____ Yes
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

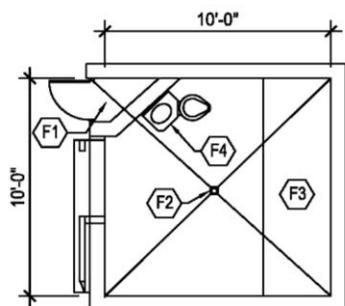
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-4: 100 SF SAFETY CELL

A10: STANDARD DETENTION SPACES



NOTES:

1. Furniture shown indicates one of many possible arrangements

CAPACITY: 1 occupant

SIZE: 100 ft²

KEYNOTES:

F1 Mechanical chase

F2 Floor drain

F3 Raised mounted bench - 8" concrete slab

F4 Combination unit

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation Yes
Standard Office Hours

Security Zone

Reception
Operations
Security
High Security Yes

Natural Light

Required Yes
Not Required
Desirable
Blackout
Blinds
Not Allowed

Door Type

Solid Core Wood
Hollow Metal
Side Light
Glazed Panel Yes

Door Hardware

Keyed
Card Access
Passage
Special Yes

Door Width

Single Yes
Double
Garage Doors
Other

Acoustical Conditions

Speech privacy
Enhanced (STC 45)
Secure (STC 52)

Wall Construction Type

Interior Wall
Exterior Wall

Interior Finishes

Walls:
• Standard gypsum board - painted
• Standard gypsum board - vinyl covered Yes
• CMU - painted
• Washable
• Water Impervious

Base:
• Resilient rubber
• Other

Floors:
• Carpet
• VCT Yes
• Concrete
• Raised Floor
• Resilient Floor
• Water Impervious
• Chemical Resistant
• Other

Other:
• Minimum ceiling height
• Exposed to structure - painted
• Washable
• Lay-in acoustical
• Gypsum Board Secure
• Other

Other:

• Minimum ceiling height
• Exposed to structure - painted
• Washable
• Lay-in acoustical
• Gypsum Board Secure
• Other

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")
Tackboard (4'-0")
Overhead projection screen
TV with wall mounting bracket
Movable Filing System

Casework:
• 1' deep shelf w/coat hooks
• Base cabinets
• Countertops
• Upper cabinets
• Tall wardrobe cabinet
• Locks
• 16" deep adjustable shelving

Other Concrete Bench - 8" Slab

MECHANICAL DATA

HVAC

Local Control
Temperature Specific
Other

Remarks

Dedicated HVAC
Air change Rate: 1.0 cfm/sf
+/_ Pressure: Negative
Filters:
Dedicated Exhaust Yes
Other

PLUMBING DATA

Domestic Hot Water Yes
Domestic Cold Water Yes
Floor Drain Yes
Floor Sink

Fixtures

Sink Only
Sink With Disposal
Eyewash
Combination Detention Unit Yes
Toilet
Detention Toilet
Shower
Refrigerator
Dishwasher
Washer & Dryer
Drinking Fountain

Fire Suppression

Recessed Detention Grade
Semi-recessed
Concealed
Non-Water Based

ELECTRICAL DATA

Lighting

Special Task Lighting
Dimmed
Lighting requirements:
• Automatic lighting controls Yes
• Direct/indirect lighting
• Multi-level switched
Other electrical/lighting equipment or requirements: Yes

Power

General Receptacle
Conditioned Receptacle
Power outlet minimum number
Safety receptacles
Special Outlet
Uninterrupted Power Supply
Emergency Power Supply
Other

TECHNOLOGY SYSTEMS

Voice / Data
CATV / Satellite
Public Address Yes
Clock
Access Control Yes
Video Surveillance Yes
Intrusion Detection
Duress Yes
Detention Control Yes
Metal Detector
Security Xray Systems
Sidebar Noise-masking
Microphone
Audio Recording / Sources
Audio Speakers
Assisted Listening Devices
Language Translation
Covert Camera
Overt Camera
Video Recording / Sources
Video Projector
Projection Screen
Flat Panel Display
Video Conference
Audio, Video, Lighting Controls
Other

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

Space must be negative pressure relative to adjacent spaces. May transfer air from adjacent spaces.

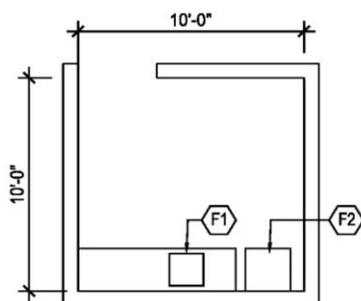
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A10: STANDARD DETENTION SPACES

DET-5: 100 SF ID ROOM

A10: STANDARD DETENTION SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 100 ft²

KEYNOTES:
F1 Live scan equipment
F2 Digital camera

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	
High Security	Yes

Natural Light

Required	
Not Required	
Desirable	
Blackout	
Blinds	
Not Allowed	Yes

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	
Double	
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	Yes
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	
Floors:	
• Carpet	
• VCT	Yes
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	Secure

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	Yes
• Base cabinets	Resin
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	Detention Grade
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Deep cell parabolic

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	Yes
Clock	Yes
Access Control	Yes
Video Surveillance	Yes
Intrusion Detection	
Duress	Yes
Detention Control	Yes
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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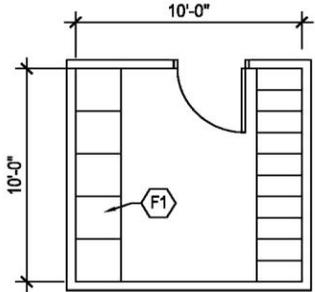
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-6: 100 SF INMATE PROPERTY ROOM

A10: STANDARD DETENTION SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: N/A
SIZE: 100 ft²
KEYNOTES:
F1 Lockers (2 high)

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation Yes
 Standard Office Hours

Security Zone

Reception
 Operations
 Security
 High Security Yes

Natural Light

Required
 Not Required
 Desirable
 Blackout
 Blinds
 Not Allowed Yes

Door Type

Solid Core Wood
 Hollow Metal Yes
 Side Light
 Glazed Panel

Door Hardware

Keyed
 Card Access Yes
 Passage
 Special

Door Width

Single Yes
 Double
 Garage Doors
 Other

Acoustical Conditions

Speech privacy
 Enhanced (STC 45)
 Secure (STC 52)

Wall Construction Type

Interior Wall
 Exterior Wall

Interior Finishes

Walls:
 • Standard gypsum board - painted
 • Standard gypsum board - vinyl covered
 • CMU - painted Yes
 • Washable
 • Water Impervious

Base:
 • Resilient rubber
 • Other

Floors:
 • Carpet
 • VCT
 • Concrete Yes
 • Raised Floor
 • Resilient Floor
 • Water Impervious
 • Chemical Resistant
 • Other

Ceilings:
 • Minimum ceiling height
 • Exposed to structure - painted
 • Washable
 • Lay-in acoustical
 • Gypsum Board
 • Other Secure

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")
 Tackboard (4'-0")
 Overhead projection screen
 TV with wall mounting bracket
 Movable Filing System

Casework:
 • 1' deep shelf w/coat hooks
 • Base cabinets
 • Countertops
 • Upper cabinets
 • Tall wardrobe cabinet
 • Locks
 • 16" deep adjustable shelving Yes
 Other Lockers (2 High)

MECHANICAL DATA

HVAC

Local Control
 Temperature Specific
 Other

Remarks

Dedicated HVAC
 Air change Rate:
 +/- Pressure:
 Filters:
 Dedicated Exhaust
 Other

PLUMBING DATA

Domestic Hot Water
 Domestic Cold Water
 Floor Drain
 Floor Sink

Fixtures

Sink Only
 Sink With Disposal
 Eyewash
 Combination Detention Unit
 Toilet
 Detention Toilet
 Shower
 Refrigerator
 Dishwasher
 Washer & Dryer
 Drinking Fountain

Fire Suppression

Recessed Detention grade
 Semi-recessed
 Concealed
 Non-Water Based

ELECTRICAL DATA

Lighting

Special Task Lighting
 Dimmed
 Lighting requirements:
 • Automatic lighting controls Yes
 • Direct/indirect lighting
 • Multi-level switched
 Other electrical/lighting equipment Deep cell parabolic or requirements:

Power

General Receptacle Yes
 Conditioned Receptacle
 Power outlet minimum number 1 outlet
 Safety receptacles
 Special Outlet
 Uninterrupted Power Supply
 Emergency Power Supply
 Other

TECHNOLOGY SYSTEMS

Voice / Data
 CATV / Satellite
 Public Address
 Clock
 Access Control Yes
 Video Surveillance Yes
 Intrusion Detection Yes
 Duress
 Detention Control
 Metal Detector
 Security Xray Systems
 Sidebar Noise-masking
 Microphone
 Audio Recording / Sources
 Audio Speakers
 Assisted Listening Devices
 Language Translation
 Covert Camera
 Overt Camera
 Video Recording / Sources
 Video Projector
 Projection Screen
 Flat Panel Display
 Video Conference
 Audio, Video, Lighting Controls
 Other

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

Space must be negative pressure relative to adjacent spaces. May transfer air from adjacent spaces.

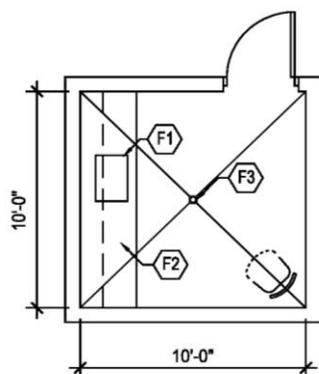
Key Space Design and Relationship Concepts

Spatial Relationship Diagram

A10: STANDARD DETENTION SPACES

DET-7: 100 SF DUI / DRE ROOM

A10: STANDARD DETENTION SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 100 ft²

KEYNOTES:

F1 Intoxilizer

F2 Counter with overhead cabinets

F3 Floor drain

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation Yes
Standard Office Hours _____

Security Zone

Reception _____
Operations _____
Security _____
High Security Yes

Natural Light

Required _____
Not Required _____
Desirable _____
Blackout _____
Blinds _____
Not Allowed Yes

Door Type

Solid Core Wood _____
Hollow Metal Yes
Side Light _____
Glazed Panel _____

Door Hardware

Keyed _____
Card Access Yes
Passage _____
Special _____

Door Width

Single Yes
Double _____
Garage Doors _____
Other _____

Acoustical Conditions

Speech privacy Yes
Enhanced (STC 45) _____
Secure (STC 52) _____

Wall Construction Type

Interior Wall _____
Exterior Wall _____

Interior Finishes

Walls:
• Standard gypsum board - painted _____
• Standard gypsum board - vinyl covered Yes
• CMU - painted _____
• Washable _____
• Water Impervious _____

Base:
• Resilient rubber _____
• Other _____

Floors:
• Carpet _____
• VCT _____
• Concrete Yes
• Raised Floor _____
• Resilient Floor _____
• Water Impervious _____
• Chemical Resistant _____
• Other _____

Fixtures:
• Minimum ceiling height _____
• Exposed to structure - painted _____
• Washable _____
• Lay-in acoustical _____
• Gypsum Board _____
• Other Secure

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0") _____
Tackboard (4'-0") _____
Overhead projection screen _____
TV with wall mounting bracket _____
Movable Filing System _____

Casework:
• 1' deep shelf w/coat hooks Yes
• Base cabinets Yes
• Countertops Yes
• Upper cabinets Yes
• Tall wardrobe cabinet _____

• Locks _____
• 16" deep adjustable shelving _____
Other Intoxilizer

MECHANICAL DATA

HVAC

Local Control _____
Temperature Specific _____
Other _____

Remarks

Dedicated HVAC _____
Air change Rate: _____
+/_ Pressure: _____
Filters: _____
Dedicated Exhaust _____
Other _____

PLUMBING DATA

Domestic Hot Water _____
Domestic Cold Water _____
Floor Drain Yes
Floor Sink _____

Fixtures

Sink Only _____
Sink With Disposal _____
Eyewash _____
Combination Detention Unit _____
Toilet _____
Detention Toilet _____
Shower _____
Refrigerator _____
Dishwasher _____
Washer & Dryer _____
Drinking Fountain _____

Fire Suppression

Recessed Detention Grade
Semi-recessed _____
Concealed _____
Non-Water Based _____

ELECTRICAL DATA

Lighting

Special Task Lighting _____
Dimmed Yes
Lighting requirements:
• Automatic lighting controls Yes
• Direct/indirect lighting _____
• Multi-level switched _____
Other electrical/lighting equipment Deep cell parabolic
or requirements: _____

Power

General Receptacle Yes
Conditioned Receptacle _____
Power outlet minimum number 2 outlets
Safety receptacles _____
Special Outlet _____
Uninterrupted Power Supply Yes
Emergency Power Supply _____
Other _____

TECHNOLOGY SYSTEMS

Voice / Data Yes
CATV / Satellite _____
Public Address Yes
Clock Yes
Access Control Yes
Video Surveillance Yes
Intrusion Detection _____
Duress Yes
Detention Control Yes
Metal Detector _____
Security Xray Systems _____
Sidebar Noise-masking _____
Microphone _____
Audio Recording / Sources _____
Audio Speakers _____
Assisted Listening Devices _____
Language Translation _____
Covert Camera _____
Overt Camera _____
Video Recording / Sources _____
Video Projector _____
Projection Screen _____
Flat Panel Display _____
Video Conference _____
Audio, Video, Lighting Controls _____
Other _____

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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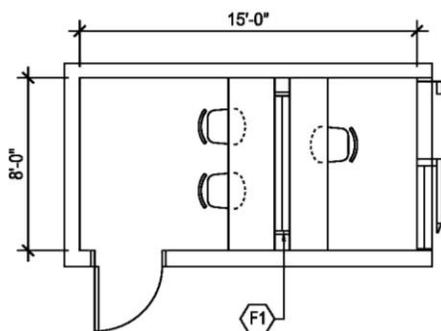
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-8: 120 SF VISITATION ROOM

A10: STANDARD DETENTION SPACES



- NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: 1 Occupant / 4 Visitors
SIZE: 120 ft²
KEYNOTES:
F1 Glass separation

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation Yes
Standard Office Hours

Security Zone

Reception
Operations
Security
High Security Yes

Natural Light

Required
Not Required Yes
Desirable
Blackout
Blinds
Not Allowed

Door Type

Solid Core Wood
Hollow Metal
Side Light
Glazed Panel Yes

Door Hardware

Keyed
Card Access
Passage
Special Yes

Door Width

Single Yes
Double
Garage Doors
Other

Acoustical Conditions

Speech privacy
Enhanced (STC 45) Yes
Secure (STC 52)

Wall Construction Type

Interior Wall
Exterior Wall

Interior Finishes

Walls:

- Standard gypsum board - painted
- Standard gypsum board - vinyl covered Yes
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber
- Other

Floors:

- Carpet Yes
- VCT
- Concrete Yes

- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board
- Other Secure

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")
Tackboard (4'-0")
Overhead projection screen
TV with wall mounting bracket
Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other Impact Resistant
Glass Separation

MECHANICAL DATA

HVAC

Local Control
Temperature Specific
Other

Remarks

Dedicated HVAC
Air change Rate:
+/_ Pressure:
Filters:
Dedicated Exhaust
Other

PLUMBING DATA

Domestic Hot Water
Domestic Cold Water
Floor Drain
Floor Sink

Fixtures

Sink Only
Sink With Disposal
Eyewash
Combination Detention Unit
Toilet
Detention Toilet
Shower
Refrigerator
Dishwasher
Washer & Dryer
Drinking Fountain

Fire Suppression

Recessed Detention Grade
Semi-recessed
Concealed
Non-Water Based

ELECTRICAL DATA

Lighting

Special Task Lighting
Dimmed
Lighting requirements:
• Automatic lighting controls Yes
• Direct/indirect lighting
• Multi-level switched
Other electrical/lighting equipment Deep cell parabolic
or requirements:

Power

General Receptacle
Conditioned Receptacle
Power outlet minimum number
Safety receptacles
Special Outlet
Uninterrupted Power Supply
Emergency Power Supply
Other

TECHNOLOGY SYSTEMS

Voice / Data Yes
CATV / Satellite
Public Address Yes
Clock Yes
Access Control Yes
Video Surveillance Yes
Intrusion Detection
Duress Yes
Detention Control Yes
Metal Detector
Security Xray Systems
Sidebar Noise-masking
Microphone Yes
Audio Recording / Sources Yes
Audio Speakers
Assisted Listening Devices
Language Translation
Covert Camera Yes
Overt Camera Yes
Video Recording / Sources Yes
Video Projector
Projection Screen
Flat Panel Display
Video Conference
Audio, Video, Lighting Controls Yes
Other

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

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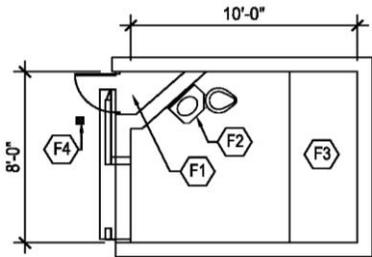
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-9: 80 SF SINGLE HOLDING CELL

A10: STANDARD DETENTION SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 1 OCCUPANT

SIZE: 80 ft²

KEYNOTES:
F1 Mechanical chase
F2 Combination unit
F3 Bunk
F4 Floor Drain

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation Yes
 Standard Office Hours

Security Zone

Reception
 Operations
 Security
 High Security Yes

Natural Light

Required Yes
 Not Required
 Desirable
 Blackout
 Blinds
 Not Allowed

Door Type

Solid Core Wood
 Hollow Metal
 Side Light
 Glazed Panel Yes

Door Hardware

Keyed
 Card Access
 Passage
 Special Yes

Door Width

Single Yes
 Double
 Garage Doors
 Other

Acoustical Conditions

Speech privacy
 Enhanced (STC 45)
 Secure (STC 52)

Wall Construction Type

Interior Wall
 Exterior Wall

Interior Finishes

Walls:

- Standard gypsum board - painted
- Standard gypsum board - vinyl covered Yes
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber
- Other

Floors:

- Carpet
- VCT
- Concrete Yes
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board
- Other Secure

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")
 Tackboard (4'-0")
 Overhead projection screen
 TV with wall mounting bracket
 Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other Wall Mounted Bunk

MECHANICAL DATA

HVAC

Local Control
 Temperature Specific
 Other

Remarks

Dedicated HVAC
 Air change Rate: 1.0 cfm/sf
 +/- Pressure: Negative
 Filters:
 Dedicated Exhaust Yes
 Other

PLUMBING DATA

Domestic Hot Water Yes
 Domestic Cold Water Yes
 Floor Drain Yes
 Outside of cell

Fixtures

Sink Only
 Sink With Disposal
 Eyewash
 Combination Detention Unit Yes
 Toilet
 Detention Toilet
 Shower
 Refrigerator
 Dishwasher
 Washer & Dryer
 Drinking Fountain

Fire Suppression

Recessed Detention Grade
 Semi-recessed
 Concealed
 Non-Water Based

ELECTRICAL DATA

Lighting

Special Task Lighting
 Dimmed
 Lighting requirements:
 • Automatic lighting controls Yes
 • Direct/indirect lighting
 • Multi-level switched
 Other electrical/lighting equipment or requirements: Night Light

Power

General Receptacle
 Conditioned Receptacle
 Power outlet minimum number
 Safety receptacles
 Special Outlet
 Uninterrupted Power Supply
 Emergency Power Supply
 Other

TECHNOLOGY SYSTEMS

Voice / Data
 CATV / Satellite
 Public Address Yes
 Clock
 Access Control Yes
 Video Surveillance Yes
 Intrusion Detection
 Duress Yes
 Detention Control Yes
 Metal Detector
 Security Xray Systems
 Sidebar Noise-masking
 Microphone
 Audio Recording / Sources
 Audio Speakers
 Assisted Listening Devices
 Language Translation
 Covert Camera
 Overt Camera
 Video Recording / Sources
 Video Projector
 Projection Screen
 Flat Panel Display
 Video Conference
 Audio, Video, Lighting Controls
 Other

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

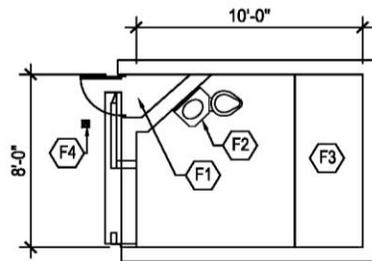
Program Activities

Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-10: 80 SF DOUBLE HOLDING CELL



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY: 2 OCCUPANTS

SIZE: 80 ft²

KEYNOTES:
F1 Mechanical chase
F2 Combination unit
F3 Stacked Bunk
F4 Floor Drain

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation Yes
 Standard Office Hours

Security Zone

Reception
 Operations
 Security
 High Security Yes

Natural Light

Required Yes
 Not Required
 Desirable
 Blackout
 Blinds
 Not Allowed

Door Type

Solid Core Wood
 Hollow Metal
 Side Light
 Glazed Panel Yes

Door Hardware

Keyed
 Card Access
 Passage
 Special Yes

Door Width

Single Yes
 Double
 Garage Doors
 Other

Acoustical Conditions

Speech privacy
 Enhanced (STC 45)
 Secure (STC 52)

Wall Construction Type

Interior Wall
 Exterior Wall

Interior Finishes

Walls:
 • Standard gypsum board - painted
 • Standard gypsum board - vinyl covered Yes
 • CMU - painted
 • Washable
 • Water Impervious

Base:
 • Resilient rubber
 • Other

Floors:
 • Carpet
 • VCT Yes
 • Concrete
 • Raised Floor
 • Resilient Floor
 • Water Impervious
 • Chemical Resistant
 • Other

Ceilings:
 • Minimum ceiling height
 • Exposed to structure - painted
 • Washable
 • Lay-in acoustical
 • Gypsum Board Secure
 • Other

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")
 Tackboard (4'-0")
 Overhead projection screen
 TV with wall mounting bracket
 Movable Filing System

Casework:
 • 1' deep shelf w/coat hooks
 • Base cabinets
 • Countertops
 • Upper cabinets
 • Tall wardrobe cabinet
 • Locks
 • 16" deep adjustable shelving
 Other Wall Mounted Bunks

MECHANICAL DATA

HVAC

Local Control
 Temperature Specific
 Other

Remarks

Dedicated HVAC
 Air change Rate: 1.0 cfm/sf
 +/- Pressure: Negative
 Filters:
 Dedicated Exhaust Yes
 Other

PLUMBING DATA

Domestic Hot Water Yes
 Domestic Cold Water Yes
 Floor Drain Yes
 Outside of cell

Fixtures

Sink Only
 Sink With Disposal
 Eyewash
 Combination Detention Unit Yes
 Toilet
 Detention Toilet
 Shower
 Refrigerator
 Dishwasher
 Washer & Dryer
 Drinking Fountain

Fire Suppression

Recessed Detention Grade
 Semi-recessed
 Concealed
 Non-Water Based

ELECTRICAL DATA

Lighting

Special Task Lighting
 Dimmed
 Lighting requirements:
 • Automatic lighting controls Yes
 • Direct/indirect lighting
 • Multi-level switched
 Other electrical/lighting equipment or requirements: Night Light

Power

General Receptacle
 Conditioned Receptacle
 Power outlet minimum number
 Safety receptacles
 Special Outlet
 Uninterrupted Power Supply
 Emergency Power Supply
 Other

TECHNOLOGY SYSTEMS

Voice / Data
 CATV / Satellite
 Public Address Yes
 Clock
 Access Control Yes
 Video Surveillance Yes
 Intrusion Detection
 Duress Yes
 Detention Control Yes
 Metal Detector
 Security Xray Systems
 Sidebar Noise-masking
 Microphone
 Audio Recording / Sources
 Audio Speakers
 Assisted Listening Devices
 Language Translation
 Covert Camera
 Overt Camera
 Video Recording / Sources
 Video Projector
 Projection Screen
 Flat Panel Display
 Video Conference
 Audio, Video, Lighting Controls
 Other

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

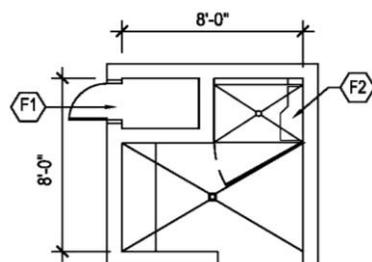
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-11: 64 SF INMATE SHOWER

A10: STANDARD DETENTION SPACES



NOTES:

1. Furniture shown indicates one of many possible arrangements

CAPACITY: N/A

SIZE: 64 ft²

KEYNOTES:

F1 Mechanical chase

F2 Partial height door

F3 Bench with robe hooks above

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	Yes
Standard Office Hours	

Security Zone

Reception	
Operations	
Security	
High Security	Yes

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	
Card Access	
Passage	
Special	

Door Width

Single	
Double	
Garage Doors	
Other	Partial Height

Acoustical Conditions

Speech privacy	
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	
• Standard gypsum board - vinyl covered	Yes
• CMU - painted	
• Washable	
• Water Impervious	Yes
Base:	
• Resilient rubber	
• Other	
Floors:	
• Carpet	
• VCT	
• Concrete	Yes
• Raised Floor	
• Resilient Floor	
• Water Impervious	Yes
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	
• Gypsum Board	
• Other	Secure
MAJOR FURNITURE & EQUIPMENT	
Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	
Remarks	
Dedicated HVAC	
Air change Rate:	1.0 cfm/sf
+/_ Pressure:	Negative
Filters:	
Dedicated Exhaust	Yes
Other	

PLUMBING DATA

Domestic Hot Water	Yes
Domestic Cold Water	Yes
Floor Drain	Yes

Fixtures

Sink Only	
Sink With Disposal	
Eyewash	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	Yes
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	

Fire Suppression

Recessed	Detention Grade
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	
Dimmed	
Lighting requirements:	
• Automatic lighting controls	
• Direct/indirect lighting	
• Multi-level switched	
Other electrical/lighting equipment or requirements:	Wet location light

Power

General Receptacle	
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	
CATV / Satellite	
Public Address	Yes
Clock	
Access Control	
Video Surveillance	Yes
Intrusion Detection	
Duress	Yes
Detention Control	Yes
Metal Detector	
Security Xray Systems	
Sidebar Noise-masking	
Microphone	
Audio Recording / Sources	
Audio Speakers	
Assisted Listening Devices	
Language Translation	
Covert Camera	
Overt Camera	
Video Recording / Sources	
Video Projector	
Projection Screen	
Flat Panel Display	
Video Conference	
Audio, Video, Lighting Controls	
Other	

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

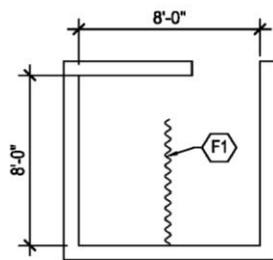
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

DET-12: 64 SF SEARCH ROOM

A10: STANDARD DETENTION SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements
CAPACITY: N/A
SIZE: 64 ft²
KEYNOTES:
F1 Curtain

A10: STANDARD DETENTION SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation Yes
Standard Office Hours

Security Zone

Reception
Operations
Security
High Security Yes

Natural Light

Required
Not Required
Desirable
Blackout
Blinds
Not Allowed Yes

Door Type

Solid Core Wood
Hollow Metal
Side Light
Glazed Panel

Door Hardware

Keyed
Card Access
Passage
Special

Door Width

Single
Double
Garage Doors
Other

Acoustical Conditions

Speech privacy
Enhanced (STC 45)
Secure (STC 52)

Wall Construction Type

Interior Wall
Exterior Wall

Interior Finishes

Walls:

- Standard gypsum board - painted
- Standard gypsum board - vinyl covered Yes
- CMU - painted
- Washable
- Water Impervious

Base:

- Resilient rubber
- Other None

Floors:

- Carpet
- VCT
- Concrete Yes
- Raised Floor
- Resilient Floor
- Water Impervious
- Chemical Resistant
- Other

Ceilings:

- Minimum ceiling height
- Exposed to structure - painted
- Washable
- Lay-in acoustical
- Gypsum Board
- Other Secure

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")
Tackboard (4'-0")
Overhead projection screen
TV with wall mounting bracket
Movable Filing System

Casework:

- 1' deep shelf w/coat hooks
- Base cabinets
- Countertops
- Upper cabinets
- Tall wardrobe cabinet
- Locks
- 16" deep adjustable shelving
- Other Curtain

MECHANICAL DATA

HVAC

Local Control
Temperature Specific
Other

Remarks

Dedicated HVAC
Air change Rate:
+/_ Pressure:
Filters:
Dedicated Exhaust
Other

PLUMBING DATA

Domestic Hot Water
Domestic Cold Water
Floor Drain
Floor Sink

Fixtures

Sink Only
Sink With Disposal
Eyewash
Combination Detention Unit
Toilet
Detention Toilet
Shower
Refrigerator
Dishwasher
Washer & Dryer
Drinking Fountain

Fire Suppression

Recessed Detention grade
Semi-recessed
Concealed
Non-Water Based

ELECTRICAL DATA

Lighting

Special Task Lighting
Dimmed
Lighting requirements:
• Automatic lighting controls Yes
• Direct/indirect lighting
• Multi-level switched
Other electrical/lighting equipment or requirements: Yes

Power

General Receptacle
Conditioned Receptacle
Power outlet minimum number
Safety receptacles
Special Outlet
Uninterrupted Power Supply
Emergency Power Supply
Other

TECHNOLOGY SYSTEMS

Voice / Data Yes
CATV / Satellite
Public Address Yes
Clock
Access Control
Video Surveillance Yes
Intrusion Detection
Duress Yes
Detention Control Yes
Metal Detector
Security Xray Systems
Sidebar Noise-masking
Microphone
Audio Recording / Sources
Audio Speakers
Assisted Listening Devices
Language Translation
Covert Camera
Overt Camera
Video Recording / Sources
Video Projector
Projection Screen
Flat Panel Display
Video Conference
Audio, Video, Lighting Controls
Other

A10: STANDARD DETENTION SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

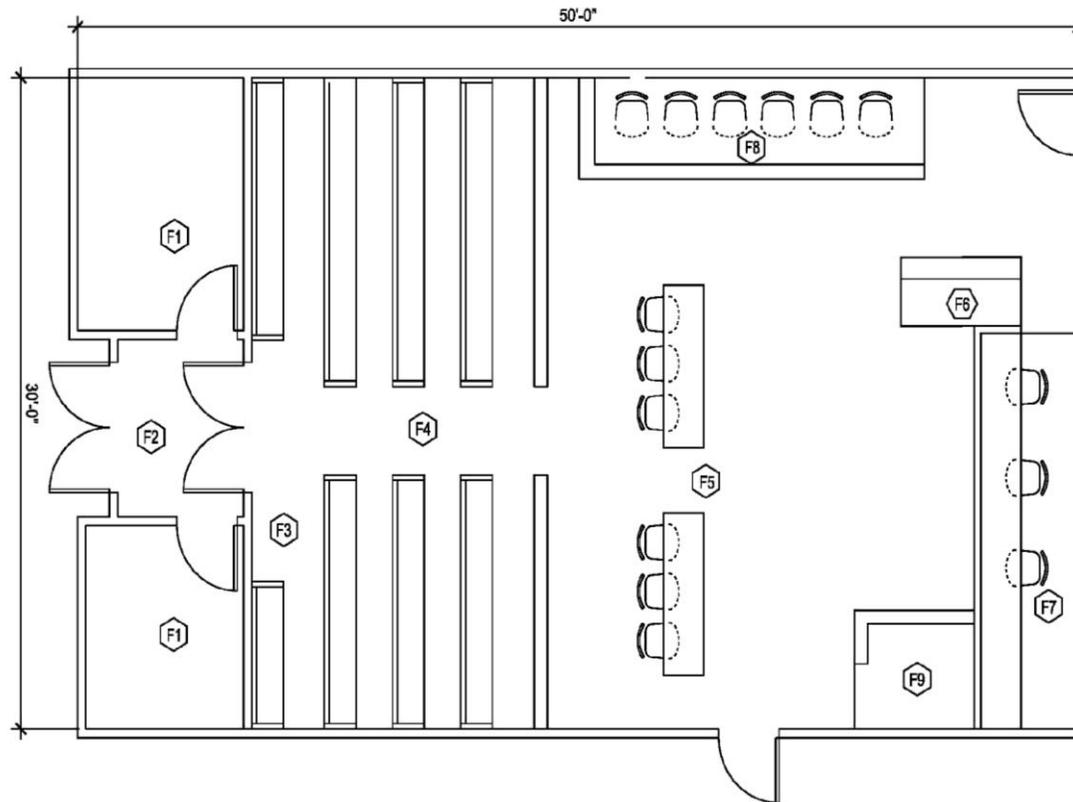
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

CT-1: 1500 SF CRIMINAL COURTROOM

A11: STANDARD COURT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY:
SIZE: 1,500 ft²

- KEYNOTES:
- F1 Conference Room
 - F2 Vestibule
 - F3 ADA Accessible Seating
 - F4 Seating
 - F5 Attorney Tables
 - F6 Court Reporter
 - F7 Judge's Bench
 - F8 Jury Box
 - F9 Witness Stand

A11: STANDARD COURT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	_____
Standard Office Hours	Yes

Security Zone

Reception	_____
Operations	Yes
Security	_____
High Security	_____

Natural Light

Required	_____
Not Required	Yes
Desirable	_____
Blackout	_____
Blinds	_____
Not Allowed	_____

Door Type

Solid Core Wood	Yes
Hollow Metal	_____
Side Light	_____
Glazed Panel	_____

Door Hardware

Keyed	Yes
Card Access	_____
Passage	_____
Special	_____

Door Width

Single	_____
Double	Yes
Garage Doors	_____
Other	_____

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	_____
Secure (STC 52)	_____

Wall Construction Type

Interior Wall	_____
Exterior Wall	_____

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	_____
• CMU - painted	_____
• Washable	_____
• Water Impervious	_____
Base:	
• Resilient rubber	Yes
• Other	Wood
Floors:	
• Carpet	Yes
• VCT	_____
• Concrete	_____
• Raised Floor	_____
• Resilient Floor	_____
• Water Impervious	_____
• Chemical Resistant	_____
• Other	_____
Ceilings:	
• Minimum ceiling height	_____
• Exposed to structure - painted	_____
• Washable	_____
• Lay-in acoustical	Yes
• Gypsum Board	Yes
• Other	Yes

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	_____
Tackboard (4'-0")	_____
Overhead projection screen	_____
TV with wall mounting bracket	_____
Movable Filing System	_____
Casework:	
• 1' deep shelf w/coat hooks	_____
• Base cabinets	_____
• Countertops	_____
• Upper cabinets	_____
• Tall wardrobe cabinet	_____
• Locks	_____
• 16" deep adjustable shelving	_____
Other	See Plan

MECHANICAL DATA

HVAC

Local Control	_____
Temperature Specific	_____
Other	_____

Remarks

Dedicated HVAC	_____
Air change Rate:	_____
+/_ Pressure:	_____
Filters:	_____
Dedicated Exhaust	_____
Other	_____

PLUMBING DATA

Domestic Hot Water	_____
Domestic Cold Water	_____
Floor Drain	_____
Floor Sink	_____

Fixtures

Sink Only	_____
Sink With Disposal	_____
Floor Sink	_____
Combination Detention Unit	_____
Toilet	_____
Detention Toilet	_____
Shower	_____
Refrigerator	_____
Dishwasher	_____
Washer & Dryer	_____
Drinking Fountain	_____
Eyewash	_____

Fire Suppression

Recessed	_____
Semi-recessed	_____
Concealed	_____
Non-Water Based	_____

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	_____
Lighting requirements:	_____
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	_____

Power

General Receptacle	Yes
Conditioned Receptacle	_____
Power outlet minimum number	_____
Safety receptacles	_____
Special Outlet	_____
Uninterrupted Power Supply	Yes
Emergency Power Supply	_____
Other	_____

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	_____
Public Address	_____
Clock	Yes
Access Control	_____
Video Surveillance	Yes
Intrusion Detection	_____
Duress	Yes
Detention Control	_____
Metal Detector	Yes
Security Xray Systems	Yes
Sidebar Noise-masking	Yes
Microphone	Yes
Audio Recording / Sources	Yes
Audio Speakers	Yes
Assisted Listening Devices	Yes
Language Translation	Yes
Covert Camera	_____
Overt Camera	_____
Video Recording / Sources	Yes
Video Projector	_____
Projection Screen	_____
Flat Panel Display	Yes
Video Conference	Yes
Audio, Video, Lighting Controls	Yes
Other	Codec

A11: STANDARD COURT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

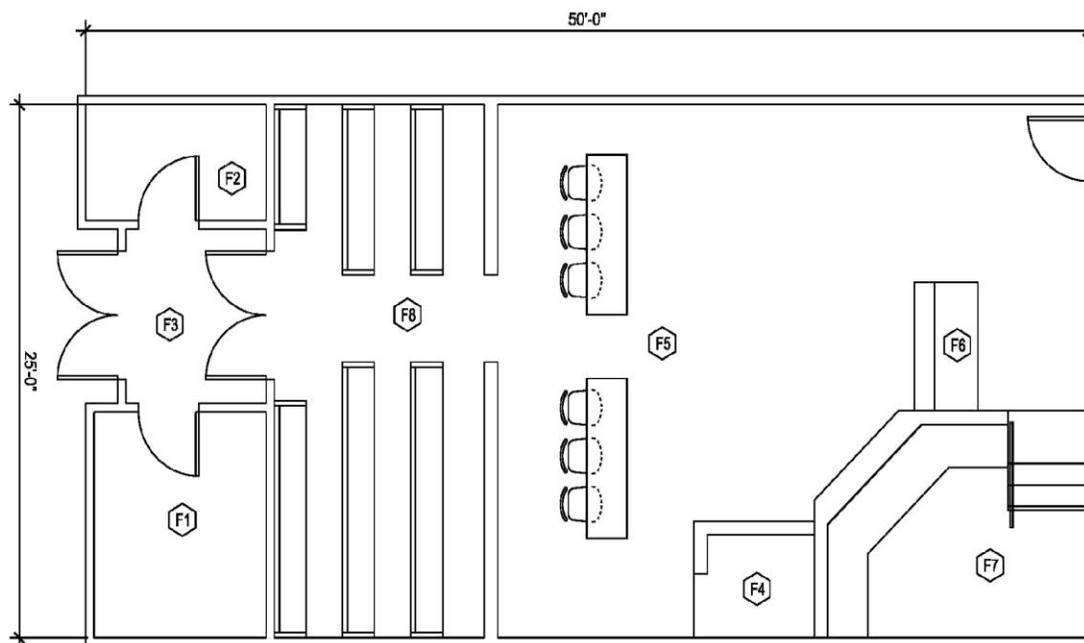
Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram

CT-2: 1250 SF CIVIL COURTROOM

A11: STANDARD COURT SPACES



NOTES:
1. Furniture shown indicates one of many possible arrangements

CAPACITY:
SIZE: 1,250 ft²

KEYNOTES:
F1 Conference Room
F2 Janitor's Room
F3 Vestibule
F4 Witness Stand
F5 Attorney Tables
F6 Court Reporter
F7 Judge's Bench
F8 Seating

A11: STANDARD COURT SPACES

SPACE DESCRIPTION

For square footages, see space template

ARCHITECTURAL DATA

Daily Occupancy Use

24-Hour Operation	
Standard Office Hours	Yes

Security Zone

Reception	
Operations	Yes
Security	
High Security	

Natural Light

Required	
Not Required	Yes
Desirable	
Blackout	
Blinds	
Not Allowed	

Door Type

Solid Core Wood	Yes
Hollow Metal	
Side Light	
Glazed Panel	

Door Hardware

Keyed	Yes
Card Access	
Passage	
Special	

Door Width

Single	
Double	Yes
Garage Doors	
Other	

Acoustical Conditions

Speech privacy	Yes
Enhanced (STC 45)	
Secure (STC 52)	

Wall Construction Type

Interior Wall	
Exterior Wall	

Interior Finishes

Walls:	
• Standard gypsum board - painted	Yes
• Standard gypsum board - vinyl covered	
• CMU - painted	
• Washable	
• Water Impervious	
Base:	
• Resilient rubber	Yes
• Other	Wood
Floors:	
• Carpet	Yes
• VCT	
• Concrete	
• Raised Floor	
• Resilient Floor	
• Water Impervious	
• Chemical Resistant	
• Other	
Ceilings:	
• Minimum ceiling height	
• Exposed to structure - painted	
• Washable	
• Lay-in acoustical	Yes
• Gypsum Board	Yes
• Other	Yes

MAJOR FURNITURE & EQUIPMENT

Whiteboard (8'-0")	
Tackboard (4'-0")	
Overhead projection screen	
TV with wall mounting bracket	
Movable Filing System	
Casework:	
• 1' deep shelf w/coat hooks	
• Base cabinets	
• Countertops	
• Upper cabinets	
• Tall wardrobe cabinet	
• Locks	
• 16" deep adjustable shelving	
Other	See Plan

MECHANICAL DATA

HVAC

Local Control	
Temperature Specific	
Other	

Remarks

Dedicated HVAC	
Air change Rate:	
+/_ Pressure:	
Filters:	
Dedicated Exhaust	
Other	

PLUMBING DATA

Domestic Hot Water	
Domestic Cold Water	
Floor Drain	
Floor Sink	

Fixtures

Sink Only	
Sink With Disposal	
Floor Sink	
Combination Detention Unit	
Toilet	
Detention Toilet	
Shower	
Refrigerator	
Dishwasher	
Washer & Dryer	
Drinking Fountain	
Eyewash	

Fire Suppression

Recessed	
Semi-recessed	
Concealed	
Non-Water Based	

ELECTRICAL DATA

Lighting

Special Task Lighting	Yes
Dimmed	
Lighting requirements:	
• Automatic lighting controls	Yes
• Direct/indirect lighting	Yes
• Multi-level switched	Yes
Other electrical/lighting equipment or requirements:	

Power

General Receptacle	Yes
Conditioned Receptacle	
Power outlet minimum number	
Safety receptacles	
Special Outlet	
Uninterrupted Power Supply	Yes
Emergency Power Supply	
Other	

TECHNOLOGY SYSTEMS

Voice / Data	Yes
CATV / Satellite	
Public Address	
Clock	Yes
Access Control	
Video Surveillance	Yes
Intrusion Detection	
Duress	Yes
Detention Control	
Metal Detector	Yes
Security Xray Systems	Yes
Sidebar Noise-masking	Yes
Microphone	Yes
Audio Recording / Sources	Yes
Audio Speakers	Yes
Assisted Listening Devices	Yes
Language Translation	Yes
Covert Camera	
Overt Camera	
Video Recording / Sources	Yes
Video Projector	
Projection Screen	
Flat Panel Display	Yes
Video Conference	Yes
Audio, Video, Lighting Controls	Yes
Other	Codec

A11: STANDARD COURT SPACES

Structural Requirements

Consider acoustic roof deck if no ceiling is provided _____
Other structural requirements: _____
• _____

Signage Requirements

Room identification sign _____ Yes
Room number sign _____ Yes
Other signage requirements: _____
• _____

Program Activities

Notes

Key Space Design and Relationship Concepts

Spatial Relationship Diagram