

**Budget Execution Timeline**

Oct	Nov	Dec	Jan
<b>CY 2017</b>		<b>CY 2018</b>	
<p><b>End of Prior Year (PY) Actions:</b> - Year End Reporting Due.</p> <p><b>New Fiscal Year Actions:</b> - Appropriation passed by Congress (Full Year or CR) or Government Shutdown occurs. - Apportionment is requested of OMB and Warrants of Treasury (note: Treasury does not issue Warrants under C.R.s) - Accounting system opens and Budget Authority based upon appropriation(s) is entered into FBMS. (This includes all IA programs and Tribal TPA base funding). - Prior year unobligated balances (Carryover) for multi-year funding is entered into FBMS. (This includes two-year money, no-year money, etc.)</p>	<p>MAX PY is to be completed in MAX DE application – beginning of the month. MAX CY is to be completed in the MAX DE application – third week of November.</p> <p>TPA/ROP and Paycost: Base transfers and Paycost data calls sent out to Regional Budget Officers from OBPM.</p>	<p>TPA/ROP and Paycost: Base transfers and Paycost data calls due back to OBPM</p>	<p><b>1st Quarter Actions:</b></p> <ul style="list-style-type: none"> <li>• Execution Reviews conducted by Budget Office with each Division.</li> <li>• 1st Quarter Reporting Due</li> </ul> <p><b>Proposed Expiring Funds:</b> Central and Regional Office provide a report of anticipated unobligated expiring balances (in that FY) to ASIA for communication to Tribes at TIBC (March meeting).</p> <p>Finalize MAX CY and BY in MAX DE application.</p>

Feb	Mar	Apr	May
<b>CY 2018</b>			
	<p><b>Proposed Expiring Funds:</b> OBPM presents anticipated unobligated expiring balances to TIBC. Regions have until the end of March to obligate 2nd year funding or to have a definitive plan to obligate prior to June.</p>	<p><b>2nd Quarter Actions:</b></p> <ul style="list-style-type: none"> <li>• Execution Reviews conducted by Budget Office with each Division.</li> <li>• 2nd Quarter Reporting Due</li> </ul> <p><b>Proposed Expiring Funds:</b> Regions notify tribes of expiring funds and solicit "One-time" requests for funding from tribes.</p>	<p><b>Proposed Expiring Funds:</b> Tribes submit requests for one-time funding to regional budget office. Regional office obligates funding requests by the end of May.</p>

Jun	Jul	Aug	Sep
<b>CY 2018</b>			
<p>Any remaining 2nd year funds will be swept from the regions and redistributed to one-time projects.</p>	<p><b>3rd Quarter Actions:</b></p> <ul style="list-style-type: none"> <li>• Execution Reviews conducted by Budget Office with each Division.</li> <li>• 3rd Quarter Reporting Due</li> </ul>	<p>TPA/ROP and Paycost: Data call for review of file will go to regions for regional adjustments and will be due back to OBPM the same month. (Note: Paycost is not included in this datacall as it was completed previously.</p>	<p><b>End of Fiscal Year Actions:</b></p> <ul style="list-style-type: none"> <li>• FBMS lockout occurs and budget execution documents not accepted for current year processing after September 15th excepting only expiring funds or emergency related purposes until the lockout date.</li> <li>• Unobligated balances on second year funding expire.</li> <li>• Fund Cancellation: 5 years after expiration of funds – Operation of Indian Programs (OIP) funds are transferred to the OIP No-Year account (Trust Management Improvement Project - TMIP).</li> </ul>