FUND DISTRIBUTION PROCESS

Program: Forestry (TPA)

Type of Funding: Recurring Base funding/Recurring Non Base funding

Funding Authority/Responsibility: National Indian Forest Resource Management Act (NIFRMA) 25 U.S.C. Sec. 3117, Pub. L. 101-630, title III, Sec. 318

The Deputy Bureau Director, Office of Trust Services has authority for these funds.

Criteria for Distribution: <u>Base funding:</u> The funding within this line is base funding to tribes that stems from historical funding amounts. Base funding amounts are distributed directly by OBPM to Regional, Agency and Tribal organizational codes.

<u>Non-Base Funding:</u> Funding that has accrued above the historical base is distributed by DFWFM based on historical percentages; minor adjustments can be made to reflect current year emergency or priority requests from the Regions.

Distribution Process:

Prior fiscal year:

- DFWFM staff evaluate program implementation through site visits and conversations with Regional Forestry staff in light of program goals and priorities.
- September – DFWFM staff discuss changes to allocation of surplus Forestry TPA funds based on individual Regional needs and performance in meeting program goals.

Current fiscal year:

- October 1 – Base funding amounts are transmitted to the Regions and Agencies by OBPM.
- By November 15 – Regions and Agencies report accomplishments in FIRST (Forest Information Reporting Statistics & Tracking) database.
- By December 1 – DFWFM staff calculate Regional allocations based on historical allocation percentages.
- By December 20 – DFWFM staff meet to discuss alterations to allocation amounts based on current year priorities and special initiatives and requests.
- By December 31 – Balance of funding amounts are transmitted to the Regions.
- By January 31 – Regional Forestry staff transmit funding to individual Agencies and to OSG (if funds have not been transmitted to OSG directly by DFWFM staff at Central Office).

Regional Processing:

- Indian Self Determination (ISD) Awarding Official negotiates terms, conditions of award, including payments. They calculate Contract Support Costs and prepare contract award/modifications in PRISM. (within 5 days)

- The ISD Awarding Official prints and mails the award/modification to tribe for review and acceptance. (within 5 days)

- Tribal elected official approves award/modification and returns the documentation to the Region/Agency.

- The ISD Awarding Official executes the award/modification and releases the obligation in PRISM. PRISM interfaces with ASAP and funds are available to tribes. (within 3 days of receipt of signed document)

OSG Processing:

- Once both OSG and OBPM are in agreement with the distribution list, a FED document is processed to OSG for distribution. (within 3 business days.)

- OSG will process the FED, subsequent PR, and obligate funding. (within 7 business days.)

Tribes log into ASAP to draw funds into their account.