

## **FUND DISTRIBUTION PROCESS**

**Program:** Detention Operations & Maintenance Fund Account

**Type of Funding:** Non Recurring -- Formula

**Funding Authority/Responsibility:** 25 U.S.C. 450 (The Indian Self-Determination and Education Assistance Act), 88 Stat. 2203, Pub.L. 93-638, Pub.L. 100-472; 102 Stat. 2285, Pub.L. 103-413.

The Deputy Bureau Director, Office of Justice Services (OJS) has the overall responsibility for these funds and the Director, Office of Facilities, Property and Safety Management is delegated distribution responsibility by the OJS Deputy Bureau Director.

### **Criteria for Calculation & Distribution:**

Once Congress appropriates funding to OJS, The Office of Facilities, Property and Safety Management (OFPSM), Division of Facilities Management Construction - Asset Management (DFMC AM) performs the calculation and distribution of the J38 O&M funds to the public safety sites. The amount each site receives is usually proportional (calculated by dividing the total Congressional appropriation amount versus the formula calculation of total need).

The calculation of the J38 Public Safety and Justice O&M funding for facilities at each site is determined by formula calculations that use various factors and costs necessary for the day-to-day operation and maintenance of a site's buildings, grounds, equipment and systems. The formula calculations determine the total J38 O&M funding need (amount if funded at 100%) at each public safety site. DFMC AM uses the calculated total need for each site and the sum of total need for all sites to calculate the "% of share" which is then applied to the total Congressional appropriation to determine annual O&M J38 funding amounts for each public safety site.

### **Calculation & Distribution Process**

1. Upon apportionment, the Office of Budget Performance and Management distributes full funding to OFPSM. (within 5 days)
2. Once OFPSM receives the funding, the amounts are entered in to the IA funding formula for calculation of PS&J site O&M amounts. (within 2 days)
3. Once the funding amount is calculated, DFMC Asset Management prepares requests for Fund Execution Documents (FEDs) and submits to OFPSM Business Operations. (within 2 days)
4. OFPSM Business Operations prepares FBMS Fund Execution Documents (FEDs) for signature by DFMC Asset Management and the DFMC Division Chief. (within 3 days)
5. The completed FEDs are submitted to the Office of Budget Performance and Management for final approval and entry into FBMS. (within 3 days)
6. OBPM processes funds to the appropriate BIA Region (within 3 days)
7. When FBMS entry is complete, the funding becomes available to the appropriate Regional Budget Office/Regional Director. The Regional Budget Office may then access the funding for distribution to the individual PS&J locations within their respective Region.