## Attachment 15 – Rights-of-Way Checklist

### BIA RIGHT-OF-WAY INTERNAL CHECKLIST

<table>
<thead>
<tr>
<th>Applicant:</th>
<th>Purpose:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land Status: Tribal</td>
<td>Allotment</td>
</tr>
<tr>
<td>New</td>
<td>Renewal</td>
</tr>
</tbody>
</table>

**DATE:**

**DOCUMENTATION:**

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

### Preliminary Documents

- Applicant’s Letter of Intent to Obtain ROW
- Title Status Report, Landowner Name and Address
- Permission to Access Indian land from Landowner(s)
- Field Inspection (Photos, Maps, etc.)

### Right-of-Way Application Package

- Acknowledgement Letter
- Incomplete/Complete Letter

**Consent(s):**

- Tribal Resolution
- Landowner(s) Consent to Grant ROW
- Spreadsheets – consent percentage calculation
- Superintendent/Regional Director per 25 CFR 169.108

**Map(s):**

- Survey Plat/Legal Description/Map of Definite Location
- BILS LDR

### Environmental Compliance:

- Categorical Exclusion (CatEX)
- Environmental Assessment (EA)
- Finding of No Significant Impact (FONSI)
- Environmental Impact Statement (EIS)
- Record of Decision (ROD)
- NHPA Section 106

### Valuation:

- Valuation Report Received
- Valuation Review requested (AVIS)
- Certification of Valuation Review by (AVSO)
- Fair Market Value
- Applicant’s Offer
- Letter(s) – Landowner Notification of FMV

### Corporate Documents:

- Authority of Officers to Execute Documents
- Articles of Partnership or Association
- State Certified Corporate Charter
- License to do Business (Tribe and/or State)

### Waivers:

- Valuation (Appraisal, market analysis, etc.)
- Bond(s), insurance, and/or alternative form of security
- Compensation
Decision

Findings and Recommendation Report for Decision

Letter - Notice of Intent to Grant b/c Landowners So Numerous (if applicable)

Letter - Approval or Denial with Appeal Rights to Parties

Payment - Lockbox or Proof of Payment for Direct Payment

Grant of Easement for ROW

Approval Date:

Distribution:

Applicant

Tribe

Landowner(s), if requested

Post Decision

Encode into TAAMS

LAC: __________

TAAMS ID No. ________________

Contractor ID No. ________________

Scan/Image

Date Notified LTRO

Recording No. ________________

Construction Completion (Due Diligence)

Final Field Inspection Report

Prepared by: ________________ Title: ____________________ Date: ________________