May 22, 2013

Memorandum

To: All Regional Directors, All Regions
Attention: Regional Fire Management Officers
Casual Payment Center Manager

From: Director, Branch of Wildland Fire Management

Subject: Rescind Hiring Exception Position for Prevention Technicians 2013

This memorandum is to inform you that the approval to hire Administrative Determined Emergency Workers (AD) as Prevention Technicians has been rescinded until further notice.

This decision is based on the minimal number of times the position was used and that those uses occurred in a minimal number of locations. In addition, the locations that used this position now have revised WFPP's that have established positions to do this work. Any further proposals to use this position must follow the exception position process.

Regions should not submit any timesheets to the Casual Payment Center using the Prevention Technician position description. Any timesheets submitted using the Prevention Technician position description will not be approved for payment.

This change is effective immediately. Please pass this information on to your agencies and tribes.