Superintendent Recommendation memorandum

United States Department of the Interior

Bureau of Indian Affairs

Agency

Address

City, State, Zip Code

Real Estate Services

**MEMORANDUM**

To: Superintendent

From: Realty Officer, Real Estate Services

Subject: Leasehold Mortgage/Deed of Trust Certification

I certify that the *{Enter Lease Type}* Leasehold Mortgage for Lease No. *{enter Lease No.}* with *{Enter Contractor name}* is in the best interest of the Indian landowner(s). In making this determination, we have:

1. Reviewed the leasehold mortgage and supporting documents;
	1. Purpose of the lease and mortgage is to provide housing.
2. Ensured compliance with NEPA;
	1. Identified potential environmental impacts including preparation of the appropriate review of NEPA documents;
3. Confirmed landowner consents were obtained; and
4. Confirmed legal description reconciled with lease description.
5. Assured that adequate consideration has been given to the Lessee/Applicant:
	1. The relationship between the use of the premises and the use of neighboring lands;
	2. The height, quality, and safety of any structures or facilities to be constructed on the leased premises;
	3. The availability of judicial forms for all criminals and civil matters arising on the leased premises;
	4. The effect on the environment of the proposed land

Affirmed: Concur:

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Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attachments