Leasehold Lender Transmittal letter

United States Department of the Interior

Bureau of Indian Affairs

Region or Agency

Address

City, State, Zip Code

Real Estate Services

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Name of Lender

Address

City, State, and Zip Code

Dear Lender:

We have enclosed an approved and recorded Leasehold Mortgage/Deed of Trust for Residential/ Business/Rights-of-Way/Agricultural Lease No. [ex. 685-4200005678]. This Leasehold Mortgage/Deed of Trust is given a Document No. of [ex. 685-4200000123]. Please refer to this number in future reference.

Please find enclosed the following documents:

* Recorded Leasehold Mortgage Document
* (*List all documents being returned*)
* Certified TSR

If you have any questions regarding this matter, please contact **[Name]**, Realty Specialist, at **[insert phone, extension].**

Sincerely,

Superintendent or Regional Director

Enclosures