Save the Date!
BIA Training Webinars Hosted by the Casual Payment Center

Available Dates & Times to Choose From:

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Phone #</th>
<th>Passcode</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>February 22, 2017</td>
<td>10:00am – 12:00pm MT</td>
<td>877-954-4805</td>
<td>4545300</td>
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<tr>
<td>Tuesday</td>
<td>February 28, 2017</td>
<td>1:00pm – 3:00pm MT</td>
<td>866-600-4385</td>
<td>9532701</td>
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<tr>
<td>Monday</td>
<td>March 06, 2017</td>
<td>10:00am – 12:00pm MT</td>
<td>866-423-9621</td>
<td>4155476</td>
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Webinars will cover the following information:
- The Administratively Determined (AD) Pay Plan
- FEHB
- Casual Hiring Process and Hiring Documents
- General CPC Information
- Travel Reimbursements
- Questions from the field

Who should participate?
Anyone involved in the hiring, supervision, and/or timekeeping of casual personnel would benefit from attending.

How do I attend a training webinar?
If interested in attending one of the training webinars, no sign-up is required. Simply choose one of the dates above and use the information below to attend.

WebEx meeting information:
http://www.mymeetings.com/nc/join.php?sigKey=blm&i=816633857&p=22625760&t=c
Web Conference Meeting Number: 816633857    Passcode: 369466
Please refer to the WebEx Powerpoint if you need further instructions on accessing the WebEx meeting.

Casual Payment Center
1-877-471-2262

casualpay@blm.gov

http://www.nifc.gov/programs/programs_PaymentCenter.html