## BIA RIGHT-OF-WAY CHECKLIST

<table>
<thead>
<tr>
<th>Applicant:</th>
<th>Purpose:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land Status:</td>
<td>Purpose:</td>
</tr>
<tr>
<td>New</td>
<td>Renewal</td>
</tr>
<tr>
<td>Location:</td>
<td></td>
</tr>
<tr>
<td>DATE:</td>
<td>DOCUMENTATION:</td>
</tr>
<tr>
<td>YES</td>
<td>NO</td>
</tr>
</tbody>
</table>

### Preliminary Documents
- Applicant's Letter of Intent to Obtain ROW
- Title Status Report, Landowner Name and Address
- Permission to Survey from Landowners
- Field Inspection (Photos, Maps, etc.)

### Right-of-Way Application Package
- Acknowledgement Letter
- Incomplete/Complete Letter

### Consent(s):
- Tribal Resolution
- Landowner(s) Consent to Grant ROW
- Spreadsheet - consent percentage calculation
- Superintendent/Regional Director per 25 CFR 169.108

### Maps:
- Survey Plat/Legal description
- Location Map showing adjacent existing facilities

### Environmental Compliance:
- Categorical Exclusion (CatEX)
- Environmental Assessment (EA)
- Finding of No Significant of Impact (FONSI)
- Environmental Impact Statement (EIS)
- Record of Decision (ROD)
- NHPA Section 106
- ESA Section 7 review

### Valuation:
- Valuation Report received
- Valuation Review requested (OASIS)
- Certification of Valuation Review by OST Appraisal Services
- Fair Market Value
- Applicant's Offer
- Letter(s) to Landowner(s) re: FMV

### Corporate Documents:
- Authority of Officers to Execute Documents
- Articles of Partnership or Association
- State-certified corporate charter
- License to do business (Tribe and/or State)

### Waivers:
- Valuation (Appraisal, market analysis, etc.)
- Bond(s), insurance, and/or alternative form of security
- Compensation
- Permission to cross existing rights-of-way, if applicable

### Decision
- Findings and Recommendation Report for Decision
- Letter - Notice of Intent to Grant b/c Landowners So Numerous (if applicable)
- Letter - Approval or Denial with Appeal Right to Parties
- Payment - Lockbox or Proof of Payment for Direct Payment
- Grant of Easement for ROW Approval Date:

### Distribution:
- Applicant
- Tribe
- Landowner(s), if requested.

### Post Decision
- Encode in TAAMS:
  - LAC: TAAMS ID No.
  - Contractor ID No.
- Scan Image
- TIR Log
- Recording No.
- Construction Completion (Due Diligence)

### Prepared by: Title: Date: