

**[Sample H]**

[CHANGE OF LEADERSHIP, NOTIFIED BY MEMBERS OF GOVERNING BODY]

Assistant Secretary - Indian Affairs  
Attn: Office of Federal Acknowledgment  
Mailstop MS-34B-SIB  
1951 Constitution Avenue, NW  
Washington, D.C. 20240

Dear Assistant Secretary - Indian Affairs:

We, the members of the governing body of [NAME OF PETITIONING GROUP], through this letter, notify you that the current officials of [NAME OF PETITIONING GROUP] were selected on [DATE OF ELECTION]. We submit to the Office of Federal Acknowledgment the names and titles of the newly selected officials, as follows:

Please place this letter in the administrative correspondence file for the [NAME OF PETITIONING GROUP], Petition #[ ].

Sincerely,

[NAME OF ELECTED OFFICIAL]

[Position title: print name]

[\_\_\_\_ signature \_\_\_\_\_]

[Position title: print name]

\_\_\_\_\_  
Date