United States Department of the Interior
OFFICE OF THE SECRETARY
Washington, DC 20240

FEB 21 2014

Dear Tribal Leader:

I write to announce that grants are available to support tribes that are addressing the challenges of climate change in tribal communities. Rapidly changing climatic conditions are already impacting tribes. The challenges of planning for, and adapting to, future climate impacts span the entire range of tribal government functions and traditional use. Tribes have limited resources to evaluate climate risks and minimize impacts, and that is why the President's 2013 Climate Action Plan makes a commitment to supporting tribes addressing climate change. In addition to support available from other Federal agencies, the Bureau of Indian Affairs (BIA) has funding available to help tribes plan for adapting to climate change, and for ocean and coastal management planning.

Funding for tribal climate change and ocean planning is available in Fiscal Year (FY) 2014. The competitive grants are for tribal adaptation, training, and travel support (to participate in technical workshops, forums, and cooperative efforts). The BIA is requesting proposals before the total funding level is known to avoid delays in processing funding.

This funding encourages cooperation and efficiency. Applications that propose planning that supports multiple tribes, tribal programs, and communities will receive higher priority ranking in the application evaluations. In-kind and leveraged funding from non-BIA sources will improve ranking. Awards are available only to federally recognized tribes and P.L. 93-638 eligible inter-tribal organizations.

As in FY13, smaller grants are available for tribal staff travel to technical climate adaptation management planning sessions, technical sessions, and workshops, and to serve as representatives at Climate Science Centers and Landscape Conservation Cooperatives, regional (ocean) planning bodies, and other cooperative climate adaptation organizations or technical groups. Only direct travel costs and meeting fees for tribal leaders or staff will be considered. Proposals for international travel will not be considered.

Tribes may include estimated indirect costs in their grant proposals for informational purposes, but funding beyond the amount of the grant award is not available to cover indirect costs. FY13 proposals that were submitted in November 2013, but not selected for award will be retained in the applicant pool for consideration in this FY14 solicitation.

In addition to the FY14 grants, each BIA Region will have a small amount of funding to organize or support tribal sponsored workshops and for tribal participation in training sessions and climate change organizations. To find out how to access regional climate adaptation funding support, contact your BIA Regional Office Climate Change point-of-contact (POC) (list enclosed).

Enclosed is a grant application kit. The package contains the suggested application format and helpful guidelines showing how an application supporting multiple tribes can improve the chance of selection. The application deadline is April 30, 2014.

If you or your staff have questions on the process, please contact your Regional POC or Mr. Sean J. Hart, BIA Climate Change Coordinator, at sean.hart@bia.gov, or by calling (202) 513-0337.

Sincerely,

Kevin K. Washburn
Assistant Secretary – Indian Affairs

Enclosures

Request for Proposals: Bureau of Indian Affairs Office of Trust Services
2014 Tribal Cooperative Landscape Conservation Grant Program

Second Round: Climate Adaptation Proposals Due: April 30, 2014
First Round: Ocean and Coastal Tribal Ocean Planning Travel Grants Due April 30, 2014

NOTE*: This is the second round of climate adaptation funding offered in the last 6 months.* ***Unfunded proposals from the first round (November 2013) do not need to be resubmitted.*** *The grant offering for funding for Ocean and Coastal Participation is new in the FY14 funding and will be reviewed under the same criteria as the climate travel support grants.*

The President's 2014 Climate Action Plan committed federal support for tribes as they address climate change impacts. The Bureau of Indian Affairs (BIA) expects to have $600,000 (and possibly more depending on the final FY14 budget) available in fiscal year 2014 for competitive grants for tribal adaptation, training, and tribal travel support to participate in technical training, workshops, forums and cooperatives, and official tribal participation in marine special planning as a part of a Regional Planning Body.

Funding is available to Federally Recognized Tribes and inter-tribal organizations with 638 contracting authorization. Grants in the following categories will be considered for funding:

CATEGORY I–Provide, design and host training for tribal adaptation training/workshops. Open to Tribes, tribal colleges or intertribal organizations with 638 contracting authority, or in partnership with a tribe with 638 authority willing to process funding. Tribal resolutions are required for training proposals in which the 638 tribal partner will serve as a fiscal manager of the award funds and pass-through funding for the training delivery entity. Design a single or series of tribal trainings/workshops (in person or web–based) to support tribal leaders/climate change coordinators/planners/program managers to build the skills needed to coordinate the tribal adaptation planning process. Depending on funding availability, and subject to negotiation with the awardee, may be non-competitively expanded to reach a larger tribal audience.

CATEGORY 2–Development of tribal government climate adaptation plans, vulnerability assessments or data analysis. Open to Tribes or 638-eligible tribal consortiums.

CATEGORY 3–Tribal travel grants. Travel support to attend technical workshops or to participate in cooperative climate change adaptation efforts (including Landscape Conservation Cooperatives, Climate Science Centers, and other adaptation management forums). Direct costs for travel and conference fees are allowable; salary support is not included in this offering. Applicants are encouraged to show how they will share information and opportunities gained from attendance with other tribes or tribal programs. Open to Tribes and 638-eligible tribal consortia.

CATEGORY 4–Travel Support for Tribal Representation on National Ocean Policy Regional Planning Bodies (RPBs). Funding for tribal representative travel to attend official functions of a marine special planning Regional Planning Body as defined in the National Ocean Policy. This

funding is open to coastal and great lakes coastal tribes. The tribal representative to a regional planning body will be an elected or duly appointed tribal official, or the tribal official's designated employee with the authority to act on his or her behalf on regional planning body matters. As this is a new support category, actual awards are highly dependent on the funding designated by Congress.

Application format:
Attachment 1 to this Request for Proposals contains guidance regarding a recommended application format that will ensure the highest possible consideration. Applications in other formats or with omissions of critical ranking information or that make ranking factors difficult to find, may not receive all of the credit they deserve.

Deadline: April 30, 2014. Proposals received after that date, and any proposals that were not funded in this round will be retained for the remainder of fiscal year 2014 for consideration should any additional funding become available.

Emailed electronic applications are preferred. Paper proposals will be accepted. **Tribal resolutions (or equivalent) are required for category 1 and 2 awards** (if a package lacks a tribal resolution due to the fact that the Tribal Council could not address the proposal by the submission date, contact Sean Hart with the expected date that the Council will consider the proposal).

Tribal resolutions are not required for category 3 or 4. Category 3 requires the travel supervisor's approval, or other appropriate authorization in accordance with the Tribe's administrative procedures. The signed cover letter by a tribal official, in accordance with the Tribe's administrative procedures, is sufficient for category 4 awards.

Electronic package file format: A single file is preferred. It is strongly recommended that the file name format of "**FY14-tribe-category_X**" be at least a portion of the file name. This will help avoid confusion with the FY13 submissions. PDF files work well.

Address: Applications can be sent to:
climate-adaptation-grant-submission@bia.gov

or to: **Sean J. Hart**
BIA Climate Change Coordinator
1849 C St. NW, MIB 4635
Washington D.C. 20240

BIA Regional Point of Contacts for Climate Change Activities - Updated 2/19/2014

BIA Region	Name	email	Phone	LCC Area	CSC
Alaska	Kahklen, Mark	Mark.Kahklen@bia.gov	907-271-4004	Aleutian and Bering Sea Islands Arctic Northwestern Interior Forest Western Alaska	Alaska
Eastern	Chester McGhee	Chester.mcghee@bia.gov	615-564-6830	Appalachian Eastern Tallgrass Prairie & Big Rivers Gulf Coast Plains and Ozarks Peninsular Florida South Atlantic North Atlantic	Northeast Southeast
Eastern Oklahoma	Jonna Polk	jonna.polk@bia.gov	918-781-4660	Eastern Tallgrass Prairie & Big Rivers Gulf Coast Prairie Gulf Coastal Plains & Ozarks	South Central
Great Plains	Jeff Davis	jeffrey.davis@bia.gov	605-226-7656	Plains & Prairie Potholes	North Central
Midwest	Matt Anderson	matthew.anderson@bia.gov	612-725-4521	Appalachian Eastern Tallgrass Prairie & Big Rivers Gulf Coastal Plains & Ozarks Upper Midwest & Great Lakes	Northeast
Navajo	Cathy Covington	cathy.covington@bia.gov	928-729-7228	Southern Rockies	Southwest
Northwest	David Redhorse	david.redhorse@bia.gov	503-231-6883	Great Basin Great Northern North Pacific	Northwest
Pacific	Dale.Morris	Dale.Morris@bia.gov	916-978-6051	California Desert Great Basin North Pacific	Southwest
Rocky Mountain	Jarvis Gust	jarvis.gust@bia.gov	406-247-7911	Great Northern Plains & Prairie Potholes Southern Rockies	Northcentral
Southern Plains	Crystal Keys	crystal.keys@bia.gov	405-247-1532	Great Plains Gulf Coast Prairie Gulf Coastal Plains & Ozarks	Southcentral

Southwest	Joe Jojola	joseph.jojola@bia.gov	505-563-3408	Desert Great Northern Great Plains Southern Rockies	Northcentral Southcentral
Western	Charles "Chip" Lewis	Charles.lewis@bia.gov amy.heuslein@bia.gov	602-379-6750 (602) 379-6782	Desert Great Basin Southern Rockies	Southwest

ATTACHMENT 1

Suggested Format for BIA FY14 Tribal Climate Adaption Grant Proposals.
Applicants can use other formats, but due to the expected volume of applications and difficulty in identifying evaluation criteria in non-standard formats, we recommend the suggested format.

Electronic submissions are preferred, but paper submissions will be accepted. Submit them to: climate-adaptation-grant-submission@bia.gov

Or: Sean J. Hart
BIA Climate Change Coordinator
1849 C St. NW, MIB 4635
Washington D.C. 20240

Recommendations:

1. Please use "FY14-tribe-category-X" as the electronic file name for emailed proposals to avoid confusion with the FY13 proposals.
2. Proposals should be concise. Explain exactly what is being proposed. Proposals that exceed 10 pages are a challenge to reviewers.
3. Attach reference materials that help to justify the proposal or provide a website link.
4. Please use Times New Roman font, size 12, if possible.
5. Electronic versions are preferred. Hard copies are scanned into electronic format before being considered.

Applications Normally Include:
COVER LETTER
COVER PAGE
TABLE OF CONTENTS
PROGRAM SUMMARY
PROGRAM NARRATIVE
BUDGET TABLE & NARRATIVE, highlighting leveraged funds from other sources (federal or other).
ADDITIONAL MATERIALS (as needed)
TRIBAL RESOLUTION for categories 1 and 2, (or Intertribal Governing Body Resolution or support letters from partners).

Details of the above Categories.

COVER LETTER
The Cover Letter transmits the project proposal and highlights main features. Because categories 3 and 4 do not require a tribal resolution, the cover letter can be signed by a tribal official to show leadership approval of the proposal. Other forms of tribal leadership approval are allowable in accordance with tribal policy.

COVER PAGE
Include the Tribe/Organization, project title, amount of funds requested, project coordinators name, title, and contact information.

TABLE OF CONTENTS
Include a Table of Contents that allows for easy navigation of the document.

PROGRAM SUMMARY
The Program Summary describes the type and duration of activity that will take place and should not be longer than one page. PROGRAM NARRATIVE
The Program Narrative is very detailed and identifies the project goals, including the climate change issue and how the funding will be used to address the issue. It must articulate the following information:

ASSESSMENT OF NEED:

1. Objectives
2. Proposed timeline (graphic or chart would be helpful)
3. Methodology (for Vulnerability Assessments and Action Plans only)
4. Geographic location
    a. For Adaptation Plans, if other than for one reservation, include map(s).
    b. Vulnerability Assessments and Action Plans, include detailed maps.
5. Number of impacted acres and/or miles of river. Stream or shoreline (for Vulnerability assessments and Action Plans only)
6. Benefits of the project. For tribal strategic adaptation plans or climate Action Plans, highlight if tribal leadership will use the plan to prioritize follow-up tribal climate adaptation planning actions (such as detailed programmatic plans) or other administrative efforts.

BUDGET TABLE and NARRATIVE
The Budget Table/Narrative justifies all proposed costs and indicates that the awardee will provide adequate management systems for fiscal and contractual accountability. It should include discussion of direct cost items such as salaries (categories 1 and 2), consultant services, subcontracts and travel, as well as project matching or cost sharing information. Any partners providing funds or in-kind services must be listed in the grant proposal with a letter of commitment from each.

Tribes may include estimated indirect costs in their grant proposals for informational purposes, but funding beyond the amount of the grant award is not available to cover indirect costs.

ADDITIONAL MATERIALS
Additional materials include letters of support, resumes, contract agreements, maps, photos, etc. Supporting material can be referenced to a website link and need not be included in the package.

TRIBAL RESOLUTION
The approved Tribal Resolution, or equivalent support, from the appropriate tribal organization's governing body is required for awards under categories 1 and 2.

Category 3 requires the travel supervisor's approval, or other appropriate authorization in accordance with the Tribe's administrative procedures.

For category 4, the signed cover letter by a tribal official, in accordance with the Tribe's administrative procedures, is sufficient.

SUBMISSION OF PROJECT PROPOSALS:
Electronic proposals (preferred) or U.S. mail to one of the addresses above. A single electronic PDF file is preferred. It is strongly recommended that the file name format of "**FY14- tribe-category-X**" be included in the file name. This will help avoid confusion with the FY13 submissions.

Paperwork Reduction Act Statement: The information is supplied by a respondent to obtain a benefit, grants through the 638 funding mechanism. It is estimated that responding to the request will take an average of 14 hours to complete. This includes the amount of time it takes to gather the information and fill out the form. An agency may not request nor sponsor, and a person need not answer a request for information that does not contain a valid OMB control number. If you wish to make comments on the form, please send them to the Information Collection Clearance Officer – Indian Affairs, 1849 C Street, NW, MS-3071, Washington, DC 20240. Comments, including names and addresses of respondents, will be available for public review at this Indian Affairs address during business hours. Before including your address, phone number, e-mail address, or other personal identifying information in your comment, you should be aware that your entire comment—including your personal identifying information—may be made publicly available at any time. In compliance with the Paperwork Reduction Act of 1995, as amended, the collection has been reviewed by the Office of Management and Budget and assigned a number and expiration date. This information collection is authorized by OMB Control Number 1076-0136 and expires on 07/31/2016.

ATTACHMENT 2

Ranking Criteria

CATEGORY 1–Design and Host Training for Tribal Adaptation Planning

Tribes, in cooperation with an educational entity or 638-eligible tribal college or entities, and with support of a tribe, will design and present a series of tribal workshops (in person or web – based) to build tribal management capacity to implement a climate adaption planning process by providing tribal leaders/climate change coordinators/planners the skills needed to guide a tribal government level climate adaptation plan. Depending on funding available, and outcomes, there is the potential to extend the award non-competitively to provide additional training opportunities for tribes. Successful applications will highlight training design and delivery capacity. Funding for student travel should NOT be part of the budget for this proposal (see category 3).

Review Criteria:

- Tribal – Education Entity Partnership: Document tribal/educational entity partnership in the proposal.
- Adult education experience (of the educational partner).
- Workshop Design (workshop/training session) should include:
    - Tribal case studies of tribal adaptation planning.
    - Adult learning techniques to be employed.
    - Best practices for multi-partner planning (not necessarily climate adaption planning).
    - Adaptation plan templates.
    - Remote delivery ability, including recorded sessions, or webinars.[1]
- Climate change skills, technical ability, or other relative factors of training partners, presenters, etc.

Factors that will add to priority of ranking (extra points):

- Participation by a tribe that has an approved climate adaptation plan (highly weighted factor).
- Previous experience in climate adaption planning/training/science/tribal training of partners.

[1] Remote learning is critical because of 150 tribal practitioners questioned, 60% preferred webinar delivery.

CATEGORY 2–Development of tribal government climate adaptation plans, vulnerability assessments, or data analysis.

Tribes or 638-eligible tribal consortia or entities are eligible to submit proposals. Grants will support the development of strategic (high level, not requiring detailed vulnerability studies) tribal government wide adaptation plans, vulnerability assessments or downscaled data that could be shared by multiple tribes to support climate adaptation planning. Climate adaption plans and/or the data needed for planning will ensure that tribes are better able to evaluate their climate adaption strategy both for future program level analysis and implementation. The award will also help tribes identify where additional support is needed for internal capacity, technical support and scientific data collection and analysis. Strategic climate adaptation plans include a general evaluation of all programs within the Tribe's responsibility and identify broad strategies and goals for tribal programs, enabling tribal program managers to seek out additional technical information, make vulnerability assessments, make management partnerships, and mainstream adaptation within their particular programs. Should significant funding become available due to congressional action, consideration for awards will expand to detailed program level vulnerability assessments and climate adaptation plans, or work to support revision of program management plans to include the mainstreaming of climate change considerations.

In order to support the greatest number of tribes with this limited opportunity, the grant evaluation system prioritizes proposals that can support the planning needs of more than one tribe. For example, tribes in similar ecosystems that face similar climate challenges and can share a strategic planning process will have a higher funding ranking than an equally well-justified proposal for an individual tribe. Cooperative efforts eligible for higher ranking would be:

- Strategic tribal government-wide climate adaptation planning that serves more than one tribe. The final planning documents and management priorities would be for one tribe alone but the planning process, climate data analysis and projection, vulnerability assessment, and adaptation management strategies available to managers would be similar.
- Cooperative vulnerability assessment that analyzes the climate challenges of more than one tribe.
- Cooperative climate data downscaling or analysis that will serve multiple tribes in an area with similar weather patterns.
- Proposals that leverage funds or technical support from multiple sources. (Example: A tribal contribution to an ecosystem-wide vulnerability assessment done in partnership with other land managers).

Review Criteria:

- Identify the tribes that will benefit (if more than one).
- Identify the different tribal programs in the tribal government, including programs managed by the BIA that will participate in a strategic climate adaptation process. Note any programs that will not be included.
- Provide a planning strategy and timeline.
- Provide a budget and narrative.

- Identify tribal capacity building features of the proposal (training to be attended and technical support skills gained by tribal staff during the planning process). NOTE: If those skills will be contracted out, they will not contribute to the review ranking.
- Identify partnerships that will contribute to the planning effort or benefit from the effort (Examples: Tribal college interns, other local governments, large landscape level planning partners, etc.).
- Identify how the high level planning effort will enable tribal program managers to prioritize and incorporate climate adaptation into more detailed program management plans.

Factors that will add to priority of ranking:

- Serves Multiple Tribes or Tribal Programs:
    - Strategic climate adaptation **plans that cover multiple tribal governments** will receive maximum supplemental rankings (tribal resolutions from all Tribes are required).
    - High level climate adaptation plans for a Tribe covering all tribal programs, or tribal government functions.
    - Broad scope vulnerability assessments that cover multiple tribal governments will receive the highest priority (tribal resolutions from all Tribes are required).
    - If for a single resource program, product serves multiple Tribes (Examples: vulnerability assessment by a tribal consortium, or an ecosystem-wide vulnerability assessment for natural resources that can be used by multiple tribes when building their adaptation plans, or is the foundation of a program-wide training package for tribal program managers).
- Leveraged funds (both other federal, non-governmental organization (NGO), or tribal sourced).
- Builds or uses partnerships (see the sixth bullet in the Review Criteria above).
- Builds tribal capacity to address future climate adaption planning, data analysis, or implementation needs.

CATEGORY 3–Tribal travel grants to attend technical workshops, or to participate in cooperative climate change adaptation efforts, including Landscape Conservation Cooperatives, Climate Science Centers, and other similar adaptation management support forums.
Tribes or 638-eligible tribal consortia or entities are eligible to submit proposals.

Building tribal capacity to address the challenges of climate change is a priority of the administration and the Secretary of the Interior. Climate change is complex and impacts will affect the entire scope of tribal management. Access to training and technical workshops will build and maintain currency of skills. In addition, all partners need tribal participation in training, research, and cooperative implementation efforts.

Category 3 grants will support direct costs related to travel and course fees. Salary costs for training will not be funded.

Review Criteria:

- Identify the specific workshops, technical sessions and cooperative entity meetings.[2]
- Identify if this event is part of a series, or development plan to ensure tribal climate adaptation capacity and expertise.
- Budget showing the proposed cost. Show any in-kind or leveraged funds that complement the BIA funded request. Tribes may include estimated indirect costs in their grant proposals for informational purposes, but funding beyond the amount of the grant award is not available to cover indirect costs.
- Identify how the participant may share, and use, the knowledge gained with other tribal staff, and/or other tribes.
- Show how applicant will provide direct input into the tribal climate adaptation planning process. For example, the staff member is a member of the tribal climate adaptation planning team.

Factors that will add to priority of ranking (extra points):

- Matching or leveraged funds.
- Applicant is the tribe's designated climate change adaptation or sustainability coordinator.
- Tribe has committed to developing a strategic climate adaptation plan.
- Attendee has a communications plan, or other similar (Examples: provide session notes to a tribal network of practitioners, participate in a climate adaptation calls, or planning effort, etc.)

[2] Funding after award takes a long time and may arrive after the proposed training date. Follow tribal procedures regarding travel if the tribe is notified of award but funding has not been received yet.

CATEGORY 4–Participation in Regional Planning Bodies for Coastal Management. Tribal grants to attend technical workshops, or to participate in cooperative coastal management planning and cooperative coastal climate change adaptation efforts, including Regional Planning Bodies, and to a limited extent, depending on funding availability, technical sessions related to coastal management, marine resource vulnerability assessments, and monitoring efforts.
Tribes or 638-eligible tribal consortia or entities are eligible to submit proposals.

Participation in ocean and coastal planning and tribal capacity building are critical to successful management of tribal resources, economies and cultural issues. Tribal participation in ocean and coastal management planning is a priority of the administration and the Secretary of Interior.

Category 4 grants will support tribal participation and capacity building for interagency ocean and coastal spatial planning. This category is new for FY14. Awards for category 4 grants are dependent on congressional funding allocation. Awards will not duplicate elements of the Great Lakes Restoration Initiate.

Review Criteria:

- Identify the Regional Planning Body and meeting schedule.[3]
- Identify technical sessions or forums to be attended to build or maintain tribal ocean and/or coastal capacity and expertise.
- Budget showing the proposed cost, including salary. Show any in-kind or leveraged funds that complement the BIA funded request. Tribes may include estimated indirect costs in their grant proposals for informational purposes, but funding beyond the amount of the grant award is not available to cover indirect costs.
- Highlight if the tribal participant holds a leadership role in the Regional Planning Body, or serves a communication and issue coordinating role on behalf of other tribes that cannot attend the meetings.
- Indicate if the participant has attended or served in a leadership role in past meetings of the Regional Planning Body.

Factors that will add to priority of ranking (extra points):

- Tribe has treaty rights for planning area.
- Tribal representative is a leader, co-chair, or member of a Regional Planning Body, or Regional Planning Body working group.
- Tribe is pursuing a tribal ocean or coastal management plan.[4]

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[3] Funding after award takes time and may arrive after the proposed training date. Follow tribal procedures regarding travel if the tribe is notified of award but funding has not been received yet.

[4] For this ranking factor, include some documentation that shows that the tribal leadership has committed to a tribal ocean/coastal planning effort.

ATTACHMENT 3
Proposal Format (Optional)

Tribe/Fiscal Year/Category: _____

PROJECT IDENTIFICATION INFORMATION

Project Title:

_____

_____

Tribe /Tribal Entity _____

Point of Contact
Name: _____
Phone: _____
Email: _____

Category *(check):*
___ Training Program ___ Adaptation Planning ____ Climate Adaptation Travel Support

___ Ocean/coastal Regional Planning Body Participation, Capacity Building, and Management Planning.

Tribes or Tribal Programs Benefitting: Highlight where more than one tribe will benefit, or multiple programs within a tribe (not required for training program design).

_____
_____
_____

Proposal Summary *(1-2 sentences)*

_____
_____
_____

Total Requested Funding Share of the BIA: $ _____

(Less indirect/contract support costs: Tribes may include estimated indirect costs in their grant proposals for informational purposes, but funding beyond the amount of the grant award is not available to cover indirect costs.)

Proposal Narrative:

Describe the proposal and how it will be carried out. Address RFP (request for proposal) elements for the applicable category. Include details: objectives, assessment of needs, methodology (for adaptation plans, vulnerability assessments), timelines, milestones, outcomes, and tribal leadership support, etc.

Project Team/ Individual (Category 3- travel support, Category 4- participation):

List key personnel, including tribal/program affiliations and roles.

Budget Table and Narrative:

Include narrative and spreadsheet for budget elements. Highlight leveraged funds, in-kind, partner contributions, or other funding (including other federal). Tribes may include estimated indirect costs in their grant proposals for informational purposes, but funding beyond the amount of the grant award is not available to cover indirect costs. Partner support must be documented.

Additional Information

Letters of support, agreements, resumes, maps, documents, etc., references may be embedded in the electronic document. SEE RFP for description of evaluation criteria that all successful awards will address.

Highlight Any Priority Ranking Factors:

Each grant category has ranking factors that could improve the score of a proposal. For example in category 2: serves multiple tribes, leverages funds, has partners, or builds tribal capacity.

Tribal Resolution: Attach a tribal resolution supporting category 1, 2 proposals.

Tribal Travel Approval: For category 3, depending on how your tribe approves travel, attach whatever tribal travel authorization/approval is required by the tribe. If your tribe does not have a standard travel authorization document, attach a signed statement of support from the supervisor or other approving official as per tribal policy.

Authorization for Ocean and Coastal Planning: For category 4, attach whatever official tribal approval or authorization was used to appoint the tribal representative to the RPB. For capacity building and technical sessions, use the category 3 guidelines above.