

To: All Indian Affairs Employees
From: Paul Tsosie, Chief of Staff
Office of the Assistant Secretary – Indian Affairs
Subject: Indian Affairs Administrative Organization Surveys

Last week, you all should have received the employee survey that seeks your input in providing a fair, but honest assessment of these specific administrative services and related programs and operations: accounting/finance, budget, property, human resources, acquisition, facilities, and safety.

The Administrative Assessment Survey will be open for the remainder of the week. The survey **closes COB Friday, August 19**. There will not be additional surveys under the study as Indian Affairs has charged the contractor to complete this study within a limited timeframe. So please give consideration to participating in the survey as your input is essential to the overall success of this effort.

Please note that all respondents will remain anonymous. IP addresses and personal information will not be collected from the survey. The survey will only take 15-20 minutes to complete.

Indian Affairs leadership is hopeful you will take a moment and complete the survey. Thank you again for your good works and we look forward to receiving your input.