

**INDIAN AFFAIRS
DIRECTIVES TRANSMITTAL SHEET**

(modified DI-416)

DOCUMENT IDENTIFICATION NUMBER NPM-HR-1A2	SUBJECT Fitness Membership Fee Reimbursement Program	RELEASE NUMBER #07-19
FOR FURTHER INFORMATION Office of Human Capital Management		DATE APR 18 2008

EXPLANATION OF MATERIAL TRANSMITTED:

The purpose of this policy is to establish a Fitness Membership Fee reimbursement program for Indian Affairs employees.

Fitness programs are widely recognized as having a positive impact on employee health as it affects performance and productivity. It is in the best interest of Indian Affairs to assist employees in achieving and maintaining good health by providing this program.



Debbie L. Clark
Deputy Assistant Secretary – Indian Affairs (Management)

FILING INSTRUCTIONS:

Remove: None

Insert: NPM-HR-1A2



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, D.C. 20240



National Policy Memorandum

**Assistant Secretary - Indian Affairs
Deputy Assistant Secretary - Management
Office of Human Capital Management**

Number: NPM-HR-1A2

Title: Fitness Membership Fee Reimbursement Program

Effective: April 18, 2008

Expires: April 18, 2009

1. Purpose

This memorandum amends NPM-HR-1, Fitness Membership Fee Reimbursement Program, dated 01/21/05, Release #14, by extending the "Expires" date to April 18, 2009. The policy will remain in effect until the new expiration date, unless it is incorporated into the Indian Affairs Manual prior to that date. No changes have been made to the text.

2. Approvals

Debbie L. Clark
Deputy Assistant Secretary – Indian Affairs (Management)

4-18-2008

Date