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| --- | --- |
| **Location:** |  |
| **Date:**  MM/DD/YY |  |
| **Respondent:**  First, Last |  |
| **Reviewed by:**  First, Last |  |

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| **CHECKLIST REFERENCE DOCUMENTATION** |
| 90 IAM 5 Wildfire Prevention |
| 90 IAM 5-H BIA Wildfire Prevention Program Handbook |
| 90 IAM 6-H: Wildland Fire Origin and Cause Investigation Handbook |
| 2008 BIA Fuels Business Rules Handbook |
| *Interagency Standards for Fire and Fire Aviation Operations*  (<https://www.nifc.gov/policies/pol_ref_redbook.html>) |

**Key Code: E = Exceeds Standard, M = Meets Standard, NI = Needs Improvement, NR = Not Reviewed**

| **ITEM** | **DESCRIPTION** | **CODE** | **REMARKS** |
| --- | --- | --- | --- |
| **WILDLAND PREVENTION/MITIGATION PROGRAM – PLANNING & IMPLEMENTATION** | | | |
| 1 | Has the WFPP been reviewed in the last 12 months?  *[RB Ch 6/90 IAM 5]* | Choose an item. |  |
|  | Date of last review: |  |  |
| 2 | Is the Annual Accomplishment Report complete for the last fiscal year?  *[IAM 90 5-H, Ch 4]* | Choose an item. |  |
| 3 | Has the Yearly Action Plan been developed for this fiscal year in WPSAPS as required in the 90 IAM Chapter 5-H (general and specific actions)? | Choose an item. |  |
| 4 | Are required program elements up to date and used?  *[90 IAM 5-H, Ch 2]* | Choose an item. |  |
|  | 1. Burn Permit System | Choose an item. |  |
|  | 1. Fire Investigation Policies and Procedures | Choose an item. |  |
|  | 1. Standard Operating Procedure with local Law Enforcement | Choose an item. |  |
| 5 | Were appropriate prevention work experiences and training entered into IQCS from previous year?  *[Red Book (RB), Ch 13]* | Choose an item. |  |
| 6 | The Agency Wildland Fire Mobilization Guide prevention section has been reviewed and updated as necessary?  *[RB, Ch 8]* | Choose an item. |  |
|  | Date of last review: |  |  |
| 7 | Has the process for ordering or requesting additional prevention resources (additional resources/teams) during fire severity been reviewed? *[RB, Ch 10]* | Choose an item. |  |
| 8 | Have supporting documents/plans been reviewed annually?  *[90 IAM Chapter 5-H]* | Choose an item. |  |
|  | 1. Fire Information/Communication Plan   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *[90 IAM 5-H]* | Choose an item. |  |
|  | 1. Patrol Plan   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Are there any route changes?  *[90 IAM 5-H]* | Choose an item. |  |
|  | 1. Sign Plan   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Have new signs been added?  *[90 IAM 5-H]* | Choose an item. |  |
|  | 1. Restriction and Closure Plan (as applicable)   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Are there any changes needed?  Are restriction (and/or closure) plans developed and coordinated with interagency partners?  *[90 IAM 5-H]* | Choose an item. |  |
|  | 1. Preparedness Plan   Date of last review: \_\_\_\_\_\_\_\_\_\_\_\_\_  Are there any changes needed?  *[90 IAM 5-H]* | Choose an item. |  |
| **EDUCATION/COMMUNICATION** | | | |
| 9 | Are other fire and resource management personnel trained and utilized in prevention programs for communications/public affairs, fire ecology/education, role of fire prevention, wildland and prescribed fire messages?  *[90 IAM 5-H, Ch 5]* | Choose an item. |  |
| 10 | Is prevention/education material for wildland fire available and current? | Choose an item. |  |
| 11 | Has an information officer contact list been updated and distributed to dispatch and managers? | Choose an item. |  |
| 12 | Have seasonal severity messages (news release/public service announcements) been updated?  *[90 IAM Chapter 5-H]* | Choose an item. |  |
| **WILDLAND URBAN INTERFACE/COMMUNITY ASSISTANCE** | | | |
| 13 | Risk assessments are reviewed annually and updated as needed. | Choose an item. |  |
| 14 | Is the prevention program collaborating with the fuels program to:   1. Identify emerging areas with fuels management needs, 2. conduct outreach in communities where fuels treatment activities are planned, and 3. conduct home assessments and identify specific fuels reduction needs in the vicinity of fuel treatments?   [2008 Business Rules Handbook, Fuels] | Choose an item. |  |
| **HAZARD IDENTIFICATION AND MITIGATION** | | | |
| 15 | Have annual contacts to major unit projects (e.g. timber sales, roads dept, construction sites) reviews been completed? | Choose an item. |  |
| 16 | Are annual defensible space and hazard reduction actions planned and/or completed for all agency facilities? | Choose an item. |  |
| 17 | Has hazardous fuels program staff been contacted to collaborate on annual wildfire mitigation plan/actions (education, hazard reduction, etc.) for WUI and other areas of high risk, hazard and value?  *[2008 Business Rules Handbook Fuels]* | Choose an item. |  |
| **FIRE INVESTIGATION** | | | |
| 18 | Is the unit prepared to investigate wildfires? | Choose an item. |  |
|  | 1. Is the fire investigation kit fully stocked and accessible? | Choose an item. |  |
|  | 1. Have fire and arson regulations, ordinances and codes been reviewed in the last 12 months? | Choose an item. |  |
|  | 1. Has the prevention staff and/or investigators met with law enforcement in the past 12 months to discuss support on investigations? | Choose an item. |  |
| 19 | Are all Fire Investigation Case Records and Evidence being kept in a secure location, with an exact copy kept in a separate secure location, according to agency policy? | Choose an item. |  |
| **YOUTH FIRE PREVENTION AND INTERVENTION**  **Supplemental Checklist for Youth Fire Prevention and Intervention** | | | |
| 20 | Is child/youth set fires one of the leading causes of fires on your reservation? | Choose an item. |  |
| 21 | Are fires set by children regularly investigated? | Choose an item. |  |
| 22 | Are fire prevention staff trained in youth fire  prevention and intervention? | Choose an item. |  |
| 23 | Has the Tribal Council adopted a youth fire  Intervention/education program resolution if youth caused fires are identified as a significant cause? | Choose an item. |  |