



UNITED STATES DEPARTMENT OF THE INTERIOR



BUREAU OF INDIAN AFFAIRS
Central Office
12220 Sunrise Valley Drive
Reston, VA 20191

IN REPLY REFER TO: Office of Acquisition Management

Indian Affairs Information Technology (IAIT)
Request for Quote (RFQ) # A12PS02353
Annual Service Renewal Corporate Auditor License

RFQ Issue Date: August 27, 2012

TO: All Interested Vendors

FROM: USDO, Bureau of Indian Affairs

Attn: Tom Moomaw

12220 Sunrise Valley Drive

Reston, VA 20191

Phone: (703) 390-6408

Email: leo.moomaw@bia.gov

This is a Request for Quote under FAR part 12 and 13 utilizing Simplified Acquisition Procedures. Quotes must be received no later than 3:00 pm EST August 31, 2012. The quotes may be submitted email to leo.moomaw@bia.gov.

Assistant Secretary – Indian Affairs, Information Technology (IAIT) requires annual renewal of the Corporate Auditor License.

<u>CLIN</u>	<u>Description</u>	<u>Pricing</u>
0001	Renewal Corporate Auditor License	TBD
0002	Renewal DbProtect Sensitive Data	TBD
0003	Renewal DbProtect Single Module	TBD

Delivery at 09/30/2012

Period of Performance (10/01/2012-09/30/2013)

Pricing Summary

Total configuration and installation and licensing:

\$ _____

This Request for Quote (RFQ) is being issued for the above software components at the Office of Indian Affairs Information Technology at 12220 Sunrise Valley Drive, Reston, VA 20191.

REQUEST FOR QUOTE INSTRUCTIONS

The contractor shall comply with the following instructions for preparing the Request for Quote (RFQ). Failure to comply with the terms and conditions stated herein may be interpreted by the Government as a non-responsive quote and result being removed from further consideration for award.

Quoters shall submit unit pricing in the RFQ pricing schedule for each CLIN and Total Pricing for each line item.

BIA anticipates award of a fixed price task order NLT September 17, 2012.

Each quote shall include a statement asserting the vendor's full acceptance of the terms and conditions contained in the RFQ as well as a detailed description of conditional assumptions, if any, taken respect to any part of this RFQ. Any conditional assumption must contain sufficient amplification and justification to permit evaluation. All benefits to the Government shall be fully explained for each conditional assumption made. Such conditional assumptions will not themselves, automatically cause a quote to be termed unacceptable. A large number of conditions or one or more significant conditions not providing any obvious benefit to the Government may result, however, in rejection of your quote as unacceptable. The vendor shall highlight exceptions in the margin of the quote where they appear in text.

EVALUATION CRITERIA

Task Order will be awarded based on a best value decision, where technical factors will be more important than price. *Evaluation criteria are listed in descending level of importance.*

- a) Technical Acceptability:** The contractor 's quotation shall be evaluated as 'exact match to spec.' No substitutions are allowed. Offerors must provide the item(s) requested in the line item description in the schedule to be considered a responsive offer.
- b) Price –** Price will be weighted by the ability of the offeror to provide flexible monthly billing based upon number of agents that use the solution. Contractors' price quotations will be evaluated to determine realism and reasonableness.

RESPONSIBILITY FACTOR (PASS/FAIL): 508 COMPLIANCE

BIA is committed to providing 508-compliant tools for its workforce. Responses to this RFQ will only be considered for award after it has been determined that the quotation adequately addresses the requirements for Section 508. Only quotations which contain adequate information to document their responsiveness to the Section 508 requirements will be eligible for any additional merit consideration. Supplies or services delivered as a result of this RFQ will be accepted based in part on satisfaction of identified Section 508 requirements for accessibility.